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**Paul Horn** *Senior Vice Provost for Research  
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TO: NYU Research Community

FROM: Paul Horn

DATE: July 12, 2018

SUBJECT: The Federal Demonstration Partnership IRB Wizard Demonstration

I am pleased to announce that NYU, in partnership with other prominent research universities, and as part of a national Federal Demonstration Partnership (FDP) project, has chosen to participate in a test of an electronic "Exempt Wizard" that would allow investigators to self-determine if their project requires review by an Institutional Review Board or if it meets the federal criteria for exemption.

Beginning August 1, 2018, all investigators will submit initial exempt and expedited protocols through both the standard institutional process (Cayuse IRB) and the IRB Wizard. The IRB Wizard Demonstration will be in effect for approximately one year. Instructions and access to the IRB Wizard will be provided within the Cayuse IRB application as well as on the IRB website. Both the Wizard and the IRB will do a review of protocols submitted and only in the event of a difference of determination will responses to the Wizard's questions be examined.

We expect that responding to the Wizard's prompts will take on average no more than 10 additional minutes of your time. If this project is successful, exempt determinations will be delay-free and burden-reducing for both investigators and the IRB.

If you have questions or wish to provide feedback/comments during the demonstration, please submit these to the FDP at [fdp@nas.edu](mailto:fdp@nas.edu); they will be forwarded to Dr. Jane McCutcheon, the NYU Faculty Liaison, and collected for further revisions to the Wizard. Please use the phrase "wizard demonstration" in the subject line.

Again, many thanks for your time and effort.