PRESIDENTS COUNCIL
Bylaws & Rules of Procedure

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Amended on December 12th, 2019
I. MISSION STATEMENT.

A. The President’s Council (PC), one of the representative bodies of the Student Government Assembly (SGA), exists to better the student experience at NYU by executing and implementing all programs, initiatives, resolutions, rules and regulations as established by the SGA.

II. FUNCTIONS

A. The President’s Council (PC) shall be a representative body for all New York University (NYU) students and shall protect and promote the lived experience, engagement, agency, and unity across the student body, specifically by:
   1. The creation, planning and execution of All-University events, programs and initiatives via the oversight of the SGA All-University Events Committee.
   2. The review of all matters, both academic and extracurricular, that may affect the performance or experience of Undergraduate, Graduate and professional students. After a careful review of matters within its purview, the PC may make a recommendation to the SGA concerning policy, services and short/long term planning.
   3. The establishment of policies for the mutual organization and governance of the Student and Constituent Councils at NYU.

B. The PC shall be one of the representative bodies that compose the Student Government Assembly (SGA). The decisions of the SGA will have complete jurisdiction over all the bodies that compose it and all resolutions passed by the SGA will be binding to the body, whose responsibility will then be to implement the policy to the student organizations of the PC or to present the resolution to the University Senate.

C. Meetings. The PC shall meet every other week during the academic year, in order to address the responsibilities of the body as outlined in Article II.A. These meetings will be conducted as such:
   1. There will be two types of meetings, stated and special:
      a. Stated Meetings, of which there will be a minimum of 10, will occur at a predetermined time and place.
b. **Special Meetings**, which may be called at any time during the academic year, via the call of the Chair or written request by at least five members of the PC, with at least 24 hours notice.

c. **Quorum**, which is defined as the required attendance in order for any business to be conducted, shall be considered a simple majority of the total membership of the PC.

d. **Voting**
   
   i. A simple majority of the votes cast at a meeting with quorum present shall authorize action and be considered binding, unless otherwise noted in these rules.
   
   ii. The text of all substantive motions and reports to be considered for action at a stated meeting of the PC, and all proposals for the topics for the PC agenda, must be submitted to the Chairperson, Vice-Chair and Chief of Staff forty-eight (48) hours before the PC Meeting. This requirement may be waived at the Chairperson’s discretion.
   
   iii. The latest edition of Robert's Rules of Order shall be used to decide all questions of order not covered in these Rules.

e. **Attendance of Observers and Guests**
   
   i. All meetings of the PC will be considered open to any NYU Student.
   
   ii. Alternate Members, unless voting in for a member, Observers and Guests may not speak at PC meetings without the permission of a voting member.
   
   iii. All observers and guests, except those specifically invited to remain, must leave if and when a majority of the quorum present at a meeting so decides.

f. **Minutes and Records**
   
   i. A proper record, herein referred to as minutes, will be maintained of all PC interactions and engagements and made available to the entire NYU Community.
III. MEMBERSHIP

A. Voting Members.

1. The PC will have a membership constituted of School and Constituent Council Presidents that serve at the head of a student body overseen by either a dean, study away site or University department. Should the need arise, members may be added or removed by a two-thirds vote by the membership of PC.

2. The PC, as created in 2017, will be composed of all of the Presidents of every school that composes NYU, and in addition the Presidents of: the Class Activities Boards, the Inter Residence Hall Council (IRHC), the Commuters Student Council (CSC), the Resident Assistant Council, International Student Council (ISC), GCOMMS, the Military Alliance, the Student Athletics Advisory Council, the Student Activities Board, the Program Board, the Panhellenic Council, Multicultural Greek Council and Inter-Fraternity Council.

3. Should the body in question determine that the one vote will be shared between more than one individual by the Constitution of their body, this must be communicated to the Executive Committee of the Student Government Assembly through the Vice Chair of the Presidents Council.

B. Alternate Representatives.

1. Alternate Representatives in absence of a President will be chosen in accordance to the Bylaws and Constitution of their respective Council.

2. Representative attending a PC meeting as an observer may replace their designated President for the balance of the meeting if the latter is obligated to leave.

3. The terms of alternate Representatives shall correspond to those of their designated Presidents. Alternate Representatives shall by virtue of their selection be entitled to formal notices and copies of SGA minutes upon request.

4. No alternate Representative shall substitute for an absent President, other than the President(s) they are specifically designated to substitute for.

C. Non-Voting Members
1. Non-Voting membership shall be given to those committee chairs who report directly to, and whose committee matters affect, the PC as outlined in SGA Bylaws Article VI.
   a) Non-Voting members of the PC shall be given the ability to speak at any PC meeting, either stated or special.
   b) Non-Voting membership may be granted to any person via majority vote of the PC.

