GETTING YOUR VISA FOR FRANCE

Only students who are citizens of the EU may enter France without a student visa. All other students studying in France for one semester or a full academic year must apply for a Long Stay study visa BEFORE arriving in France.

US citizens must obtain their student visa from within the United States at the appropriate consulate. Please note that the consulate will keep your passport for at least one week while your visa is being issued. You must deliver your passport to the consulate in person; however, you may mandate someone else to pick it up for you once the visa is issued.

Procedures and processing times may differ for Non-U.S. and non-E.U. citizens. You must contact the appropriate consulate to check visa requirements. While we encourage you to start the visa process early, application materials should be dated no more than 90 days prior to your departure date.

Note: CampusFrance and the French Consulate offices are not affiliated with New York University. They are entities of the French government and may create and/or change processing procedures or fees for obtaining a student visa at any time and without notice. It is your responsibility to follow the most up-to-date and accurate instructions as reflected on the French Consulate/Embassy websites.
PASSPORTS

If you don’t have a passport that is valid through JUNE 2011 for fall semester abroad and NOVEMBER 2011 for full year and spring semester abroad, apply for one today!

**If you don’t have a passport, then you can’t get a visa!**

Processing Times:
- Routine Service: 4-6 weeks
- Expedited Service: 2-3 weeks

Processing Fees:
- $110 Application Fee
- $25 Execution Fee (1st time applicants)
- $60 Expedited Processing Fee

* We suggest you request **expedited** processing (extra $60) to allow plenty of time to apply for your student visa.
Campus France is a Small organization based within the French Embassy in Washington DC.

CampusFrance keeps track of all “foreign” students studying in France: students who are directly enrolling in French Universities and students on study abroad programs (that’s you!).

**You MUST register with CampusFrance in order to get your student visa.**

Registration is done online at: [www.usa.campusfrance.org](http://www.usa.campusfrance.org)
Three easy steps for completing your CampusFrance registration as a Study Abroad Student:

1) Fill out the online CampusFrance application. There are four sections: 
   \textbf{Courses/Languages/Motivations/Validation}

2) Immediately after completing the application, send a copy of your NYU in Paris acceptance letter and a \textbf{$70 \text{ money order}} with your CampusFrance ID written on it to CampusFrance in Washington D.C.

3) Approximately three weeks after CampusFrance receives your letter and fee you \textbf{will receive a confirmation e-mail through your CampusFrance profile. You will need to print your confirmation and include with your visa application materials.}
The CampusFrance registration fee is currently **$70**. Money orders ONLY.

Right after you submit your online application, send your money order (certified mail HIGHLY recommended) **with a copy of your study abroad program acceptance letter** to:

CampusFrance  
4101 Reservoir Rd. NW  
Washington D.C. 20007

Write your CampusFrance ID number on the money order.

CampusFrance fees are separate from the visa processing fees. You will need to pay for visa application processing fees in addition.

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NYU Study Abroad  
www.nyu.edu/studyabroad
To get started, you must create a CampusFrance profile. You can find a very helpful CampusFrance User Guide online: http://usa.campusfrance.org/IMG/pdf/english_version7.pdf

Click US flag for English

To the right of the screen, find blue box entitled “My CampusFrance” and click “Registration”
You must complete all areas with a PINK background.

Always hit "validate" when finished with the page.
You are finished when all FOUR sections are completed (complet).

If you see “incomplet” in a box return to that section using the tabs and make sure you complete it.

When all sections are complete hit “valider”
Once your application is submitted, you cannot make any changes to it.

After the submission, if you need to make changes to your personal information (address, password, phone, etc.) you MUST send an email through your CampusFrance personal log-in page.

Do not expect an e-mail on your personal account, it will be sent to your CampusFrance account. Check this account on a regular basis!
WHAT IS A VISA?

A visa is an endorsement or seal stamped on your passport by foreign customs officials to indicate that your credentials have been verified and you have been granted permission to enter the country for a temporary stay within a specified period. You get a visa from the country's embassy or consulate located nearest to you. "Visit", as used above, means the reason for entry.

In your case, the purpose of your visit is to study. The long stay visa (un visa de long séjour) is the type of visa that allows you to stay in France for more than three months in order to study.

Students with US citizenship cannot enter France to study for more than three months without a visa under any circumstances!!!!
FRENCH CONSULATES

General Consulates of France are located in:
Atlanta | Boston | Chicago | Houston | Los Angeles | Miami | New Orleans | New York | San Francisco | Washington

You may apply through the New York Consulate if you have a permanent address in New York, New Jersey, Connecticut or Bermuda (yes, Bermuda) or if you are currently enrolled at NYU. If you don’t know which consulate you should use, visit http://www.ambafrance-us.org/spip.php?article330

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It is your responsibility to follow instructions as reflected on the CampusFrance and French Consulate/Embassy official web sites.
Most consulates require applicants to appear in person – by appointment only. When you make an appointment, make your appointment for MID-JUNE or later, as you will not have your required attestation letters from France before then.

To schedule an appointment online at the New York consulate, go to: 
http://www.consulfrance-newyork.org/spip.php?article500

Scroll down to the bottom of the page and click this icon →
Be sure to check all available calendars when selecting a date and time.

Once you set your appointment date, you must print out your appointment confirmation to take with you to your visa appointment. They will not let you enter without your confirmation!

