Albert Course Evaluations:
Completing evaluations in class

Access course evaluations via any web-enabled device, such as a laptop, tablet, and/or smartphone.

1. Ask your students to log into Albert (albert.nyu.edu), using their NYU Net ID and password.

2. Once logged in, students should select the correct term above their Shopping Cart and scroll down to the Enrolled Courses section. Students should click the lit up Eval icon next to the course they want to evaluate. The evaluation for that course will open in a new tab.

Notes:
- The majority of issues accessing the evaluation are due to pop-up blockers. The evaluation will open in a new tab, so clicking on the Eval icon with pop-up blockers enabled can make it appear that the Eval icon is not working/not responsive.
  - Advise students to disable pop-up blockers using the following guide.
- Students occasionally may see a pop-up requesting they review/update their emergency contact information. They must complete the review/update to continue.