Apply for Your Italian Visa at the Italian Consulate in New York

Document Checklist to Get a Visa (Florence)

A  
Valid Passport AND a copy of signature and bio page  
• Must be valid for at least 6 months BEYOND the end of your stay in Italy;  
• Must contain at least 2 blank visa pages;  
• Must have been issued within the past 10 years;  
• You must surrender your passport for the duration of the application process.  
• Please ensure that your passport is signed!

B  
Proof of legal status AND a copy  
• If you are not applying from your country of citizenship:  
  • Original and copy of visa or residence permit for country in which you are applying.  
  • i.e. I-20 and F-1 visa or US permanent resident card for non-US citizens applying from the US; French student visa for any student applying in France, etc.

C  
Copy of Student or State ID  
• You must submit whichever ID shows proof of residence in the consulate’s jurisdiction.  
• This ID should match the address you put in your visa application! (i.e. if your application is for the Italian Consulate in New York and you are a NYU student, your NYU Student ID suffices for this requirement as proof of residence in the New York Jurisdiction)

D  
One fully completed visa application form  
• Use this application form to apply at the Italian Consulate in New York. If applying at a different consulate, please visit that consulate’s website for the application.  
• Please follow the sample application guide to help you complete the form.

E  
One recent passport-size photo (plus 4 additional photos for after your arrival in Italy)  
• Can be taken by StudentLink Staff at 383 Lafayette Street (2 photos for $10) or at places such as Walgreens.  
• Do not attempt to take/print your own “passport-style photo.” It never works. This photo does NOT need to match the photo in your passport.  
• NOTE: You will need to bring 4 additional photos with you to Italy for your Permesso Application which you will complete after arriving in Florence.

F  
Visa Processing Fee  
• US equivalent of €50 ($56 for NY as of 1/1/2020)  
  • Visa Fees will change every 3 months (Jan 1, April 1, July 1 and Oct 1).  
  • Please check your consulate website to ensure you have the correct visa fee.  
  • Fee is payable by money order only, paid to the order of the “Consulate General of Italy in [City]”
### OGS Support Letter Packet AND a copy of each letter
- OGS will be distributing support letter packets to all students submitting individual visa applications. You will receive an alert from OGS when your packet is ready. This packet includes:
  - Official acceptance letter in Italian
  - Official acceptance letter in English
  - Proof of GEOBlue health insurance

### Proof of Financial Means AND a copy
**FAQ section regarding financial requirement**
- All students must prove that they have sufficient funds to support themselves for each semester they are in Italy.
- This should be in the form of a bank letter or an official bank statement. Refer to the [Sample Bank Letter](#) for reference.
- The Italian Consulate in New York requires that students show a base sum of **207 euros** in addition to **28 euros per day of stay** (e.g., 207 + 28 x 109 days). This equates to about **$3,730 USD** for one semester and **$8,661 USD** for the academic year.
- The student must provide a Bank Letter or official Bank Statement for a **bank account that is in the student's name only**. The Italian Consulate in New York DOES NOT accept joint bank accounts for students.
- Letter **MUST** be on official bank letterhead.

### Round trip flight itinerary AND a copy
**This is not required for citizens of the United States applying in New York.**
- The itinerary **MUST** have your name on it.
- The itinerary **MUST** be confirmed.
- If you do not yet have a confirmed ticket, please follow these [instructions](#) to obtain a temporary reserved itinerary via Egencia.
- The Consulate may not accept this temporary reservation. In this case, you will need to purchase a ticket.

### Prepaid priority envelopes from the U.S. Postal Service (no FedEx, no UPS)
**If you are not participating in Group Application Submission:**
- The Italian Consulate in New York requires a self-addressed, **prepaid envelope** (Should be stamped AND have a prepaid labels with a barcode) and a photocopy of it.
- Applicants for all visas must also present the [Declaration for Mailing Passports](#) filled out.

### Any additional documents specified by the consulate’s website
- All consulates operate autonomously and reserve the right to request any materials they deem necessary to evaluate your visa application.
- Check the consulate’s website. If you show up to your appointment without all of the required materials, you may be turned away and forced to make a new appointment.

### Additional Documents: Required Depending on Individual Circumstance

#### Official Letter of Enrollment from home university AND a copy
**This is not required for citizens of the United States applying in New York.**
- You can request this from the Office of the Registrar at your home university. NYU Students can request this at the StudentLink Center.

#### Official Transcript from home university AND a copy
**This is not required for citizens of the United States applying in New York.**
- You can request this from the Office of the Registrar at your home university. NYU Students can request this at the StudentLink Center.