HOUSING & RES LIFE GUIDE
SUMMER 2016

(BOSTON UNIVERSITY)
Welcome! ..............................1
Residents’ Charter &
Behavioural Expectations .. 1
People You Should Know...1
Contact Information ...........2
Safety and Security ............3
  BICYCLES ........................3
  BUILDING ACCESS ..............3
  CCTV ..............................3
  FIRE SAFETY ......................3
  LOCKABLE DRAWERS ..........5
Your Flat ...........................5
  APARTMENT CHECKS ..........5
  BEDDING AND LINEN ..........5
  CLEANING .......................5
  FURNITURE ......................6
  GUESTS ...........................6
  ITEMS PROVIDED IN YOUR
  FLAT ............................6
  MAINTENANCE PROBLEMS ....7
  PERSONAL PROPERTY .........7
  RIGHTS OF ACCESS ..........7
  RUBBISH REMOVAL ..........7
  SANITARY ITEMS .............8
  SMOKING .......................8
Community Living ...............8
  ROOMMATE RELATIONS ........8

Building Facilities ............9
  COMMUNAL SPACES ..........9
  LOAN EQUIPMENT ..........9
  LAUNDRY FACILITIES .......9
  PARKING .......................10
  POST AND PACKAGES .......10
  PRINTERS .....................10
  TELEPHONES ..................10
  VENDING MACHINE ..........10

NYU London Housing Policies ..........10
  ALCOHOL POLICY ..........10
  BUILDING ACCESS ..........11
  FIRE SAFETY POLICY ......11
  ILLEGAL OR CONTROLLED
  SUBSTANCE POLICY ..........12
  RESIDENTIAL GUEST POLICY
  ........................................13
  SMOKING POLICY ..........14
  SOUND POLICY ...............14

Residence Hall Violations 14
Housing License ................18
Cleaning and damages
charges .......................18
Welcome!
Welcome to London and NYU London Housing and Res Life! We’re so excited to have you join our vibrant community.

Living in university housing is one of the most important experiences of university life. Leaning to live with others and to compromise along the way, especially when you’re immersing yourself in another culture, are skills that will stay with you long after you leave London.

We have a fantastic team of staff at NYU London to make your transition to Academic and Res Life in London an easy one.

We have created this Res Life & Housing Guide for you. It is to serve as resource should you have any questions or concerns, however, please not hesitate to email us at london.housing@nyu.edu if you have any unanswered questions.

Residents’ Charter & Behavioural Expectations
The NYU London residences are set in quiet surroundings, with many influential local residents living nearby, many with young families. It is everyone’s responsibility to maintain good relations with these permanent local residents. It is essential that students do not cause any noise that would disturb others, particularly late at night. Most of our neighbours have lived in the area for a number of years and are not accustomed to noisy neighbours.

Students violating any of the policies in this guide will be subject to disciplinary action. We will work with your institution in line with disciplinary process to determine the most appropriate action.

For any public order offences, students may also be subject to arrest and prosecution through the criminal justice system.

People You Should Know
The housing staff has been carefully selected to make housing a pleasant and positive experience for all residents. Don’t hesitate to ask for assistance. We’re here to help!

Security/Reception
Reception is manned by security staff 24/7 for your safety and convenience.
Housing & Residence Life
All Housing & Res Life team members are live-in, professional staff who are responsible for the overall Housing, Res Life and administrative aspects of the residences. They are generally available in person or by telephone between 10:00 and 18:00, Monday through Friday and will be able to help you with all your queries regarding your stay in NYU London housing, particularly the facilities and resources available to you.

Maintenance
Our maintenance work is carried out by in-house staff and selected outside contractors. If you have a maintenance issue it will be attended to either by a security guard, a member of university staff or an external contractor, depending on the nature of the job. Anyone responding to a maintenance job in your flat should be able to provide photo ID on request. If you have a facilities query, please always speak to Res Life or facilities staff for assistance.

Housekeeping
Housekeeping staff are on site Monday through Saturday. Their job is to clean your flat and ensure that we have clean and tidy communal areas. Please help them achieve this by doing your part!

Contact Information
Security Mobile
075 0726 0070

Reception Desk
020 7278 7672

Res Life Office
020 7278 7451 or
020 7837 0551

BU Student Life Office
020 7244 6255

Email Addresses
NYU London Housing
london.housing@nyu.edu

BU Student Life
studentlife@bu-london.co.uk

BU Duty Phone – Emergency support
If you need to speak to a member of BU staff urgently, including out of hours, you can do so by calling 077 7556 6392.

