



J-1 student Intern Evaluation

Departments hosting a J-1 Student Intern are required by immigration law to complete an evaluation process. This form must be submitted within 15 days of the end of the internship and before the student intern departs the United States. If the duration of the internship is greater than six months, the department must complete this form at the mid-point of the internship and at the end of the internship.

Student Intern Name _____ Department _____

Supervisor Name _____ Supervisor Email _____

Dates of Internship: Begin _____ End _____

This is a Mid-Program Evaluation Final Evaluation

A. Department Evaluation

To be completed by the Supervisor listed on the original Form DS-7002 - Training/Internship Placement Plan

Evaluate the student intern’s overall performance related to the specific goals and objectives listed in the original Training/Internship Placement Plan

Excellent Above Average Average Below Average

Comments:

What specific knowledge, skills, or techniques did the student intern develop during this internship?

Were there any problem areas that needed to be addressed? Yes No

If yes, please comment on how these problems were addressed:

B. Student Intern Evaluation

To be completed by the Student Intern

How would you rate your internship experience at New York University and its benefits to you?

Excellent

Above Average

Average

Below Average

Comments:

What suggestions do you have for ways to improve this program for future student interns?

Student Intern Signature _____

Date _____

Supervisor Signature _____

Date _____