

Israel Visa Instructions, Fall 2011

The Israeli Consulate is not affiliated with New York University. The Consulate is an entity of the Israel national government that issues visas for students and performs other functions. Please keep in mind that Consulates may independently create and/or change their requirements for obtaining a Student Visa at any time without notification.

① Get your passport

- If you don't have a passport that is valid through **June 2012**, apply for one today! Check out travel.state.gov/ for more information.
- We suggest that you request "expedited processing" (two week turnaround time) to allow plenty of time to apply for your student visa.
- If you do not have two weeks to spare, you can go to the US Passport Agency to request a passport the same day. For a Passport Agency near you and for more information, please refer to their website http://travel.state.gov/passport/npic/agencies/agencies_913.html. Prior to going to the Passport Agency, please contact someone from our office so that we can provide you with the appropriate letter.

② Apply for your Student Visa through NYU's Office of Global Programs:

- All students, U.S. and other nationalities, must obtain a Student Visa for the duration of the NYU in Tel Aviv program. The Student Visa is good for up to one calendar year.
- The Israeli Consulate has agreed to accept a "group" application from NYU in Tel Aviv students. **The Office of Global Programs will collect all Visa applications; most students do not need to apply in person.**
- Applying for a Student Visa as a Non-U.S. Citizen:

★ **Students born to Israeli Parent/s:** All students with either one or both parents who are Israeli citizens must apply for a visa at the consulate on their own! These students will have to obtain Israeli citizenship. In addition, they will have to obtain the legal military status as follows:

- Women under 21 will receive special military service deferment
- Women over 21 will receive military discharge
- Men (regardless of age) will receive military status enabling them not to serve as long as they are in Israel continually for no more than 12 consecutive months

★ **All Non-US Citizens:** You must show proof of residence by submitting, with your visa application, either your visa, green card, or residency permit.

★ **Citizens of countries without diplomatic relations with Israel:** Examples of such countries include Indonesia, Pakistan, Malaysian, Kurdistan, Arab countries, etc. The Student Visa application is transferred to the Israeli Foreign Ministry IN ISRAEL. The process and decisions are made in Israel and can take **at least two months**. This procedure pertains to students whose parents are current or former citizens of these countries as well. The actual Visa will not be printed in the passports, but on a separate document to be inserted in the passports. Please contact the Office of Global Programs immediately upon program admission if this applies to you.

★ **Citizens of financially-weak countries:** Visa approval is at the discretion of the Consul in New York.

Visa Documentation Checklist : Applying Through NYU

NOTE: All documentation must be submitted in an enclosed envelope to the Office of Global Programs by July 1st at 5:00pm.

☐ Passport

- Must be signed and valid through **June 2012**.
- Make sure there is at least one blank page for your visa.

☐ 2 Original 2"x 2" Official Passport-Size Photos

- Print your name on the back of each photo.
- No photocopies, personal photos, or scanned photos from home printers will be accepted.

☐ Completed Visa Application

- Download the PDF application from OUR website (Not the Consulate's website!), print it, and fill it out in its entirety. Please write legibly!
- Use the Sample found on the NYU in Tel Aviv Admitted Students page as a guide, especially for the address and phone number details of NYU in Tel Aviv.
- Sign and date it!

☐ NYU Tel Aviv Official Admission Letter

- Our office will provide an official letter of Admission to NYU Tel Aviv, including dates of the program, dates of payment, etc.
- Also Include a photocopy of your acceptance letter to NYU in Tel Aviv. Use the letter from your Acceptance Packet—not the letter you were e-mailed.

☐ Processing Fee of \$48.00 (as of April 2011 - check Consulate's website)

- A processing fee of \$48.00 must be paid by **money order or cash**, NOT personal check!
- Make the money order payable to the Consulate General of Israel in New York.

☐ Flight Itinerary

- You must be able to show proof of a purchased flight (e-ticket receipt is fine)

☐ Pre-Paid UPS Express Mail OR USPS Overnight Express Mail Envelope - approximately \$18

- Address the envelope to your permanent address or where you can receive mail during Summer Break.
- Write the Office of Global Program's address (NYU - Office of Global Programs, 110 East 14th Street, Lower Level; NY, NY 10003) as the sender's address. (This is crucial: the UPS may re-route and inspect mail that does not have a return address, delaying the delivery of your visa by weeks.)
- If you plan on picking up your visa from the Office of Global Programs (which is the ideal situation if you are in or near New York), you don't need to include an envelope.

③ Submit all documents from the above Visa Documentation Checklist by July 1, 2011 to Office of Global Programs, 110 E. 14th Street, Lower Level, New York, NY 10003.