



NYU

CAYUSE Sponsored Programs Management Software UPDATE

January 30, 2020



- Cayuse Sponsored Projects (**SP**): IRB and IACUC provides transparency to protocol approvals
- **COMING SOON** - Cayuse **COI** - Conflict of Interest - **Spring 2020**
- **COMING SOON** - Cayuse **IACUC** - Animal Subjects including Animal Research Facility - **Fall 2020**

the name next to the check.

- ✓ [General Information](#)
- ✓ [Cayuse 424 Proposal](#)
- ✓ [Investigators/Research Team](#)
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*** Indicates Required Fields**

Human Subjects

NYU Washington Square (WSQ) processes and issues human subjects protocol approvals using **Cayuse IRB**. NYU WSQ is defined as the **local IRB**.

An **external IRB** is used to process any study not being reviewed by the local IRB. When an **external IRB** is used, please add a Note to the system indicating the name of the external IRB. The Note should be in the format **"IRB: [name of external IRB(s)]."**

When a project involves **single IRB (sIRB)**, please add a Note to the system indicating the proposal requires the use of a **sIRB**. The Note should be in the format **"sIRB: Required"**.

Upload the signed reliance agreement, IRB approval, and all other applicable documents to the Attachments tab.

*** Does this research involve HUMAN SUBJECTS?**


Yes No

*** If yes, has your research team submitted an application to the NYU WSQ Cayuse IRB system?**

Yes No

*** If yes, please provide human subject information below:**

IRB studies associated with this proposal:

Study #	Title	Approval Date	Expiration Date	Lead PI	Status	Unlink
IRB-FY2017-1002	Engaging Young Adults in Their Mental Health Care Through a Brief Empirically-Based Meta-Intervention	12/03/2019 00:00:0	12/02/2020 00:00:0	Michelle Munson	Approved	

Animal Subjects

*** Does this research involve ANIMAL SUBJECTS?**

Yes No

*** If yes, has your research team submitted an application for IACUC approval?**

Yes No




*** List the application numbers below:**

*** List the species involved with this project:**
If multiple species are involved, please use the comma as a separator.

OSP View

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Proposal: 16-0719	Sponsor: National Institutes of Health (NIH)	Submission Deadline: 2/17/2016
Project: A17-0287	Prime Sponsor: National Institutes of Health (NIH)	Proposed Begin-End Dates: 12/01/2016 - 11/30/2019
Lead PI: Michelle Munson	Instrument Type: NIH Grant	Proposed Total Amount: \$713,250.00
Admin Unit: SSSW - Silver School of Social Work (SSSW)	Specialists: Wendy Remington	
Project Title: Engaging Young Adults in Their Mental Health Care Through a Brief Empirically-Based Meta-Intervention		


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Compliance Note:

[Add Compliance Note](#)

Human Research

IRB studies associated with this proposal: [Link IRB Study](#)

Study #	Title	Approval Date	Expiration Date	Lead PI	Status	Unlink
IRB-FY2017-1002	Engaging Young Adults in Their Mental Health Care Through a Brief Empirically-Based Meta-Intervention	12/03/2019 00:00:0	12/02/2020 00:00:0	Michelle Munson	Approved	

Animal Research

IACUC Number: [Add](#)

There are no animal research protocols associated with this proposal.

DA View


SPONSORED PROJECTS
DA VIEW

Logged in as: Kimberly Schulman

 For assistance please contact the NYU Office of Sponsored Programs (OSP) at [eResearch.Help@nyu.edu](mailto:Research.Help@nyu.edu).
 Also refer to the Cayuse support web site at <http://support.cayuse.com>.

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- [Unit Approval Inbox](#)

NYU Office of Sponsored Programs
 605 Broadway, Suite 801
 New York, NY 10012-2331
 Phone: 212-998-2121
 Fax: 212-995-4029
 Email: eResearch.help@nyu.edu

>> Proposal Routing Status

Proposal: 17-1472	Sponsor: Dormitory Authority of the State of New York	Submission Deadline: 4/28/2017
Project: A16-0708	Prime Sponsor: Dormitory Authority of the State of New York	Proposed Begin-End Dates: 2/04/2016 - 2/03/2018
Lead PI: Richard Bing	Instrument Type: Contract	Proposed Total Amount: \$2,500,001.00
Admin Unit: UNIV - Office of the VP for Public Resource Administration & Development	Specialists: Kimberly Schulman	
Project Title: Renovation and Equipping of Two New Suites of State-of-the-Art Research Facilities Including a Clean Room		

Human Research

IRB studies associated with this proposal:

There are no IRB studies linked to this proposal.