Emergency Services
The UK number for emergency services (fire, ambulance or police) is 999, although both the European number (112) and US number (911) will work if dialed. If you do call the emergency services, please let a member of NYU London staff know as soon as possible so that we can provide you with additional support and care.
Safety and Security
Creating and maintaining a safe and secure environment is everybody’s responsibility.

Please:

- Do not prop flat doors open or leave them ajar; doors found as such by staff will be closed.
- Always keep your flat and safe keys with you. Do not loan them out to others.
- When cooking, never leave your cooking unattended.
- Report all maintenance issues promptly.
- Read all notices distributed throughout your flat. Be sure to share these with all visitors.

BICYCLES
There is no bike storage on site. Please use local bike racks. Bikes must not be brought into the buildings or stored in flats.

BUILDING ACCESS
To protect you and to guard against theft etc, you can only access the building and flats with your key card. If you lose it or have your key card stolen, please inform reception at the earliest opportunity and submit a maintenance request.

Replacement keys will be available at a cost of £20 each; this charge for a replacement key cannot be reversed or refunded once a new key has been issued. However, this fee will be waived upon production of a valid Crime Reference number, which can be obtained upon reporting details of the crime to local Police.

If, because of a theft, we consider the security of your flat compromised, this could involve further cost to replace necessary locks.

You will be required to show your NYU ID card every time you enter the residence. If you do not have your ID card, you will not be allowed access.

If you lose this, or it is stolen, you should request a new NYU ID card from by submitting a maintenance request. Replacing an ID card will cost US$25, chargeable to you via your institution. This fee will be waived upon production of a valid Crime Reference number, which can be obtained upon reporting details of the crime to local police.

CCTV
All communal areas and the exterior of the building have extensive CCTV coverage for your safety.

FIRE SAFETY
A fire could happen at any time. During a fire, you will not have time to learn what to do and there may not be anyone around to tell you what to do. Being prepared for an emergency is your responsibility. To help you know what to do, information on fire safety is included in this booklet, in your flat and throughout the building.
One of the best ways to be prepared for a fire related emergency is to know the layout of the building that you’re in as well as the locations of all exit routes, fire alarm call points, fire extinguishers (if you know how to use them), and emergency meeting points.

The residence is furnished with an extensive fire alarm system, fire doors, fire extinguishers, emergency lights and sprinklers. A maintenance request must be submitted for any faults found with these immediately. Tampering with any fire safety equipment will result in student conduct action. Staff will periodically inspect all fire safety equipment.

Questions about emergency preparedness should be directed to Housing & Res Life Staff.

Cooking safely
Most residential fires start in the kitchen. Please take extra care when cooking:

- Only cook where it is permitted
- Only use appliances for designed purpose
- Keep all cooking areas clean
- Never leave cooking unattended
- Keep flammable items away from cooking surface
- Never cook when tired or intoxicated
- Use the extractor fan
- Do not put metal in the microwave

Please see the fire safety signage in your flats for more information.

Fire alarm test
A weekly fire alarm test will take place every Tuesday at 15:00. The fire alarm will sound but you will not need to evacuate the building. Should the alarm sound for more than 30 seconds during a test or at any other time, you will need to evacuate the building immediately. As you exit the building:

- Do not stop to collect personal belongings
- Close all doors behind you
- Do not attempt re-enter the building until a member of staff or emergency response personnel tells you to do so
- Do not use the lift
- Do so as calmly and as quickly as possible
- Stay at the emergency meeting point if possible
Fire drills
A controlled evacuation may take place during your stay. This will take place under the directions of Facilities staff.

Know your building layout and locations of:
- Exit routes
- Fire alarm call points
- Fire extinguisher (if you know how to them)
- Emergency meeting points

Prohibited and restricted items
Please see the Fire Safety Policy for more information on prohibited and restricted items.

LOCKABLE DRAWERS
There is a lockable compartment in your assigned closet/wardrobe. You will find your key in the lock upon arrival. We encourage you to place your valuable items in this compartment, and to lock it. If you lose the key to this lock there will be a charge of £15 to replace it.

Your Flat
APARTMENT CHECKS
ResLife staff may conduct flat checks at various points of your stay to ensure your living experience is going well, to assess the condition of flats, and to ensure policies are being adhered to. We’ll advise you well in advance of any planned apartment checks taking place.

