

SAMPLE SYLLABUS



Intensive Elementary French FREN-UA 9010

Summer 2022

Instructor information

- TBA

Prerequisites

- This course is specifically designed for students with no or very little previous training in French. Please keep in mind that while you may have chosen this course based on your beliefs about your abilities in French or based on a placement score (NYU online language placement test : <http://www.nyu.edu/cas/flpexam/>), the final decision concerning your correct placement in a French course is up to your instructor and the coordinator of Language Programs.

Units earned

6 crédits

Course Details

- MTWRF 9:20 am to 12:40 am.
- Location: 601
- COVID-related details: In the interest of protecting the NYU Paris community, we are closely following CDC guidance around COVID-19 and adjusting our recommendations and policies accordingly. Your health and well-being is our top priority.

Course Description

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- This Intensive Elementary French course is designed to give you the opportunity to begin to acquire the fundamentals of the French language, a language spoken by hundreds of millions of people scattered throughout every continent around the globe.

Course Objective

- present and provide simple descriptions of themselves, the people and things in their immediate surroundings, and their pastimes and interests,
- narrate basic past events and describe basic past situations in their life and the lives of others,
- engage in short, everyday social exchanges (e.g., invite others to do things, purchase clothing and food, maintain conversations and written exchanges, etc.),
- read and interpret short written passages on familiar topics,
- work around misunderstandings arising from errors or as-of-yet unlearned vocabulary/structures,
- identify and provide simple descriptions of the Francophone communities and cultures around the world,
- demonstrate proficiency in the use of the following structures in speaking and writing: present tense of regular and common irregular verbs, the futur proche, adjective placement and agreement, articles, basic negation, the imperative, basic prepositions of place, and basic interrogative forms, the passé composé, the imparfait, common adverbs, pronominal verbs, direct and indirect object pronouns, basic relative pronouns, and further regular and irregular verbs in all tenses seen up to this point.

Assessment Components

You are expected to attend class in person. Failure to submit or fulfill any required component may result in failure of the class, regardless of grades achieved in other assignments.

The grade for this course will be determined according to the following formula:

Assignments/Activities	% of Final Grade
Class participation + in-class presentations	20%
Written assignments + homework	20%
Quizzes	20%
Midterm exam	20%
Final exam	20%

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Class Participation

Your participation grade does not depend simply on your being physically present in class. A good participation grade depends on having all your assignments completed before class, participating (in French!) to the best of your ability, and making a real effort to improve. Keep in mind that when you are not in class, no matter what the reason, you are missing essential time spent in French. This has a negative impact on your progress and the participation component of your grade. In addition, two points will be deducted from your final grade for every unexcused absence.

Written assignments and homework :

You will have to **write short essays**. Your written assignments grade is not based on how many mistakes you make but rather on how much effort you put into doing the assigned work on a regular basis. Mistakes are an essential part of learning a language.

When you turn in an essay, your instructor will read it and signal the type of errors; however, he or she will not provide you with the correct forms. When you get your essay back, you will then need to look over your instructor's comments and rewrite the essay, correcting the errors your instructor indicated and incorporating all the changes your instructor suggested. You will have to turn in both your first draft and your corrected draft. Not rewriting your essay or not correcting the errors indicated by your instructor will result in a 0 (zero).

You will have a wide variety of **homework assignments** – exercises from your workbook, from worksheets distributed in class, from a website and they are all counted as part of this component of your grade. For extra grammar explanations and practice, go to :
<http://www.laits.utexas.edu/fi/>

In-class presentations:

Throughout the semester you will be called upon to perform a variety of types of oral performance, from more simple tasks that require less preparation, such as writing and performing a dialogue in class or engaging in a role play with a partner, to more complex performances that will require much more formal preparation, such as an oral presentation or exposé done alone or with a partner.

Quizzes and Exams

The regular **quizzes** will allow you and your instructor to keep a closer eye on your progress, identifying both those areas in which you have mastered the material and those items that you need to review further.

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The **midterm exam**: the written part consist of : an oral comprehension, grammar and vocab exercises, a reading comprehension and a short writing activity. The oral part is a dialogue / conversation with your instructor or a classmate. You will get constructive feedback on your French and your pronunciation. It is a good practice for the final oral exam. The **final exam** (written and oral) is administered at the end of the semester.

