# Apply for Your French Visa

## Document Checklist to Obtain a Visa (Paris)

### A. Valid Passport AND a copy of the signature and bio page
- Your passport must be valid at least 6 months BEYOND your date of departure and have at least two blank visa pages.
- You must surrender your passport for the duration of the application process.
- Your passport MUST be signed or the consulate will reject your application.

### B. Proof of Legal Immigration Status AND a copy
- If you are not applying from your country of citizenship:
  - Original and copy of visa or residence permit for country in which you are applying, i.e.
  - I-20 and F-1 visa or US permanent resident card for non-US citizens applying from the US; Spanish student visa for any student applying in Spain, etc.
- NOT required for US citizens applying in the US

### C. Copy of your student ID or Driver’s License
- You must submit a photocopy of either your Student ID or Driver’s License (or state issued ID if you do not have a driver’s license).

### D. One fully completed visa application form AND a copy
- Please fill out the visa application online and print it.
- Follow the Sample Application Guide [PDF: 1.04MB] to help you complete the form.

### E. One recent passport-size photo
- You can have these taken at the StudentLink Center ($10 for two photos) or at places such as CVS or Walgreens.
- Do not attempt to take/print your own “passport-style photo.” It never works. This photo does NOT need to match the photo in your passport.
- **THE COLOR PICTURES (3.5cm x 4.5cm) MUST BE ON A WHITE BACKGROUND, WITHOUT GLASSES OR SCARF, EYES AND EARS MUST BE VISIBLE, NO SMILING.**

### F. Visa Processing Fee
- Visa fee (approximately $60) may be paid in cash (US dollars) or by Visa or Mastercard. No personal checks are accepted.
- This is separate from the VFS fee (approximately $30) you are charged when you make the appointment.
- There is an additional fee of $35 for express mailing of your passport. This fee is not required.
G. Proof of financial support AND a copy

- Should be your last 3 official bank statements.
- Account balance must show at minimum the **US dollar equivalent of €615 per month of stay** (i.e. 615 x 5 months = €3,075).
- To show proof of funds, you can use: your own bank account, your parent’s bank account OR a financial aid letter if your account/parent’s account will not show sufficient funds.
- If you are showing funds from a guarantor’s bank account (i.e. parent), the guarantor must complete a financial guarantee form [PDF: 98KB] and provide a copy of the guarantor’s ID.
  - **NOTE:** This form must be notarized.
- If you are using a financial aid letter, the letter must provide detailed information showing aid available after tuition fees have been paid. In order to obtain this letter, please contact ogs.outbound@nyu.edu.

H. Official acceptance letter from OGS

- NYU OGS will provide this to you – please print the PDF version and bring it to your appointment. Please review our sample copy [PDF: 28KB].
- **PLEASE NOTE:** If applying in the US, this letter is only required for Campus France.

I. Accommodation letter

- NYU OGS will provide this to you – please print the PDF version and bring it to your appointment. Please review our sample copy [PDF: 63KB].

J. Campus France confirmation email

- You will receive this confirmation once your Campus France account has been fully processed, about 3 weeks after payment and acceptance letter have been received by Campus France. This confirmation indicates that you can now proceed to the consulate.
- This confirmation will be sent to you via email. (You must select “I accept to receive emails about the status of my application sent to my personal mailbox” when you are completing your Etudes En France account)

K. Pre-registration Certificate generated by EEF-Pastel (Etudes En France electronic acceptance letter)

- This letter is generated after your Campus France is processed and you receive the confirmation email. You will be able to print this letter from your Etudes En France account.
- To print:
  - Log on to your Etudes En France account
  - Click on Already Accepted
  - Click on Step 1 – Finalize the procedure
  - The PDF icon for the Acceptance letter will be under the main study program section
- The document will be titled “Confirmation d’acceptation.”

L. Confirmation of appointment

- When you book your appointment, you must print out the confirmation of your appointment time and bring it with you in order to be allowed into the consulate/VFS for your appointment.
- **Please note:** if you need to change your appointment, you will need your appointment confirmation number to do so.

M. Any additional documents specified by the consulate’s website

- All consulates operate autonomously and reserve the right to request any materials they deem necessary to evaluate your visa application.
- Check the French Visas website. If you show up to your appointment without all of the required materials, you may be turned away and forced to make a new appointment.

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