

Appendix I: Controlled Vocabulary

Entity Definitions:

- Event:** A recording of a live event, such as a performance or interview.
- Work:** A completed film or project, such as “*Festival!*” or “*Sea Dream*”.
- Contributor:** A person or established group, such as Jimi Hendrix or The Freedom Singers.
- Song:** The title of a song, which can be performed by any number of Contributors.
- Appearance:** The occurrence of a Contributor at an Event or Work, which is captured by a Take and sometimes includes a Song.
- Take:** The most granular level of a recording on an Item, either picture or audio, and which is used to capture Appearances.
- Item:** An object (physical or digital) in the collection related to one or more Events or Works, containing Takes of Appearances by Contributors.
- Flat:** A compilation reel or large batch of items (film rolls) within a can.

ITEMS:

Item Type:

Physical
Digital

Media Type:

Film
Audio
Video

Formats:

Film & Video

8mm	Super 8mm	16mm	LTO Tape
35mm	35mm 3D	70mm	
1" Video	HDCAM	HDSR	
DVCAM	DVC Pro	MiniDV	
XDCAM	VHS	S-VHS	
Digital Betacam	Betacam-SP	¾" U-matic	
DVD	Blu-ray	DCT	
D-1	D-2	HD D-5	

Audio

16mm mag	35mm mag	¼" Open reel
½" Open reel	Digital multitrack	1" open reel
Digital Audio Tape	DA-88	Audio Cassette
CD	Hi-8	

Film Sound Types:

Magnetic
Optical variable area
Optical variable density
SDDS
DTS

Film Sound Aspects:

Mono
Stereo

Generations:**Film:**

Optical Track
Optical Track Negative
Magnetic Track
Camera Negative
Camera Reversal
Internegative
Interpositive
Opticals-Titles
Reversal Print
Work print
Other

Audio, Video:

Exhibition Copy
Master
Dub Master
Dub
Window Dub: Video
Compilation: Video
SDDS
DTS

Digital:

Preservation Master File
Transcode File
Service File

TAKES**Shot types¹:**

Close-Up	Wide Shot
Extreme CU	Extreme WS
Crowd	Weather Shot
Cutaway	Interior
High Angle	Pan
Long Shot	Low-Angle
Medium Shot	

Sound types:

MOS
Non-Sync (Sound recorded separate)
Sync (Sound in-camera)

¹ Bowen, Christopher J.. Grammar of the Shot (3rd Edition), p. 267. Independence, KY, USA: Focal Press, 2013. ProQuest ebrary. Web. 16 March 2015.

FLAT:**Flat type:**

Compilation reel
 Presentation reel
 Batch of rolls

EVENTS:**Event type:**

Interview
 Performance
 Discussion
 Workshop

Time:

Morning
 Afternoon
 Evening

Day

*Gregorian calendar days
 of the week – (Monday,
 Tuesday, etc.)

Genre:

Blues	Country	Folk	Traditional
Gospel	Pop	Rock	Other

WORKS:**Work Type:**

Feature
 Short
 Commercial

CONTRIBUTORS:**Name:**

Stage Name

Profession Type

Director
 Producer
 Actor
 Artist
 Interviewer
 Interviewee
 MLF Production Crew