Visas take about a week to process so make sure your appointment is for at least 10 days before you plan to depart for France.
APPLICATION FORMS

Completed Long Stay Visa Application Form (+ 1 copy)
Download at: http://www.nyu.edu/studyabroad/paris/admitted.students.html

Completed O.F.I.I. Form (+ 1 copy)
Download at: http://www.nyu.edu/studyabroad/paris/admitted.students.html

- You may complete forms in English (even if the forms are in French).
- Write clearly in black or blue ink.
- For the OFII Form, complete top part only
- Make sure the dates are stated in this order: day/month/year
SUPPORTING MATERIALS

In addition to your completed Long-Stay Visa application form and OFII form, you will also need to bring the following items to your appointment at the consulate:

**Passport (+ 2 copies of identity page):** You must submit your original passport with at least one blank page on which to affix the visa. Your passport must be valid for at least three months beyond your intended date of return to the U.S. **If you are not a U.S. citizen,** you must present your USA residency card (green card), or valid USA visa with a passport, I-94, and if applicable, I-20. The identification must be valid for at least 30 days beyond the last day in France. Submit one copy of each document.

**Passport-Style Photos (2):** Full name written on the back of each photo; attach to the application form; recent, identical, passport-sized (2” x 2”), and showing face looking straight ahead with ears and hairline visible with a white background.

**Round-trip Flight Itinerary (+ 1 copy):** Provide your airline ticket or complete itinerary showing dates to and from France. Open ended tickets are not accepted. A print-out of your itinerary will suffice.
SUPPORTING MATERIALS – CONT.

Proof of Student Status (+ 1 copy): Verification letter from your school’s registrar certifying that you are a currently enrolled student.

NYU in Paris Acceptance Letter (+ 1 copy): This is your acceptance letter on NYU Global Programs letterhead that is included in your initial acceptance packet. It is not the email notification you received.

Nominative Registration Attestation and Housing Attestation prepared by the NYU in Paris staff (+ 1 copy of each) These letters are prepared in France. You will be notified via email when they are received in New York (usually mid-June or later). **DO NOT LOSE!**

Proof of Health Insurance (+ 1 copy): All students admitted to NYU in Paris receive HTH Worldwide insurance. An HTH coverage letter is included in your acceptance packet.
SUPPORTING MATERIALS – CONT.

CampusFrance Confirmation (+ 1 copy): Three weeks after you register with CampusFrance you will receive a confirmation. You must print it out and bring with you to the consulate.

Visa Appointment Print-Out: When you schedule your appointment with the consulate online you must print out your appointment confirmation print-out and bring with you to the consulate. You will be sent away without it!

Financial Guarantee/Proof of Funding (+ 1 copy): You must be able to show proof that you have access to at least $800 for each month of the program. (see next slide)

Visa Processing Fee: Check consulate website for most up-to-date visa fees. Visa fees can be paid by credit card or cash. No personal checks.
WHAT IS A FINANCIAL GUARANTEE?

Visa applicants must prove that sufficient funds are or will be available from a reliable financial source to pay for all living and school expenses during the entire period of their studies outside of the US. For studies in France, “sufficient funds” are considered to be at least $800.00 per month for each month of your study program. Therefore, if you are studying in Paris for one semester (4 months) you must prove that you have access to at least $3,200.

If you do not have sufficient funds in your own bank account, then you need to find a financial guarantor. A financial guarantor is someone (usually a parent or relative) who agrees to provide you with sufficient funding while you are abroad. Your financial guarantor must provide the Consulate of France with the following:

• A signed and notarized (very important!) statement agreeing to fund you during the program.
• A current official bank statement showing sufficient funds.

A Notary Public is a public servant appointed by state government to witness the signing of important documents. Documents are notarized to deter fraud and to ensure they are properly executed.

Need to find a Notary Public? Visit http://www.notarypublic.com/
PASSPORT PHOTOS

The photograph on your passport is an example of a passport photo. A passport photo is simply a recent 2 inch x 2 inch photograph of your face from the neck up. (It does not have to be the exact same photo that is laminated inside of your passport!)

You can get passport photos taken professionally at a camera store, department store (Walmart, K-Mart, etc) or drug store (Walgreens, CVS, etc.). They usually come in sets of two, four, six or eight and cost anywhere from $6.00 to $25.00.

ACCEPTABLE PHOTO:  

![Acceptable Passport Photo]

UNACCEPTABLE PHOTO:

![Unacceptable Passport Photo]
How long does it take to get the visa? The usual time is 7-10 days, but this can vary depending on how busy the consulate is. At your consulate appointment, you will receive a “receipt” and a designated date and time to return for your visa. If you are missing anything (photocopies, notarizations, etc.) or the consulate asks for additional items from you, you will have to bring back the missing items before you are issued your “receipt.”

Is there a way I can speed up the process? No.

Can a parent or friend apply for my visa for me? No.

Can I enter as a tourist and worry about getting a visa once I arrive in France? Absolutely not!

What if I lose my visa appointment print-out? Show the security guard at the consulate your passport and he will check if you are on the appointment list. You may be turned away if for some reason you are not on the list.

I am currently studying abroad in another country so how can I get my visa for France? Visas are issued in your country of residence. If you are a US citizen studying abroad, you will need to come home to the US and obtain your visa before you depart for France.

Do I need to apply for a visa if I have EU citizenship? No.
STILL HAVE QUESTIONS?

Contact your NYU in Paris Site Representative:

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