

OSOO Board Members Present at Meeting: **William Castro**, Manhattan Borough Commissioner, Parks & Recreation; **Terri Cude**, Arts and Institutions Committee Chair, Community Board 2; **Matthew Viggiano**, Director of Land Use and Planning, City Council District 2; **Lin Zeng**, Deputy Director of Land Use and Planning and Development, Manhattan Borough President's Office

OSOO Board Members Absent: **Arthur Tannenbaum**, Division of Libraries, New York University

- Proposed Public input process:
 - OSOO to convene a taskforce of local stakeholders to inform the group's general decisions and input on open design
 - **c. end of September** -- The taskforce would consist of 8 members:
 - * LMNOP rep;
 - * Friends of LaGuardia rep;
 - * appropriate reps (parents and seniors) from South and North superblock, Mercer Street residences, and LaGuardia Street residences;
 - * NYU rep;
 - * and DPR rep (with technical/design background)
 - **October** -- Taskforce meetings with designers and technicians
 - **c. beginning of November** -- A town hall to be convened to further gather public input
 - **by December 15** -- OSOO, based on the results of the town hall and taskforce meetings will then submit a recommendation to NYU on concept designs
 - Designers will take recommendation and feedback heard during meetings to propose some designs to be presented to OSOO, the taskforce, and community-at-large
 - **c. February 2014** – Designers to present initial designs and concepts in community board committee meeting where community board will issue a formal resolution; OSOO will also submit a recommendation at this time
- Next steps:
 - Send letter to extend recommendation date to allow for an adequate public input process
 - Reach out to potential taskforce members
 - Decide on date and location for first taskforce meeting with the designers
 - Create an OSOO email account for public contact
- Remaining questions for NYU:
 - D&O insurance update
 - OSOO bylaws update
 - Decide date to meet with NYU to go over timelines and requirements through restrictive dec