Find Your People:
Connections & Appointments

Your Connections
When you log in to NYU Connect, you will see Your Connections - the people who are here to support you - including advisors, faculty, administrators, and more.

- Click on the three dots next to the right of their name to view their email, profile, and schedule an appointment with them if they have upcoming availability.
  - Don’t see who you think you should? Let us know and we will get you connected!

Schedule an Appointment
Click on the three dots next to the name of who you want to meet with. Click Schedule.

- Select what you need help with, and then the topic you want to discuss. Click Continue.
- Choose the date and time that works best for you and click Continue.
- Make sure all the details are correct, and enter a bit more information about why you want to meet so the other person can prepare for the meeting. Click Confirm when done.
- You and the other person will receive Google Calendar invites to your email from ‘Starfish Calendar’ for your meeting.

Cancel an Appointment
If something pops up and you need to cancel, you can do so via your Dashboard’s calendar in NYU Connect.

- Click the meeting you need to cancel, then View details or Cancel?
- Click the Cancel this appointment link. In the popup, let the person you were scheduled to meet with know why you have to cancel and, if you would like to reschedule, other times that would work for you. Click Cancel It to finish.

Questions? We are here for you!