BEDDING AND LINEN
Clean bed linens will be provided on scheduled weekly apartment cleaning days. You will need to put the linen on your bedding.

Cleaning will begin at 10:00; please make sure you are out of bed and strip your sheets if possible before then. You must ensure your bed space is free from any personal items, as it is not possible to retrieve these once the linen has been removed. You must use the linen provided, not only for your comfort but to protect the bedding items provided.

CLEANING
You are responsible for keeping your flat clean and tidy at all times. Residents should keep their individual bed spaces clean, and must work together as a flat to ensure their kitchen and bathroom(s) maintain acceptable hygiene standards. Housekeepers will not wash up dishes, clean inside ovens, microwaves or fridges. Housekeepers will vacuum and mop floors, clean kitchen counters and the stove area. If they are unable to
clean any areas of your flat, they will leave a note stating the reason why.

If you / your flat continually fail to meet acceptable standards of cleanliness, you will have to meet with Res Life staff to address this. In exceptional circumstances, there may be a need to have flats professionally cleaned to bring them up to standard - in such cases, charges will be applicable.

Details of the scheduled cleaning day for your flat will be clearly displayed on the front door of your flat. If you are unhappy with the standard of cleaning, please contact a member of the facilities team at facilities@nyu.ac.uk.

All communal areas and corridors in the buildings are cleaned by our housekeepers. Please help them look after your accommodation by not dropping litter and reporting any graffiti or communal damage to Housing & Res Life staff.

If a communal area is damaged we will rectify it, and look to divide any costs involved equally among all the residents on that floor unless an individual takes responsibility for the incident.

FURNITURE
Furnishings that have been provided in flats (including mattresses and soft furnishings) may not be moved from their assigned locations and should not be removed from the residences. Common areas are furnished for your comfort and enjoyment; furniture in these areas may not be moved between or from these areas.

Please see the Outside Furniture Policy for information on permitted outside furniture.

GUESTS
You are permitted to host daytime and overnight guests. Please see the Residential Guest Policy for more information on how many guests you can host and when.

ITEMS PROVIDED IN YOUR FLAT
Your kitchens will be stocked with an oven glove, a tea towel and the following utensils:

Items provided per student
- Mug
- Tumbler
- 4-piece cutlery set (tea spoon, butter knife, fork, and large spoon)
- Dinner plate
- Side plate
- Bowl

Items provided per flat kitchen
- Frying pan
- 6-piece saucepan set
- Small roasting tin
- Casserole dish
- 5-piece nylon utensil set
- 2 wooden mixing spoons

Your flat has been checked prior to move in, and found to be in good and tenable condition. If you find any problems, please inform Res Life staff within 72 hours of checking in. Any unreported faults found during inspections may result in the levying of damage charges, chargeable to you via your institution.

MAINTENANCE PROBLEMS
We have staff to respond to all maintenance issues on site. Should you have any maintenance issues, please report them by completing our online maintenance request form. You can access the maintenance form at the address here.

Urgent maintenance issues (i.e. anything that poses a safety or security risk or the loss of essential services e.g. water and electricity) should be reported in person to security.

PERSONAL PROPERTY
NYU recommends that all students take out insurance for their personal effects at any campus or academic centre, especially if they are bringing high-value electronic items like laptops, tablets, smartphones, and plan to use these while traveling, etc.

NYU London shall not be liable or otherwise responsible in any way in the unlikely event of loss of, or damage to, any personal property belonging to students.

Students are advised to check for possible coverage of personal belongings and other items under their parents'/guardians' homeowners' or renters' insurance.

RIGHTS OF ACCESS
If we need access to your flat, we will endeavour to provide you with reasonable notice (typically at least 24 hours). Please note though, that we reserve the right to access your flat without prior notification in emergencies e.g. to attend a medical emergency, to restore essential services etc.

Where maintenance faults are reported, it is assumed authorisation for a member of the security/maintenance team to enter your accommodation to assess the fault is approved. If you want to be present whilst maintenance is being carried out, please ensure that this is stipulated when reporting the maintenance fault.

All staff entering your flat will knock audibly prior to entering and will announce themselves when doing so.

RUBBISH REMOVAL
You are responsible for bagging the rubbish in your flat appropriately. Housekeepers will remove up to two bags of kitchen waste and will empty your bathroom bin when they clean your flat each week. The small bedroom bins do not get emptied.
If your bins get full prior to this, you will need to place it in the bin store in front of the building at Guilford House.

