

COVID-19 Child Care Grant FAQs

About the Grant:

Q. Will this grant be offered again next year?

A. No, the COVID-19 Child Care Grant will only be offered for the 2020-2021 Academic Year (AY 2020-2021). Once the AY 2020-2021 ends, this grant will expire.

Q. How many families will be awarded the grant?

A. The number of eligible families awarded will be dependent on the total funds available.

Q. I am experiencing financial hardship related to the COVID-19 pandemic, but not due to child care. Can I still apply to this grant?

A. No, this grant is only intended for child care expenses that are new or are incremental costs incurred as a result of ordinary child care being impacted by COVID-19-related child care/school disruptions or closures. We encourage faculty and employees experiencing financial hardship to apply to the [Emergency Relief Fund for Faculty and Employees](#).

Eligibility:

Q. How old must my child be in order to apply for this grant?

A. Families with a child(ren) whose age in calendar year 2020 is 10 years and under (or under age 18 for a child(ren) who has an Individualized Family Service Plan [IFSP], an Individualized Education Program [IEP], or a 504 Plan) can apply for this grant.

Q. My spouse/partner is also employed at NYU. Can my spouse/partner apply too?

A. No, if both parents/legal guardians are employed by NYU, only one parent/legal guardian can submit an application for the COVID-19 Child Care Grant.

Q. Is there an income requirement in order to be eligible for this grant?

A. Your annual total compensation (including additional compensation, bonus, overtime, etc.) in 2019 is less than \$130,000. If you were hired after 1/1/2020, then your anticipated annual total compensation in 2020 should be less than \$130,000. (To find out your annual total compensation, visit [NYUHome](#) and click PeopleSync under the Work tab or Academics tab.

Note: Faculty and staff are required to use NYU Multi-Factor Authentication to access PeopleSync.)

Q. My spouse/partner is currently unemployed as a result of the COVID-19 pandemic. Can I apply for this grant?

A. No, your spouse/partner must be either employed on a full-time basis, disabled, or a full-time student. We encourage faculty and employees experiencing financial hardship to apply to the [Emergency Relief Fund for Faculty and Employees](#).

Q. I received the Child Care Scholarship during 2020. Can I apply for this grant?

A. No, if you already received the Child Care Scholarship during 2020, you are ineligible to apply for this grant. The same applies for families who received funds from any of the following child care programs during 2020 and/or 2021: Child Care Fund for Faculty Subsidy Program, Child Care Fund for Faculty Assistance Program, Child Care Scholarship Program, or Child Care Subsidy Program.

Q. I am eligible to participate in one of the child care programs (e.g. Child Care Fund for Faculty Subsidy Program, Child Care Fund for Faculty Assistance Program, Child Care Scholarship Program, or Child Care Subsidy Program), but I missed the deadline to apply. Can I apply for this grant?

A. No, if you did not apply in time for one of the child care programs for which you were eligible, you cannot apply for this grant. Applications will be open again in the beginning of the fall term of 2021 for these child care programs.

Q. Does my child need to be covered under my NYU medical plan in order to apply for this grant?

A. No, your child does not need to be covered under an NYU medical plan. However, you must register your child with the university. Follow these instructions to [Add Dependent\(s\) to NYU Benefits Resource Center](#).

Q. I am a faculty member currently on Workload Relief, am I eligible for the grant?

A. Yes, you are eligible, but please confirm your status on Workload Relief in your application.

Application:

Q. How will I be notified of the application periods?

A. The application period for the COVID-19 Child Care Grant will be announced to faculty and employees via NYU email. [Online applications](#) can be submitted from November 2, 2020 through June 30, 2021. Instructions on how to submit an application will be provided in the notification email.

Q. How will I know the status of my application and if I have been approved to receive a grant?

A. Applications will be reviewed based on the eligibility criteria. You will be notified via NYU email whether your application has been accepted or denied based on the eligibility criteria and/or the availability of funds. There is a maximum grant pool.

Reimbursement:

Q. My application was accepted. When can I expect to receive the funds?

A. Funds will be paid as income via payroll, subject to applicable tax withholdings, on a reimbursement basis and in accordance with the University's standard payroll schedule. Please note that an application that has been accepted is not a guarantee of a grant. Grants will be issued as reimbursements up to \$1,800 per family, subject to applicable tax withholdings, pending submission of receipts documenting eligible incurred child care expenses during AY 2020-2021 due to COVID-19-related child care/school disruptions or closures. Additionally, it is recommended that you consult your tax professional for the individual impact this might have on how you file your taxes.

Q. How do I submit my receipts for reimbursement?

A. Along with the notification that your application has been approved, you will receive a link for the Reimbursement Form. Submit your receipt(s) along with the Reimbursement Form via email to covid-childcare-grant@nyu.edu with the subject line "Reimbursement Form – COVID-19 Child Care Grant for AY 2020-2021" once eligible child care expenses of \$200 or more have been incurred. Approved reimbursements will be issued for amounts no less than \$200, up to \$1,800 per family, subject to applicable tax withholdings.

Q. What child care expenses qualify for reimbursement?

A. Child care expenses should be new or are incremental costs incurred during AY 2020-2021 (beginning 9/1/2020 and ending 6/30/2021) as a result of ordinary child care being impacted by COVID-19-related child care/school disruptions or closures. Allowable child care expenses include:

- Child care or instructional support (i.e. teacher, tutor, facilitator, etc., not including technology, equipment nor materials) for dependent children age 4 through 10 years during typical hours when children would have been in-person at school OR
- Child care for dependent children age 5 years and under during typical hours when children would have been in-person at a child care center, family child care home, or with a sitter/nanny OR

- ❑ Special education or therapeutic services (i.e. physical, occupational, or speech therapy) for dependent children under 18 years that typically would be provided through the state's Early Intervention Program or through the local school district and have been disrupted due to COVID-19

Q. I'm using a family member to help with child care. Can I submit receipts for reimbursement?

A. Yes, families can choose a caregiver from their own personal network, as long as the caregiver is not your spouse, domestic partner, or dependent.

Q. Do I need to include the child care provider's Tax ID or social security number on my receipts?

A. No, receipts should include the name, address and telephone number of the child care provider, the date(s) and hour(s) of service, and the amount(s) paid. The provider's signature also needs to be included on the Reimbursement Form.

Q. When is the deadline to submit receipts?

A. All receipts documenting incurred child care expenses during AY 2020-2021 (beginning 9/1/2020 and ending 6/30/2021) due to COVID-19-related child care/school disruptions or closures must be submitted by July 15, 2021.

Q. Who can I call if I have questions about the COVID-19 Child Care Grant?

A. If you have any questions, contact PeopleLink at askpeoplelink@nyu.edu or 212-992-LINK (5465).