Required Text(s)

A Vous ! A1 Méthode de français, PUG (buy it at Bookstore Eyrolles)

Week	Topic
Semaine 1	Etape 1 Faire connaissance
Semaine 2	Etape 2 Se décrire et décrire quelqu'un Etape 3 Demander et donner des informations personnelles
Semaine 3	Etape 4 Parler de son logement Etape 5 Parler de ses habitudes Examen de Mi-semester
Semaine 4	Etape 6 Raconter sa journée, son week-end, ses vacances Etape 7 Organiser un voyage
Semaine 5	Etape 8 Demander et donner des infos sur un lieu Etape 9 Organiser un repas ou une sortie au restaurant
Semaine 6	Etape 10 Faire du shopping Etape 11 Interagir dans un contexte professionnel Examen final

Classroom Etiquette

Please make sure you read and acknowledge the information regarding this section on the **NYU Paris Resources** site on Brightspace.

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Academic Policies

Grade Conversion

Your lecturer may use one of the following scales of numerical equivalents to letter grades:

US Letter Grade	US numerical	French numerical	
A	94-100 or 4.0	16-20	Excellent
A-	90-93 or 3.7	15	Very Good
B+	87-89 or 3.3	14	Good
B	84-86 or 2.7	13	Good
B-	80-83 or 2.7	12	Satisfactory
C+	77-79 or 2.3	11	Sufficient
C	74-76 or 2.0	10	Sufficient
C-	70-73 or 1.7	9	Sufficient
D	65-66 or 1.0	5-8	Poor
F	below 65 or 0	1-4	Fail

Attendance Policy

Studying at Global Academic Centers is an academically intensive and immersive experience, in which students from a wide range of backgrounds exchange ideas in discussion-based seminars. Learning in such an environment depends on the active participation of all students. And since classes typically meet once or twice a week, even a single absence can cause a student to miss a significant portion of a course. To ensure the integrity of this academic experience, class attendance at the centers, or online through NYU Brightspaces if the course is remote synchronous/blended, is expected promptly when class

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begins. Attendance will be checked at each class meeting. If you have scheduled a remote course immediately preceding/following an in-person class, you may want to write to nyu.paris.academics@nyu.edu to see if you can take your remote class at the Academic Center.

As soon as it becomes clear that you cannot attend a class, you must inform your professor and/or the Academics team by e-mail immediately (i.e. before the start of your class). Absences are only excused if they are due to illness, Moses Center accommodations, religious observance or emergencies. Your professor or site staff may ask you to present a doctor's note or an exceptional permission from an NYU Staff member as proof. Emergencies or other exceptional circumstances that you wish to be treated confidentially must be presented to staff. Doctor's notes must be submitted in person or by e-mail to the Academics team, who will inform your professors.

Unexcused absences may be penalized with a two percent deduction from the student's final course grade for every week's worth of classes missed, and may negatively affect your class participation grade. Four unexcused absences in one course may lead to a Fail in that course. Being more than 15 minutes late counts as an unexcused absence. Your professor is entitled to deduct points if you frequently join the class late.

Exams, tests and quizzes, deadlines, and oral presentations that are missed due to illness always require a doctor's note as documentation. It is the student's responsibility to produce this doctor's note and submit it to site staff; until this doctor's note is produced the missed assessment is graded with an F and no make-up assessment is scheduled. In content classes, an F in one assignment may lead to failure of the entire class.

Regardless of whether an absence is excused or not, it is the student's responsibility to catch up with the work that was missed.

Final exams

Final exams must be taken at their designated times. Should there be a conflict between your final exams, please bring this to the attention of the Academics team. Final exams may not be taken early, and students should not plan to leave the site before the end of the finals period.

Late Submission of Work

- (1) Work submitted late receives a penalty of 2 points on the 100 point scale for each day it is late (including weekends and public holidays), unless an extension has been approved (with a doctor's note or by approval of NYU SITE Staff), in which case the 2 points per day deductions start counting from the day the extended deadline has passed.
- (2) Without an approved extension, written work submitted more than 5 days (including weekends and public holidays) following the submission date receives an F.
- (3) Assignments due during finals week that are submitted more than 3 days late (including weekends and public holidays) without previously arranged extensions will not be accepted and will receive a zero. Any exceptions or extensions for

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work during finals week must be approved by Academic Affairs (nyu.paris.academics@nyu.edu).

