



TENURE CLOCK STOPPAGE APPLICATION FORM FOR ELIGIBLE CAREGIVERS

DATE: _____

APPROVALS

Department Chairperson: _____
Dean: _____
Provost's Office: _____

APPLICANT INFORMATION

Name:

First _____ Middle _____ Last _____

Title: _____ Department: _____

School: _____

CAREGIVING INFORMATION

Name of person for whom you will be caregiver: _____

Relationship: _____
(If this person is a child, please provide date of birth: _____)

Brief description of the care you will be providing:

PERIOD OF TENURE CLOCK STOPPAGE (check one)

[] One semester From _____ To _____
(start date) (end date)

[] Two semesters From _____ To _____
(start date) (end date)

NYU POLICY AND DEFINITIONS

- Eligibility: Must be a Tenure-Track Faculty member who is the exclusive caregiver for at least 20 hours during the workweek, during the hours of 8 a.m. to 6 p.m., Monday through Friday for a child/parent/spouse/registered domestic partner for the semester(s) for which the tenure clock interruption is being requested.

- Tenure clock stoppage policy for eligible parental caregivers: Tenure clock stoppage will be granted automatically to eligible parents caring a newborn child, newly adopted child, new foster care or guardianship placement, or newly-established legal custodial care, for up to two separate events, each for a maximum of one academic year or two consecutive academic semesters, upon notification to the Chair of the Department or, in the case of Schools without departmental organization, the Dean.
- Deadlines: Tenure clock stoppage requests should be submitted and, when feasible, approvals should be in place no later than the onset of the semester preceding the period of stoppage.
- Tenure Review: Granting tenure clock stoppage does not influence the granting of tenure in the future.

I certify that the information I have provided above is true and correct and that any false or misleading information will result in the denial of leave and any further action deemed necessary.

ELIGIBLE CAREGIVER'S SIGNATURE: _____ **DATE:** _____

Completed applications showing the approval of the department chair (if applicable) and the dean should be transmitted to the University [Office of Academic Appointments](#). Questions about the policy or the application process can be addressed to [Peter Gonzalez](#), Associate Provost for Academic Appointments.