Apply for Your Italian Visa at the Italian Consulate in Philadelphia

Document Checklist to Get a Visa (Florence)

Not applying at the Italian Consulate in Philadelphia?

- Italian Consulate in NYC - Document Checklist
- Italian Consulate in Miami - Document Checklist

A
Valid Passport AND a copy of signature and bio page

- Must be valid for at least 6 months BEYOND the end of your stay in Italy;
- Must contain at least 2 blank visa pages;
- Must have been issued within the past 10 years;
- You must surrender your passport for the duration of the application process.
- Please ensure that your passport is signed!

B
Proof of legal status AND a copy

- If you are not applying from your country of citizenship:
  - Original and copy of visa or residence permit for country in which you are applying.
  - i.e. I-20 and F-1 visa or US permanent resident card for non-US citizens applying from the US; French student visa for any student applying in France, etc.

C
Copy of Student or State ID

- You must submit whichever ID shows proof of residence in the consulate’s jurisdiction.
- This ID should match the address you put in your visa application! (I.e. if your application is for the Italian Consulate in New York and you are a NYU student, your NYU Student ID suffices for this requirement as proof of residence in the New York Jurisdiction)

D
One fully completed visa application form

- Use this application form for the Italian Consulate in Philadelphia. If applying at a different consulate, please visit that consulate’s website for the application.
- Please follow the sample application guide to help you complete the form.

E
One recent passport-size photo (plus 4 additional photos for after your arrival in Italy)

- Can be taken by StudentLink Staff at 383 Lafayette Street (2 photos for $10) or at places such as Walgreens.
- Do not attempt to take/print your own “passport-style photo.” It never works. This photo does NOT need to match the photo in your passport.
- NOTE: You will need to bring 4 additional photos with you to Italy for your Permesso Application which you will complete after arriving in Florence.

F
Visa Processing Fee

- US equivalent of €50 ($55.70 for Philadelphia as of 10/1/2019)
- Visa Fees will change every 3 months (Jan 1, April 1, July 1 and Oct 1).
- Please check your consulate website to ensure you have the correct visa fee.
- Fee is payable by money order only, paid to the order of the “Consulate General of Italy in [City]”
| OGS Support Letter Packet | OGS will be distributing support letter packets to all students submitting individual visa applications. You will receive an alert from OGS when your packet is ready. This packet includes:  
- Official acceptance letter in Italian  
- Official acceptance letter in English  
- Proof of GEOBlue health insurance  
- **NOTE:** The Italian Consulate in Philadelphia requires two original letters in Italian - Please request a second letter by emailing ogs.outbound@nyu.edu. |
| Proof of Financial Means | All students must prove that they have sufficient funds to support themselves for each semester they are in Italy.  
- This should be in the form of a bank letter or an official bank statement. Refer to the Sample Bank Letter for reference.  
- The Italian Consulate in Philadelphia requires that students show at least **$4,100 in available funds** per semester or **$9,205 in available funds** if attending for the academic year. This is the equivalent of 35 US dollars per day of the student's stay in Italy.  
- Letter **MUST** be on official bank letterhead. |
| Round trip flight itinerary | The itinerary **MUST** have your name on it.  
- The itinerary **MUST** be confirmed.  
- If you do not yet have a confirmed ticket, please follow these instructions to obtain a temporary reserved itinerary via Egencia.  
- The Consulate may not accept this temporary reservation. In this case you will need to purchase a ticket. |
| Prepaid priority envelopes from the U.S. Postal Service (no FedEx, no UPS) | If you are not participating in Group Application Submission:  
- The Italian Consulate in Philadelphia requires a self-addressed, prepaid envelope (Should be stamped AND have a prepaid labels with a barcode) and a photocopy of it.  
- Applicants for all visas must also present the Declaration for Mailing Passports filled out. |
| One Affidavit of Financial Support | If your parents will be supporting you or if your parents' name(s) appears on your proof of financial means, they must sign the affidavit and have it notarized.  
- If you are using your own bank account without a parent's name on it, you do not need to submit this affidavit. |
| Official Letter of Enrollment from home university | You can request this from the Office of the Registrar at your home university. NYU Students can request this at the StudentLink Center. |
| Any additional documents specified by the consulate's website | All consulates operate autonomously and reserve the right to request any materials they deem necessary to evaluate your visa application.  
- Check the consulate's website. If you show up to your appointment without all of the required materials, you may be turned away and forced to make a new appointment. |