Dear NIH funded investigators, applicants, and department administrators:

The National Institutes of Health recently announced significant changes to its biosketch and other support documentation required for proposals, just-in-time requests and progress reports effective with submissions due on or after May 25, 2021.

Please see NIH notice: [NOT-OD-21-073 (Upcoming Changes to the Biographical Sketch and Other Support Format Page for Due Dates on or after May 25, 2021)].

These changes impact project senior/key personnel and include:

- An updated Biographical Sketch format page
- An updated Other Support format page requiring:
  - Separate reporting of funded projects and in-kind resources
  - The inclusion of supporting documentation (agreements/contracts) tied to a senior/key person's appointments and/or employment with a foreign institution
  - The electronic signature of the senior/key person attesting to the accuracy of the information included in their Other Support

As an NIH funded investigator or administrator in a department supported by NIH funding, we encourage you to review these changes and the NIH's corresponding Biosketch and Other Support FAQs in advance of any upcoming proposal or progress report submissions.

The Office of Sponsored Programs (OSP) and your assigned Project Officer are here to assist you.
Given the extent of the changes, we encourage you to reach out with any questions or needed support with as much advance notice as possible prior to the sponsor deadline.

Cormac Slevin, Manager, Global Research Engagement will also be proactively contacting departments/units to assess if additional hands-on educational or training support is needed.

Sincerely,

The Office of Sponsored Programs
osp.agency@nyu.edu