Animal Research

There are no animal research protocols associated with this proposal.

- Proposal Title usually **does not** match Protocol Title
- **TIMING and COMMUNICATION**
 - If PI has not submitted a protocol in IRB, there is nothing to link
 - Once the proposal is submitted for routing, the DA can no longer link an IRB protocol but the OSP PO can
 - After proposal submission and before award, notify your PO with the IRB protocol number and s/he will link them
- Questions?

>> Proposal Administration

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Proposal: 17-1416 	Sponsor: Simons Foundation	Submission Deadline: 5/04/2017
Project: A17-0525	Prime Sponsor: Simons Foundation	Proposed Begin-End Dates: 7/01/2017 - 6/30/2022
Lead PI: Anthony Movshon	Instrument Type: Grant	Proposed Total Amount: \$1,349,999.00
Admin Unit: FAS - Center for Neural Science (CNS)	Specialists: Suzan Runko	
Project Title: TYPE A: Movshon, Tony		

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Compliance Note:

[Add Compliance Note](#)

Human Research

IRB studies associated with this proposal:

[Link IRB Study](#)

There are no IRB studies linked to this proposal.

Animal Research

 IACUC Number: [Add](#)

Animal subjects are used in this research.

The following protocols have been associated with this proposal.

Verified	IACUC ID	
<input type="checkbox"/>	07-1290	Remove

SP 3_9 UPGRADE



- **HEADER:** Begin to reflect the new design of Cayuse (puzzle pieces)
- **FDP TEMPLATES:** now updated to the most recent available version (2019)
- **ADMINISTRATIVE:** OSP can (1) change proposal owners, and (2) edit and delete notes
- **REPORTING FLAGS:** A reporting flag is a configurable text label that we can apply to proposals and awards

- Allow easy searching and reporting
- Provides flexibility in responding to regulatory or institutional changes by keeping track of data that doesn't easily fall into a standardized category
- Used to report data **that is not already available** through other SP fields
- Enables “phased” approach
 - **Research Development** - tag proposals by “discipline” or area of scientific inquiry, identify by NYU’s **strategic and targeted areas for investment (e.g. AI, Cyber, Quantum, STEM, Diversity/Equality, Climate)**
 - **Administrative** - remove labels from project titles and code separately (**e.g. MEGA, AFAR**)
 - **Terms & Conditions** - identify key requirements to share with PIs, DAs, and SPA (**e.g. title to equipment, CUI, MBE/WBE/SB, UG applies, etc.**)

- UAT released Feb 2020
- OSP and FSM test
- PROD rolled out late Mar / early April 2020
- Communication via 424 - automatic system alerts when users sign in
- ** Subject to change ** so **dates are goals not guarantees**

COMING SPRING 2020
CONFLICT OF INTEREST
MODULE



- Complete, track, and review disclosures
- 100% paperless process
- Used for **Annual** and **Research-Specific** disclosures
- Status summary will appear on COI Proposal tab and on Proposal Administration > Compliance tab
- Integration with Cayuse SP to reduce administrative burden for Research-Specific disclosure process

**COMING FALL 2020
INSTITUTIONAL ANIMAL CARE
AND USE (IACUC)**



- Manages the lifecycle of IACUC protocols
- Product Features
 - Workflows for compliance and protocols
 - Agenda management
 - Committee meeting management
 - Document reviews
 - Automatic notification for annual and De Novo renewals
 - Filter-driven USDA and AAALAC reports

- Reduce overall compliance risk
- Maintain necessary employee certifications
- Ensure smooth management of lab animal facilities
- Procure research animals and schedule veterinary care
- Oversee and schedule facility personnel
- Adapt instantly to animal illness or staff absence
- Accurately manage census, service charges, billing, and forecasting

- Electronically prepare, submit, and route studies
- 100% paperless process
- Ensure research efforts conform to ethical guidelines
- Improve internal collaboration and shorten protocol approval time with built-in workflow
- Review protocols easier and faster with access to the latest version, track changes, and side-by-side version comparison

- You, as **USERS**, are in these modules daily/weekly
- We **want** to hear your ideas for **IMPROVEMENTS**
 - Likes?
 - Dislikes?
 - What will help you do your job?
- We are especially interested in **INTEGRATION** ideas -- what info should be displayed in SP that will help?