How to Raise a Flag or Give a Kudos in NYU Connect

1. **Log into NYU Connect** (via the direct link or through NYU Home). Once logged in, click the 3 lines/“hamburger menu”.

2. Click “Students”.

3. All students you are teaching will appear. **Make sure the term is set to the current term, and the Connection is the course** the student(s) you want to raise a flag for or give a kudos to are enrolled in.

4. **Hover over the student** you want to give a flag or kudos to and **click on the ‘Flag’ or ‘Kudos’ button**.

5. **Select the flag or kudos from the dropdown** menu that best describes your concern or praise.
   a. The description of the flag or kudos will explain when to raise and will let you know if the student will be notified. **Typically, students are not notified of a flag but are of a kudos**.
   b. If the flag or kudos is specifically related to a course use the **Course Context** dropdown menu.
   c. In the **comment** section, provide additional details for this flag.
   d. Click the **Save** button.

6. The student’s advisor(s) will be notified of the flag or kudos and will respond as appropriate. Typically, once the concern has been mitigated, you will receive an email from the advisor to close the loop.
   a. For some flags and kudos, the student will be notified there is a concern or praise. [Here is what each flag or kudos sends to students](#).

**Questions? We are here for you!** [nyuconnect@nyu.edu](mailto:nyuconnect@nyu.edu)