Some guidance to bear in mind:
- Do not allow rubbish to accumulate in your flat.
- Check your kitchen guide for items permitted for recycling
- Always use the black and transparent bags provided – otherwise removal may be refused.
- Do not leave bags of rubbish sitting in the hallways, stairwells, outside your door etc.

SANITARY ITEMS
All feminine hygiene products must be disposed of in the bins provided in the bathroom; do not flush these down the toilet as they will cause blockages.

SMOKING
Smoking is not permitted in any NYU London building. Please refer to the Smoking Policy within this document for more information.

Community Living
University housing is an exciting place to live, especially when each resident assumes his/her share of community responsibility.

Students in housing come from many parts of the world, speak many languages and have widely varying customs, beliefs and personal experiences. In this unique community, students are rich in knowledge and diversity. Get to know your flatmates and neighbours; understanding diverse lifestyles, customs and personal priorities helps to ensure a respectful environment for everyone.

ROOMMATE RELATIONS
Good communication is important to achieve a harmonious residential living experience. Before you settle in agree the following:

- Quiet/study times in the flat
- Cleaning rota
- When guests can visit, how often and how many
- Shared/non-shared belongings

General guidelines for good roommate relations:

- Be willing to accept alternative lifestyles.
- Communicate. Talk with your roommate(s) about things that affect your relationship. Don’t think problems will go away by themselves.
- Overnight guests are accepted, plan in advance for their visits and be considerate.
- Replace broken property; return borrowed items.
• Make an effort to keep your living space clean, comfortable and pleasant.

Instructions for setting up wireless access on your smart phone or mobile device can be found [here].

Building Facilities
COMMUNAL SPACES
There are a couple communal spaces for you to use in the residence. We hope you’ll help us look after these so that they can be enjoyed by everyone.

Study Room
Located on first floor, the study rooms are quiet study space; please be considerate when conducting group work in these spaces.

TV Room
You need a TV Licence to watch live broadcasts in the UK so this is the place to watch some British TV when the mood strikes. The TV has access to many channels via the Freeview system, so there should be lots for you to watch. There is also a PS3 for you to use – you can sign games out form Reception.

Internet
The NYU Wireless network is available at all NYU London buildings. You will need an activated net ID to set up wireless access for your devices. Instructions for configuring and connecting to the NYU wireless network can be found [here].

From time to time the wireless network fails and users may need to reconnect to the NYU network. We apologise for any inconvenience this may cause, students are welcome to set up laptops using the wired Ethernet ports (where available) to eradicate this issue.

For support (wireless access, laptops, study or lab computers), please contact NYU IT.

Email  nyul.it.help@nyu.edu
Phone 020 7907 3333

LOAN EQUIPMENT
PS3 games & controllers, DVDs and some board games are available for loan and may be checked out at reception. These items are for the use of all students, please look after them!

LAUNDRY FACILITIES
A laundry room is located on the lower ground floor. The washing machines and dryers are accessible 24/7. The machines use a cashless card system. Issues with the card system (eg lost cards, refunds etc)
should be directed to Washstation in the first instance – details are provided in your welcome pack. All other issues should be reported by submitting a maintenance request.

Please follow these laundry facility guidelines:
- Remove laundry promptly at the end of the cycle.
- Leave the laundry room in the same condition you found it in – or better.
- Submit a maintenance request should there be a problem with any of the machines you use.

PARKING
There is no car parking available on site. Pay and Display parking is available on Guilford Street or just off Mecklenburgh Square should you need it.

POST AND PACKAGES
There are no post room facilities in NYU London housing. You should use the following mailing address for your post and packages:

[You Name]
43 Harrington Gardens
South Kensington
London
SW7 4JU
United Kingdom

PRINTERS
There are no printing facilities available in housing. Printing facilities are available for you at the BU Library.

TELEPHONES
There are no communal/public phones available on site.

VENDING MACHINE
There is vending machine with drinks and snacks in the TV room.

NYU London Housing Policies
Your role as a resident in NYU London housing is to read and adhere to the following policies. These are in place both for your safety and security. It is your responsibility to ensure you understand each of these policies.

Please direct any questions you might have to Housing & Res Life staff.