- (4) Students who are late for a written exam have no automatic right to take extra time or to write the exam on another day.
- (5) Please remember that university computers do not keep your essays - you must save them elsewhere. Having lost parts of your essay on the university computer is no excuse for a late submission.

Academic Honesty/Plagiarism

As the University's policy on "[Academic Integrity for Students at NYU](#)" states: "At NYU, a commitment to excellence, fairness, honesty, and respect within and outside the classroom is essential to maintaining the integrity of our community. By accepting membership in this community, students take responsibility for demonstrating these values in their own conduct and for recognizing and supporting these values in others." Students at Global Academic Centers must follow the University and school policies.

NYU takes plagiarism very seriously; penalties follow and may exceed those set out by your home school. Your lecturer may ask you to sign a declaration of authorship form, and may check your assignments by using TurnItIn or another software designed to detect offences against academic integrity.

The presentation of another person's words, ideas, judgment, images, or data as though they were your own, whether intentionally or unintentionally, constitutes an act of plagiarism. It is also an offense to submit work for assignments from two different courses that is substantially the same (be it oral presentations or written work). If there is an overlap of the subject of your assignment with one that you produced for another course (either in the current or any previous semester), you **MUST** inform your professor.

For guidelines on academic honesty, clarification of the definition of plagiarism, examples of procedures and sanctions, and resources to support proper citation, please see:

[NYU Academic Integrity Policies and Guidelines](#)

[NYU Library Guides](#)

Inclusivity Policies and Priorities

NYU's Office of Global Programs and NYU's global sites are committed to equity, diversity, and inclusion. In order to nurture a more inclusive global university, NYU affirms the value of sharing differing perspectives and encourages open dialogue through a variety of pedagogical approaches. Our goal is to make all students feel included and welcome in all aspects of academic life, including our syllabi, classrooms, and educational activities/spaces.

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Attendance Rules on Religious Holidays

Members of any religious group may, without penalty, excuse themselves from classes when required in compliance with their religious obligations. Students who anticipate being absent due to religious observance should notify their lecturer AND NYU SITE's Academics Office in writing via e-mail one week in advance. If examinations or assignment deadlines are scheduled on the day the student will be absent, the Academics Office will schedule a make-up examination or extend the deadline for assignments. Please note that an absence is only excused for the holiday but not for any days of travel that may come before and/or after the holiday. See also [University Calendar Policy on Religious Holidays](#)

Pronouns and Name Pronunciation (Albert and Zoom)

Students, staff, and faculty have the opportunity to add their pronouns, as well as the pronunciation of their names, into Albert. Students can have this information displayed to faculty, advisors, and administrators in Albert, Brightspace, the NYU Home internal directory, as well as other NYU systems. Students can also opt out of having their pronouns viewed by their instructors, in case they feel more comfortable sharing their pronouns outside of the classroom. For more information on how to change this information for your Albert account, please see the [Pronouns and Name Pronunciation website](#).

Students, staff, and faculty are also encouraged, though not required, to list their pronouns, and update their names in the name display for Zoom. For more information on how to make this change, please see the [Personalizing Zoom Display Names website](#).

Moses Accommodations Statement

Academic accommodations are available for students with documented and registered disabilities. Please contact the Moses Center for Student Accessibility (+1 212-998-4980 or mosescsd@nyu.edu) for further information. Students who are requesting academic accommodations are advised to reach out to the Moses Center as early as possible in the semester for assistance. Accommodations for this course are managed through NYU Paris.

Bias Response

The New York University Bias Response Line provides a mechanism through which members of our community can share or report experiences and concerns of bias, discrimination, or harassing behavior that may occur within our community.

Experienced administrators in the Office of Equal Opportunity (OEO) receive and assess reports, and then help facilitate responses, which may include referral to another University school or unit, or investigation if warranted according to the University's existing Non-Discrimination and Anti-Harassment Policy.

The Bias Response Line is designed to enable the University to provide an open forum that helps to ensure that our community is equitable and inclusive.

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To report an incident, please contact one of the following:

- Online using the [Web Form \(link\)](#)
- Email: bias.response@nyu.edu
- Phone (NY): +1 (212) 998-2277
- Office of the Director, NYU Paris: +33 1 53 92 50 80