

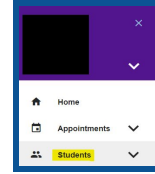


## How to Raise a Flag or Give a Kudos in NYU Connect

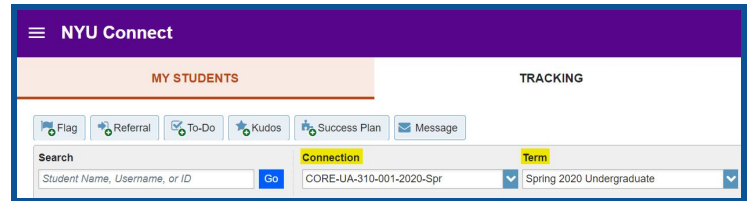
1. [Log into NYU Connect](#) (via the direct link or through NYU Home). Once logged in, click the 3 lines/“hamburger menu”.



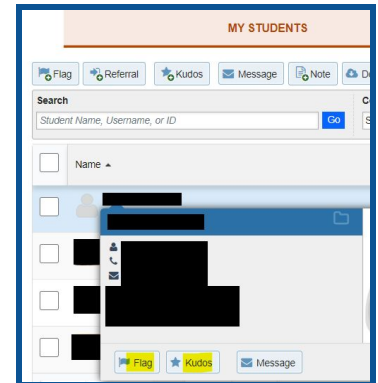
2. Click “Students”.



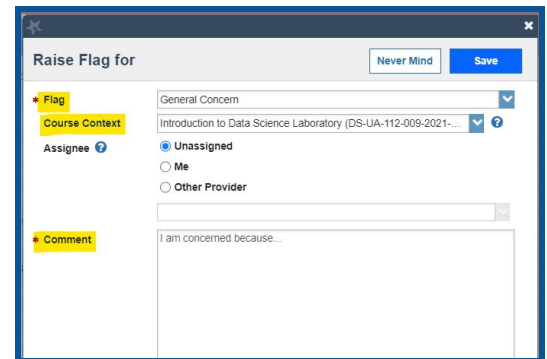
3. All students you are teaching will appear. **Make sure the term is set to the current term, and the Connection is the course** the student(s) you want to raise a flag for or give a kudos to are enrolled in.



4. **Hover over the student** you want to give a flag or kudos to and **click on the ‘Flag’ or ‘Kudos’ button**.



5. **Select the flag or kudos from the dropdown** menu that best describes your concern or praise.
  - a. The description of the flag or kudos will explain when to raise and will let you know if the student will be notified. *Typically, students are not notified of a flag but are of a kudos.*
  - b. If the flag or kudos is specifically related to a course use the **Course Context** dropdown menu.
  - c. In the **comment** section, provide additional details for this flag.
  - d. Click the **Save** button.



6. [The student’s advisor\(s\) will be notified of the flag or kudos and will respond as appropriate.](#) Typically, once the concern has been mitigated, you will receive an email from the advisor to close the loop.
  - a. For some flags and kudos, the student will be notified there is a concern or praise. [Here is what each flag or kudos sends to students.](#)

Questions? We are here for you! [nyuconnect@nyu.edu](mailto:nyuconnect@nyu.edu)