Please note that these policies are derived from NYU’s Office of Residential Life and Housing Services (ORLHS) Policies. Where no specific local policy is in place, a relevant ORLHS policy may be used for reference.

ALCOHOL POLICY
Students who are of legal drinking age (18 in the UK) may possess and
consume alcohol responsibly within NYU residence halls in accordance with the following:

- Alcohol may be consumed only within student flats. Open containers of alcohol are prohibited in common spaces such as hallways and lounges, in public areas such as lobbies, or in outdoor areas adjacent to residence halls.
- Students who bring alcohol into an NYU London residence hall or possess alcohol in an NYU London residence hall are responsible for its legal, responsible use. This includes taking reasonable precautions to prevent abuse and the possession of alcohol by underage students and guests.
- Kegs or devices that permit purchase, storage, and distribution of alcohol in bulk quantities, or that allow unregulated access to alcohol by any means, are prohibited. Devices or mechanisms that facilitate rapid consumption (funnel bongs, etc.) are also prohibited. Participation in activities that facilitate or promote the rapid, dangerous, and/or forced consumption of alcohol (i.e. drinking games) is also prohibited.

BUILDING ACCESS
You will be required to show your NYU ID card every time you enter the residence. Residential visitors are expected to follow the Residential Guest Policy.

Each resident is issued a key card to access their residence. This key is only for personal use and must not be given to any third parties.

FIRE SAFETY POLICY
Residents will receive residence specific information about fire safety and evacuation procedures at check in. It is extremely important that residents familiarize themselves and their guests with all applicable fire safety procedures in their assigned building. Residents who fail to comply fully with applicable fire safety procedures, such as those who fail to abide by building emergency evacuation procedures or who otherwise violate rules and regulations related to fire safety, will be subject to student conduct action. All NYU owned or leased buildings are equipped with fire alarms that are tested regularly.

In general, residents are expected to maintain adequate standards of cleanliness to avoid fire hazards, and must not obstruct sidewalks, entrances, passages, heating/air conditioning vents, fire escapes, elevators, lobbies, stairways, corridors or halls with personal property. Fire doors must not be propped open. The following items
are prohibited in the residence halls and will be confiscated:

- Flammable decorations
- Natural or artificial evergreens
- Electric heaters, air conditioners, hot plate burners
- Halogen lighting equipment
- Candles, incense, outdoor grills, or any other type of open flame or open coil device
- Explosives, fireworks, firearms, or ammunition
- Woks or deep fat fryers
- Any other object found to block easy egress from a resident’s room

Students found in possession of prohibited items will be subject to student conduct action and referral to a fire safety education workshop. If you have any questions or concerns regarding fire safety, please contact Housing & Res Life staff.

ILLEGAL OR CONTROLLED SUBSTANCE POLICY

Marijuana
Marijuana is an illegal substance and its possession, use and/or distribution is prohibited in all NYU London buildings. Any student who is found to be in possession of, in the presence of, or using, marijuana will face student conduct action and the possibility of prosecution under UK law. Water pipes, bongs, hookahs, and other paraphernalia commonly associated with drug use also are prohibited in all NYU London buildings.

Other Controlled Substances Policy
The possession of, or use of, narcotics and/or other controlled substances without a valid prescription, or misuse of prescribed medication, is prohibited in all NYU London buildings. Students are expected to obey UK laws regarding the use, possession, sale and distribution of controlled substances.

OUTSIDE FURNITURE POLICY
NYU London maintains a strict outside furniture policy to ensure fire safety standards are in place, and to protect the cleanliness and hygiene of the rooms. Additionally, outside furniture can contribute to pest problems. All rooms are furnished appropriately for its occupants with a desk, dresser, and bed provided for each resident to use.

Outside furniture is prohibited in the residence halls except for the following items:

- Desk chairs that do not have any fabric or upholstery
- Lamps (only non-halogen bulbs)
- Media stand, book case, or night stand in which the total dimensions of each piece do not exceed 200cm, assuming a suitable place can be found for it.
Total centimetres can be calculated by adding the longest width, the longest height, and the longest depth together when fully extended (such as legs or sides).

