



**NYU**

Office of  
the Registrar

# ENROLLMENT/DEGREE CERTIFICATION REQUEST FORM

**Email completed and signed form to [certifications@nyu.edu](mailto:certifications@nyu.edu).**  
or fax: 212.995.4154, or mail: Office of the Registrar, PO Box 910, New York, NY 10276  
Forms without signatures will not be processed.

## STUDENT INFORMATION

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<b>Last/Family Name</b>	<b>First Name</b>	<b>Middle Name</b>
<hr/>	<hr/>	<hr/>

**Name(s) at time of attendance**

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<b>NetID or Email</b>	<b>Campus ID number</b>	<b>Date of birth</b>
<hr/>	<hr/>	<hr/>

## NYU SCHOOL(S) ATTENDED

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**School, years attended and degree**

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## PROCESSING REQUESTS

<b>Number of copies:</b> _____	<b>Include GPA:</b>	<b>No</b>	<b>Yes</b>
	<b>Indicate Good Standing:</b>	<b>No</b>	<b>Yes</b>

## DELIVERY INFORMATION

**Note:** The Office of the Registrar is currently working remotely. Due to limited mailing capacity, we highly recommend requesting an electronic verification letter.

Email (recommended)      Email address(es): \_\_\_\_\_

Mail      Mailing Address: \_\_\_\_\_

FedEx/Expedited      \_\_\_\_\_

**If yes, you must include a FedEx shipping label with your form.** [https://www.fedex.com/lite/lite-ship.html?locale=en\\_us#address](https://www.fedex.com/lite/lite-ship.html?locale=en_us#address) \_\_\_\_\_

## STUDENT SIGNATURE to authorize release of enrollment/degree verification

**X** \_\_\_\_\_

**Date of request** \_\_\_\_\_