

**New York University
Undergraduate Program Committee**

Supplemental Form for Degree Program Proposals

Please submit this completed form to the UPC as a supplement to the New York State Education Department’s “Application for the Registration of New Graduate and Undergraduate Curricula/Programs – Including Programs to be Offered in Distance Education Format.”

Overview:

- (1) Please comment on the proposed program’s relevance to the academic mission of your school(s) and/or department(s). In addition, please explain how it is distinct from other related programs that currently exist, either within your school(s) or within other NYU schools.
- (2) For which kinds of future pursuits (e.g., careers, graduate or professional school) would this major prepare students?
- (3) Please report on the approval process that this proposal has undergone within your school(s).
- (4) Please report on any consultations that have taken place with other NYU schools that have similar or relevant programs, or that offer courses that may be used to fulfill requirements for the proposed major. **Letters of support from these schools should also be attached.**
- (5) Please report on prior consultations with the Office of Academic Program Review & Assessment. **A basic learning outcomes plan should also be attached.** (A simple assessment matrix is available at <https://www.nyu.edu/academics/academic-resources/academic-assessment.html>.)

Curriculum:

- (6) As a supplement to Table A (Undergraduate Program Schedule) on the New York State application (p. 8), please provide a sample schedule for students who transition into this program from NYU’s two-year Liberal Studies Core Program.
- (7) Please comment on how the proposed program addresses issues of equity, diversity, and inclusion—e.g., within specific required courses or across the curriculum.
- (8) Please describe how the proposed program might engage with NYU’s global network.

In particular, please identify any academic pathways that are currently envisioned to enable students to study away.

Student Recruitment and Advising

- (9) Please comment on any strategies that are currently envisioned to attract or recruit students from underrepresented groups into the program.
- (10) Please describe how academic advising will be provided for students in the major. Will faculty teaching in the program also advise students (on course selection, graduate or professional school options, career planning, etc.) or will primary responsibility for advising reside with administrators in the home school or department?

Resources:

- (11) Please report briefly on expected resource needs—e.g. classrooms and learning spaces (registrar-scheduled and/or school-scheduled), administrative support, equipment, technology support, library resources. How will these resource needs be met?

For programs that will be offered jointly by two or more schools or departments:

- (12) Please describe the structure that will be put in place to ensure cross-unit faculty governance over the proposed curriculum.