Please keep in mind the following:

- Do not bring in items noted above, which are dirty or have been discarded (such as furniture left on the street). Such dirty or dilapidated items may contain unwanted pests such as bedbugs or fleas, and will not be allowed in the residence hall even if it meets guidelines.
- No upholstered furniture or furniture that requires cushions are allowed for any reason. This includes, but is not limited to dish/butterfly chairs, couches, futons, etc. Please consult with your roommate in making any decisions to bring in outside furniture. Also, it is recommended that you wait until you have stayed in your room for several nights before deciding to purchase additional items.
- Residents are responsible for removing outside furniture from their room within a short notice period, or when they move out of the building. Failure to remove unauthorised item(s) when requested will lead to charges being levied against those involved for the removal of the item(s). Residents will be charged for the costs involved in treating and resolving pest problems that result from the unauthorised use of outside furniture in the apartment(s) or building(s). NYU London may amend these guidelines at any time and reserves the right to require the immediate removal of any outside furniture for any reason.

RESIDENTIAL GUEST POLICY

The privilege to have guests is based upon the precept of mutual respect and balance; one resident’s right to have guests does not supersede another’s right to reasonable privacy. In particular, it is expected that students who share a living unit will be courteous to one another, communicate, show willingness to make compromises, and act in good faith in the matter of guests. The presence of a guest must not compromise the personal or academic well-being of room/suitemates or other building residents.

The host must accompany all non-NYU London guests at all times. The host is responsible for any damages, noise, behavioural problems or other community standards violations caused by a guest.

Daytime guests

Up to four daytime guests (per resident) can be signed into the residence between these times:

- Sun to Wed 08:00 and 23:00
- Thu to Sat 08:00 and 01:00

Guests must be signed in by their host. The host must come to
Reception to sign-in their guests. At the end of the visit, their guest may sign themselves out.

Overnight guests
Residents are allocated a number of overnight guest passes which can be used to host guests outside daytime guest hours. Each resident is allocated 1 overnight guest pass per week of stay. Please take note of the following:

- You must complete an Overnight Guest Request Form to host an overnight guest
- No under 18s allowed to stay in the NYU London residences overnight
- Each resident is permitted one overnight guest at a time
- One overnight guest is permitted per room for all room types, except quad rooms where two overnight guests are permitted
- Guest must not occupy empty beds, rooms etc and we do not provide bedding for guests
- Overnight guests must be accompanied by their host at all times

SMOKING POLICY
Any form of smoking, including the use of cigarettes, cigars, pipes, hookahs, or devices such as an electronic cigarette or a to do so, is prohibited in all areas of all NYU London buildings. Furthermore, smoking may not occur within close proximity to, or cause the obstruction of, any building entrance, covered walkway or ventilation system. Pipes, bongs, hookahs, and other such smoking devices are not permitted in the residence halls.

SOUND POLICY
Residents are expected to keep sound to reasonable levels and to comply with requests to reduce sound levels that are intrusive. Use of amplifiers or P.A. systems in the residence halls is prohibited. Pianos are not permitted in residence hall rooms. Contact the residence hall staff if you have any questions about these guidelines. Residents are responsible for complying with a restriction on noise after 23:00 on weeknights and 01:00 on weekends. Residents must observe 24-hour quiet hours during University designated examination periods.

Residence Hall Violations
- Residents will be held responsible for any policy violation(s) by their guests.
- Students found to be present while a violation is occurring may be considered participants and may also be subject to student conduct action.
- Prohibited items described in this policy will be confiscated and may be discarded.

The following behaviour is prohibited in all NYU London buildings.

A. HEALTH AND SAFETY VIOLATIONS
1. Tampering with fire safety or other safety equipment, this includes, but is not limited to,
tampering with or covering smoke detectors and/or carbon dioxide detectors.

2. Possessing flammable decorations, appliances, or other property that may be deemed a fire hazard, as described in the Fire Safety Policy.

3. Causing a fire or false alarm in or about a residence hall.

4. Failing to respond and evacuate if required at the sounding of the fire alarm system.

5. Possessing or storing a gas engine vehicle or any form of combustible fuel in the residence halls.

6. Possessing actual or realistic simulated versions of weapons, including, but not limited to knives, mace, explosives, fireworks, firearms, or ammunition in and/or around a University residence hall facility. [The only exceptions to this policy are instances in which (1) the bearer is in possession of written permission from a dean, associate dean, assistant dean, or department head and (2) such possession or use of a simulated firearm/weapon is directly connected to a University- or school-related event (e.g., play, film production). For further information, please refer to the Policy on Theatrical Use of Simulated Firearms and other Weapons.

7. Throwing and/or causing objects, laser pointers, or any substance to be directed from, into, or onto residence hall windows, doors, terraces, ledges, roofs or other areas.

