New York University
UNIVERSITY POLICIES

Title: COVID-19 Vaccination Leave Policy – New York
Effective Date: March 12, 2021
Supersedes: N/A
Issuing Authority: Executive Vice President
Responsible Officer: Human Resources

Statement of Policy

This Policy addresses leave time for COVID-19 vaccination, in accordance with Section 196-C of the New York Labor Law.

To Whom the Policy Applies

This Policy applies to all employees of New York University in New York (hereinafter, “the University”).

Policy and Procedures

An employee is to receive paid leave for a sufficient period of time, not to exceed four hours, per COVID-19 vaccine injection. Such leave shall be at the employee’s regular rate of pay and shall not be charged against any other leave, including sick leave.

Notice. An employee shall notify their supervisor and/or Human Resources Officer/Business Partner of the need for leave time as soon as practicable.

Non-Discrimination/Non-Retaliation. NYU will not discharge, threaten, penalize or in any other manner discriminate or retaliate against any employee for exercising their rights under this Policy, including but not limited to requesting or obtaining a leave of absence to be vaccinated for COVID-19.

*This Policy shall remain in effect until Section 196-C of the New York Labor Law is set to expire on December 31, 2022.