Apply for Your Italian Visa (New York)

Not applying at the Italian Consulate in New York? ⇒ [Italian Consulate in Philadelphia – Document Checklist] ⇒ [Italian Consulate in Miami – Document Checklist]

Document Checklist to Obtain a Visa (Florence)

A. Valid Passport AND a copy of signature and bio page
   - Your passport must be valid at least 6 months BEYOND your date of departure and have at least two blank visa pages.
   - You must surrender your passport for the duration of the application process.
   - Your passport MUST be signed or the consulate will reject your application.

B. Proof of legal status AND a copy
   - If you are not applying from your country of citizenship:
     • Original and copy of visa or residence permit for country in which you are applying, i.e.
     • I-20 and F-1 visa or US permanent resident card for non-US citizens applying from the US; Spanish student visa for any student applying in Spain, etc.
   - NOT required for US citizens applying in the US

C. Copy of Student or State ID
   - You must submit whichever ID shows proof of residence in the consulate’s jurisdiction.
   - This ID should match the address you put in your visa application! (i.e. if your application is for the Italian Consulate in New York and you are an NYU Student, your NYU Student ID suffices for this requirement as proof of residence in the New York Jurisdiction)

D. One fully completed visa application form
   - Please complete the Visa Application Form for the Italian Consulate in New York. If applying at a different consulate, please visit that consulate’s website for the application.
   - Follow our Sample Application Guide to help you complete the form.

E. One recent passport-size photo
   - You can have this taken at the Student Link Center ($10 for two photos) or at places such as CVS and Walgreens.
     • Full Year Students: You will need to bring 4 additional photos with you to Italy for your Permessodi Soggiorno Application that you will complete after arriving in Florence.
     • Do not attempt to take/print your own “passport-style photo.” It never works. This photo does NOT need to match the photo in your passport.

F. Visa Processing Fee
   - US Equivalent of €50 ($61 for NY as of 7/1/2021)
     • Visa fees will change every 3 months (Jan, April, July 1 and Oct 1).
     • Please check your consulate website to ensure you have the correct visa fee.
     • The fee is payable by money order only, paid to the order of the “Consulate General of Italy in [City].”

Last updated 4/21/2021
OGS Support Letter packet AND a copy of each letter

- OGS will be distributing support letter packets to all students submitting individual visa applications. You will receive an alert from OGS when your packet is ready. This packet includes:
  - Official Acceptance Letter in English
  - Official Acceptance Letter in Italian
  - Proof of GeoBlue Health Insurance
  - PLEASE NOTE: If you are participating in the Group Application Submission, you will not receive this packet until you get your passport and visa back from processing.

Proof of Financial Means AND a copy

- All students must prove that they have sufficient funds to support themselves for each semester they are in Italy.
- This should be in the form of a bank letter or an official bank statement. Please refer to the Sample Bank Letter for reference.
- The Italian Consulate in New York requires that students show a base sum of £207 euros in addition to €28 euros per day of stay (e.g. 28 x 115 days + 207). This equates to about $4,200 USD for one semester and $9,250 USD (28 x 261 days + 207) for the academic year.
- The student must provide a Bank Letter or official Bank Statement for a bank account that is in the student’s name only. The Italian Consulate in New York DOES NOT accept joint bank accounts for students.
- Letter MUST be on official bank letterhead.

Roundtrip Flight Itinerary AND a copy

This is not required for citizens of the United States applying in New York.

- The itinerary MUST have your name on it.
- The itinerary MUST be confirmed.
- If you do not yet have a confirmed ticket, please follow our instructions to obtain a temporary reserved itinerary via Egencia.
- The Consulate may not accept this temporary reservation. In this case you will need to purchase a ticket.

Prepaid priority envelope from the US Postal Service (FedEx, UPS, DHL not accepted)

This is not required if you are participating in Group Application Submission.

- The Italian Consulate in New York requires a self-addressed, prepaid envelopes (should be stamped AND have a prepaid label with barcode/tracking) and a photocopy of it.
- Applicants for all visas must also include a completed Declaration for Mailing Passports.

And additional documents specified by the consulate’s website

- All consulates operate autonomously and reserve the right to request any materials they deem necessary to evaluate your visa application.
- Check your consulate’s website. If you show up to your appointment without all of the required materials, your application may be rejected and you will need to make a new appointment.

**Additional Documents: Required Depending on Individual Circumstance**

Official Letter of Enrollment AND a copy

This is not required for citizens of the United States applying in New York.

- You can request this from the Office of the Registrar at your home university. NYU Students can request this at the StudentLink Center.

Official Transcript AND a copy

This is not required for citizens of the United States applying in New York.

- You can request this from the Office of the Registrar at your home university. NYU Students can request this at the StudentLink Center.