8. Possessing or using an alcoholic beverage in violation of residence hall alcohol policies.
   a. Being in the presence of a violation of the residence hall alcohol policies.
   b. Possession of alcoholic beverage containers in violation of residence hall alcohol policies.
   c. Distributing alcoholic beverage in violation of residence hall alcohol policies.

9. Possessing or using an illegal or controlled substance in violation of residence hall substance policies.
   a. Being in the presence of a violation of the residence hall substance policies.
   b. Possession of smoking devices, including but not limited to, pipes, bongs, vaporisers, and hookahs, in violation of substance policies.
   c. Distributing or possessing quantity of substance and/or materials or paraphernalia related
to potential distribution of illegal or controlled substance in violation of substance policies.


11. Tampering with or vandalism of devices and furnishings, such as window screens, cranks, stops, locks, door closing devices or furnishings in a residence hall.

12. Installing an unauthorised lock on a bedroom, bathroom, closet, or suite door.

13. Inadequately securing one's residence hall room and/or failure to lock room doors.

14. Failure to present a valid ID card or properly identify oneself when entering a residence hall or when requested to do so by any authorised university staff member.

15. Unauthorised access or use of restricted areas in or about a residence hall, including but not limited to roofs, ledges, terraces, basements, storage areas, mail rooms, or emergency exits.

16. Unauthorised entry into any part of a university residence hall, or contributing to such unauthorised entry of another individual. This includes fraudulent attempts (misrepresentation, using false identification, etc.) to enter or to allow another individual to enter any part of a university residence hall.

B. GUEST POLICY VIOLATIONS

1. Violation of the residence hall Guest and Visitation Policy.

C. ADMINISTRATIVE VIOLATIONS

1. Moving to another bedroom, suite, or residence hall without authorization.

2. Occupying a bed space or furnishings assigned to another resident.

3. Subletting a residence hall room, suite, or apartment or allowing an individual to reside in a residence hall without authorization.

4. Failing to abide by or fulfil terms of a sanction issued by NYU London community standards representatives.

5. Failing to properly complete the check-in/out procedure.

6. Unauthorised possession or use of a key to property or premises owned or operated by the University.

7. Unauthorised painting, construction, or other modification in a residence hall room or common area.

8. Violating any stipulation of the student housing license during the license period.

9. Failing to comply with the authorised request of any administrative representative of the University, including but not limited to, staff members of the ORLHS, Department of Public Safety,
D. COMMUNITY STANDARDS VIOLATIONS
1. Disorderly, disruptive, or antagonizing behaviour that interferes with the general comfort, safety, security, health or welfare of the residence hall community, and/or the regular operation of the University.
2. Aggressive or abusive behaviour toward another by any means for any reason.
3. Physical violence, actual or threatened, against any individual or group of persons.
4. Engaging in, or threatening to engage in, any other behaviour that endangers the health or safety of another person or oneself.
5. Vandalism or damage to personal or university property.
6. Theft or unauthorised use or possession of personal or university property or services.
7. Excessive noise as defined by Camden Council or the residence hall sound policy.
8. Failure to maintain acceptable standards of personal hygiene or room cleanliness to the extent that such failure interferes with the general comfort, safety, security, health or welfare of a member or members of the residence hall community.
9. Keeping or caring for pets or animals in any residence hall. Exception: A student may keep fish in a tank no larger than ten gallons.
10. Unauthorised solicitation, recruitment for membership, subscription, polling, posting, canvassing or commercial sale of products, services, or tickets in the residence hall.
11. Smoking in the residence halls in violation of the Smoking Policy.
12. Conducting any business for profit from any residence hall.
13. Exhibiting or affixing any unauthorised sign, advertisement, notice or other lettering, flags or banners, that are inscribed, painted or affixed to any part of the outside of a building or the inside of the building which may be viewed outside of one’s room.
14. Attaching or hanging any projections (radio or television antennas, dishes, awnings, etc.) to the outside walls or windows of a residence hall.
15. Filming in or into any area of a residence hall without authorization.
Housing License
Students agree to abide by the terms of this license when submitting housing preferences. The license governing NYU global sites can be viewed online at the following here.

Cleaning and damages charges
Damages and cleaning charges will vary depending on the nature of the damage.

Please contact Housing & Res Life Staff if you have any queries regarding potential or actual charges.