IV. DUTIES OF MEMBERS

A. It is the responsibility of each President to consider carefully and responsibly all matters which may come before the PC, and to act in accordance with these rules, the Bylaws and Charter of NYU, and the Bylaws of the Student Government Assembly.
B. Each President is expected to attend all duly called meetings of the PC and SGA; and any SGA and University-Wide committee of which that person is a member.
C. Each alternate Representative is expected to attend all duly called meetings of the SGA, PC, and any SGA, and University-Wide committee at which that person is to substitute for a designated President.
D. Violation of these duties may result in discipline as outlined in Article VI.

V. OFFICERS & ELECTION PROCEDURES

A. The officers of the SGA shall be considered the officers of the PC, as delineated in the Student Government Assembly Bylaws.
B. Election Procedures:
   1. The election of any and all officers of the PC shall follow the procedures delineated within the Student Government Assembly Bylaws.
   2. Chairperson
      a) Refer to SGA Bylaws Clause VII for the procedures related to the election of the Chairperson
   3. PC Vice-Chairperson
a) In the case of the Vice-Chair of the President's Council, the PC shall nominate and elect a Vice-Chairperson. Any candidate for this role must meet One of the following criteria:
   (1) Be an outgoing voting member of the PC that held such a position for a full Academic Year, as outlined in Article III.A
   (2) Be a recently elected voting member of the PC for the upcoming Academic Year.

VI. VACANCY & APPOINTMENT

A. In the event of a vacancy of a member, the PC Chair and Vice-Chair will be tasked with filling that vacant seat.
   1. The respective school or constituent council, following the process herein prescribed to their corresponding constitutional restrictions, will be charged with appointing or electing an interim or permanent member to the PC.
      a) Once an interim or permanent member is selected, the council and/or the advisor will immediately inform the executive committee of the PC and the Elections Commissioner.
B. In the event of a vacancy of a member of the Executive Committee of the PC, then refer to SGA Bylaws Clause IX.

VII. EFFECT, INTERPRETATION & ENFORCEMENT

A. The adoption of the Rules of Procedure herein delineated shall require a two-thirds vote of the total Presidents Council membership.
B. All references to Chairperson in these Rules shall, whenever necessary, apply equally to the SGA Chairperson, Interim Chairperson or Chairperson Pro Temp.
C. The delineation in these Rules of certain rights and responsibilities of the Presidents Council shall not be read to exclude other rights and responsibilities not so delineated.
D. Presidents Council Standing Rules:
   1. Any resolutions, rules or regulations passed by the President’s
Council in order to establish the mutual and consistent governance of itself or the bodies it oversees shall be added to the Standing Rules, in accordance with Roberts Rules of Order.

2. Any resolutions, rules or regulations contained within the Standing Rules may be removed via a simple majority in any duly called vote that meets quorum.

3. Any resolutions, rules or regulations contained within the Standing Rules that are in conflict with these rules, SGA Bylaws, or any subsequent rules will be considered void.

E. Enforcement, Discipline and Rules Violations

1. Any violation of SGA or PC Bylaws, rules and regulations by a voting member of the PC is considered an offense and shall be referred to the SGA Standards Committee.

2. The SGA Standards Committee has the authority to Censure any member of PC, which could result in the permanent loss of membership from any SGA committee of which that person may be a member, permanent loss of any student office at the University, permanent loss of all other privileges of SGA membership, and may result in referral to the NYU Office of Student Conduct.

3. Any Censure issued by the SGA Standards Committee may be appealed to the entire President’s Council, and any ruling issued by the President’s Council on the matter will be considered final and binding.

4. The PC Vice-Chair may only be removed from office due to a vote of No Confidence, with a two-thirds majority, by the voting members of the President’s Council.

VIII. AMENDMENT

A. An amendment to these Rules of Procedure must be presented in writing for discussion at a stated meeting of the PC and voted on at a subsequent meeting of the PC during the same academic year. A proposal to amend these Rules, which has been rejected by a vote of the PC, may not be reintroduced during the same academic year.
B. Amending these bylaws requires a two-thirds vote of the quorum present at a stated meeting of the PC.

C. These Rules, and the Rules of Procedure or Guidelines of the SGA shall be incorporated into a Student Government Handbook. The Handbook shall serve as the official sources of information concerning student government at the University, and shall be made available to any interested or appropriate individuals, groups, or offices at the University. The Handbook shall be updated on an annual basis.

D. Suspension of a portion of these Rules shall require a two-thirds vote of the quorum present at a stated meeting of the PC. Such suspension shall occur no more than once at any meeting of the PC.