

Date: _____

Potomac Service Center
U. S. Citizenship and Immigration Services
2200 Potomac Center Drive, Stop 2425
Arlington, VA 20598-2425

Re: Correction Request for Employment Authorization Document (EAD) Error

Name: _____
Date of Birth: _____
SEVIS ID: _____
USCIS Receipt number: _____

Dear USCIS Officer:

This letter is to inform you that my Post-completion/STEM OPT EAD Card was issued with the incorrect dates. My school DSO recommended my Post-completion/STEM OPT from _____ to _____ because [Insert reason if you are aware of one. For example, "I used Pre-Completion OPT time at the same academic level. However, USCIS issued my Post-completion EAD card from _____ to _____." If they issued incorrect dates without an obvious reason, then just indicate there was an error in the EAD dates given.] Due to this error, I am returning the Post-Completion/STEM OPT EAD card with the incorrect dates to USCIS. Please find the incorrect EAD card enclosed.

Please issue me a new EAD card with the correct dates of Post-Completion/STEM OPT _____ to _____. I have enclosed a copy of my Pre-Completion OPT EAD authorized from _____ to _____, and a copy of my I-20 requesting Post-Completion/STEM OPT from _____ to _____ as evidence to support my request.

Please mail my corrected Post-Completion/STEM OPT EAD card to my U.S. mailing address:

Please contact me at _____@nyu.edu if you require additional information or documentation to process this request. Thank you.

Sincerely,

[Signature]

Name: _____