The Commuter Assistant Program matches first-year commuter students with an upper-class student leader who provides guidance and support while ensuring that commuters have the resources and services necessary for a successful NYU career. The role of a Commuter Assistant includes serving as a role model and peer mentor to their students, to be an advocate throughout their first-year commuter experience, and to refer students to the various NYU and NYC resources available.

**COMMUTER ASSISTANT ROLE**

- Serve as a role model and mentor to a cohort of approximately 40 first-year commuter students
- Create one-on-one connections with cohort members in order to support them through their individual NYU experience
- Serve as a leader and guide throughout the two-day Commuter Overnight Retreat (COR) experience
- Plan and support Welcome Week programs in collaboration with the Student Resource Center (SRC)
- Facilitate programs and events that engage their cohort members in various topics and experiences, with the goal of creating connections between cohort members
- Track and oversee individual programming budget funds per the Student Resource Center guidelines
- Communicate weekly with students informing them about relevant on and off-campus events and services and providing advice on important transition topics. This will include answering various virtual questions and making referrals to appropriate offices and organizations at NYU
- Assess commuter student programs and needs via interviews with cohort and various other methods
- Attend fall and spring training programs, bi-weekly one-on-one conversations and team meetings

**COMMUTER ASSISTANT IMPORTANT DATES**

- First Commuter Assistant Team Meeting: April 29<sup>th</sup>, 2017
- Commuter Overnight Retreat Training: August 10<sup>th</sup>, 2017
- Commuter Overnight Retreat: August 11<sup>th</sup> and 12<sup>th</sup>, 2017
- Fall Training: Please hold from 8am – 7pm on August 21<sup>st</sup> - 25<sup>th</sup>, 2017
- Welcome Week: Sunday, August 27<sup>th</sup>, 2017 - Saturday, September 2<sup>nd</sup>, 2017
- Commuter Student Welcome and Reality Show: Monday, August 28<sup>th</sup>, 2017
- Spring Training: Please hold from 8am – 7pm on January 17<sup>th</sup> – 19<sup>th</sup>, 2018

*These above dates are non-negotiable for our 2017 – 2018 Commuter Assistants. Beyond academic requirements, Commuter Assistants are required to attend these dates as a part of this role. Final fall and spring dates will be reviewed with the team during the first Commuter Assistant Team Meeting.

**COMMUTER ASSISTANT BENEFITS**

- Stipend of $800 per semester that will be paid by the end of each semester
- Personal and professional skill development including experience in peer mentorship, budget management, program planning, and resource referral expertise
- Led by university administrators who are invested in your individual development