



NYU

Human
Resources

SPECIAL ENROLLMENT RIGHTS FOR HEALTH COVERAGE

Any elections you make when you enroll for coverage will remain in effect through December 31 of the year in which you enroll unless you experience a qualifying life event as described in the [Benefits Guide](#). However, keep in mind the following important points:

- If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance or group health plan coverage, you may be able to enroll yourself and your dependents in this plan if you or your dependents lose eligibility for that other coverage (or if the employer stops contributing towards your or your dependents' other coverage). However, you must request enrollment within 31 days of the date your or your dependents' other coverage ends (or of the date the employer stops contributing toward the other coverage).
- In addition, if you have a new dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll yourself and your dependents. However, you must request enrollment within 31 days of the marriage, birth, adoption, or placement for adoption. To request special enrollment or obtain more information, contact PeopleLink at 212-992-LINK (5465) or askpeoplelink@nyu.edu.
- If you experience a [Child Health Insurance Program \(CHIP\)](#) event, you will have 60 calendar days (instead of 31 calendar days) from the date of the eligibility change to request enrollment in coverage. Please note that this 60-day deadline does not apply to any qualifying life event changes other than the Medicaid/CHIP eligibility change. You will be asked to provide documentation as proof of either the loss of Medicaid/CHIP coverage or eligibility for state premium assistance.

October 2019