



Use this form update your primary and/or chosen/preferred name, legal sex, address and/or SSN as they appear in Albert. Submit form and supporting documentation (if applicable):

In person: StudentLink (383 Lafayette Street, Manhattan or 5 MetroTech Center, 201, Brooklyn)
Email (Form and documentation sent from a non-NYU email address must be notarized): registrar@nyu.edu
Mail/Fax (Form and documentation must be notarized): PO Box 910, New York, NY 10276-0910; 212-995-4154
SSN/ITIN Updates only: May only be submitted in person, via mail, or fax; please fax these updates only to 212-995-4090

REQUIRED: CURRENT STUDENT INFORMATION

LAST NAME AT TIME OF ATTENDANCE FIRST NAME SUFFIX MIDDLE

CAMPUS ID DATE OF BIRTH PHONE EMAIL

DIVISION OF NYU ATTENDING/ATTENDED DATES OF ATTENDANCE

NAME UPDATE REQUEST

Title Last Name Suffix First Name Middle Name/Initial

Name Type to change: (check all that apply) Changes (check all that apply): Documentation provided:
Legal/Primary/Diploma (documentation required)
Chosen/Preferred (no documentation required)
Title
First Name
Middle Name/Initial
Last Name
Suffix
Court order
Birth certificate
Divorce document
Marriage certificate
Passport

LEGAL SEX UPDATE REQUEST

Legal sex that should now appear on record (documentation required).

Male Female

Documentation provided:

A letter of support signed by a physician, psychologist, or psychiatrist, life counselor, social worker, or other professional on their letterhead
Birth certificate or court order legalizing the change
Valid Driver's License or Passport reflecting the legal sex

ADDRESS UPDATE REQUEST

New Address

Address type (Mailing or permanent) Street Apt/Floor

City State Zip Code

SSN UPDATE Must provide original or copy of Social Security Card to StudentLink; SSN updates can be done in person, submitted via mail or fax (212-995-4090), and should not be emailed.

New SSN

I affirm that the information provided on this form is complete and true. I certify that I am responsible for changes made to my personal information and understand that furnishing false information on this form may result in cancellation of admission, registration, or both.

STUDENT SIGNATURE X DATE

REGISTRAR'S OFFICE USE ONLY

Forms collected and certified by:

Date change(s) processed:

Processed by: