



# Extensive Elem Italian I CityLab

**Course Number**

ITAL-UA 9001 FCL1

**Instruction Mode:**

In-person

**Brightspace course site:**<https://brightspace.nyu.edu/d2l/home/164523>**Spring 2022**

If you are enrolled in this course 100% remotely and are not a Study Away student for NYU Florence, please make sure that you've completed the online academic orientation via Brightspace so you are aware of site specific support structure, policies and procedures. Please contact [florence.academicssupport@nyu.edu](mailto:florence.academicssupport@nyu.edu) if you have trouble accessing the Brightspace site.

**Syllabus last updated on:** 20<sup>th</sup> January 2020

**Lecturer Contact Information**

TBA

**Prerequisites**

None

**Units earned**

4

**Course Details**

- Meeting days/time: Monday and Wednesday 1.30pm to 2.45pm / Thursday 9.00am to 10.15am
- All times are Central European Time (CET) Please note that there is a gap in when Daylight Savings Time (DST) begins in Europe and the U.S. In the U.S., DST begins on Sunday, 13 March 2022 when clocks will be set 1 hour forward. In Europe, DST begins Sunday, 27 March 2022.
- Location: Aula Giardino.
- Remote Participants: Your instructor will provide you with the Zoom link via NYU Brightspace.



- COVID-related details: In the interest of protecting the NYU Florence community, we are closely following CDC guidance around COVID-19 and adjusting our recommendations and policies accordingly. Your health and well-being is our top priority.

## Course Objectives

**Comprehension:** Students will gain understanding of basic messages in simple oral and written material containing standard phrases (questions, high-frequency commands, and courtesy formulae) and some sentence-length expressions, supported by proper context and presented in a clear and plain language. They will be able to acquire key information in the listening and reading of brief, simple, authentic material (i.e. directions, maps, timetable and advertisements), and have a fair understanding of messages of short standard Italian conversations in a limited number of content areas, presented in a clearly audible (and occasionally slowed) speech. Their understanding will include present events and very simple events in the past, presented clearly and in the context of familiar topics.

**Production and interaction:** Students will be able to engage in basic conversation relying mainly on ready-made expressions and on short phrases and to respond to open-ended questions as well as to initiate communication on familiar topics, even without being able to continue the conversation in an autonomous way. Stronger emphasis will be given on communicative situations involving first and second person; writing activities will include simple autobiographical information, brief messages, simple forms and lists, where pertinent vocabulary and structure are provided.

**Linguistic structures:** Subject pronouns, articles, adjectives, prepositions, present and present perfect indicative.

**Desired outcomes:** On Completion of this Course, students should:

- use target language to negotiate meaning in class;
- display command of basic communicative functions: greetings, self-description, description of family, friends, objects and places, description of daily routine, expressions of wants and needs, simple plans;
- demonstrate knowledge of basic grammar structures, such as verbs, nouns, adjectives etc., in periodic written tests and exams; gain, specifically, knowledge of Italian verb forms in some tenses of indicative;
- acquire vocabulary on several topics, including but not limited to: personal history, leisure time, city and places, family, school;
- compile short textual assignments involving basic and manageable prose production, mostly in areas of practical need or in elementary narration of a brief chain of events.

Note: Expected Learning Outcomes for each unit are indicated in the detailed weekly syllabus.

## Course Requirements:



Students will be graded based on the following criteria: the completion of tasks, projects and presentation; quizzes; academic commitment and homework; oral and written exams.

### Assessment Components

- Academic Commitment: 15% \*\*
- Homework: 10%
- Quiz:10%
- CityLab Journal: 15%
- Midterm: 25% (Oral 25%, written 75%)
- Final: 25% (Oral 25%, written 75%)

You are expected to attend class in person or remote synchronously. Failure to submit or fulfill any required component may result in failure of the class, regardless of grades achieved in other assignments.

**\*\*NB: Commitment:** A student's commitment will be evaluated based on active participation, involvement and contribution in the course either remote or in-person. This may include, but is not limited to, presence at synchronous class sessions, timely submission of predetermined course assignments to the instructor, collaboration with peers in group course work both during class time or independently outside of class time, individual oral or written contributions to synchronous course time through the chat function, in person discussion, or in individual office hours with the instructor. In an asynchronous format this academic engagement may take the form of written contributions to course forums, adding comments to posted work on VoiceThread or Google Drive shared docs.

### Assessment Expectations

#### Grade A

The Desired Outcomes are fully reached and supported by the results of the various tests (Quiz, Task, Presentation, Portfolio, Written and/or Oral Exams), which demonstrate that the student has acquired excellent linguistic comprehension, production and interaction for the determined level of competence. The student has furthermore manifested by his/her active and constructive behavior in class and in homework a profound commitment to going beyond the objectives of the course.

#### Grade B

The Desired Outcomes are reached completely and the results of the various tests (Quiz, Task, Presentation, Portfolio, Written and/or Oral Exams) demonstrate that the student has acquired a good linguistic comprehension, production and interaction for the determined competences. The student has furthermore manifested by his/her active participation in class and in homework a serious commitment to fully reaching the objectives of the course.

#### Grade C

The Desired Outcomes are reached in a satisfactory way and the results of the various tests (Quiz, Task, Presentation, Portfolio, Written and/or Oral Exams) demonstrate that the student



has acquired an acceptable level of linguistic comprehension, production and interaction for the determined competences. The student has furthermore manifested by his/her positive behavior in class and in homework a satisfactory commitment to reaching the objectives of the course.

### **Grade D**

The Desired Outcomes are reached to a degree that is barely sufficient to pass the course; the results of the various tests (Quiz, Task, Presentation, Portfolio, Written and/or Oral Exams) demonstrate that the student has acquired only a partial linguistic comprehension, production and interaction for the determined competences. The student has furthermore manifested by his/her behavior in class and in homework – only sporadically positive – a scarce commitment to reaching positive results.

### **Grade F**

The Desired Outcomes are not reached in a sufficient way and the results of the various tests (Quiz, Task, Presentation, Portfolio, Written and/or Oral Exams) demonstrate that the student has not acquired the linguistic comprehension, production and interaction at a sufficient level for the determined competences. The student has furthermore failed to manifest by his/her behavior in class and in homework – inconsistent and often unfocused – a commitment to reaching the objectives of the course.

### **Grading Guidelines**

A=94-100  
A minus=90-93  
B plus=87-89  
B=84-86  
B minus=80-83  
C plus=77-79  
C=74-76  
C minus=70-73  
D plus=67-69  
D=65-66  
F=below 65

### **Grading Policy**

Please refer to Assessment Expectations and the policy on late submission of work.

### **Attendance Policy**

*In order to keep each other safe, if you are not feeling well, we encourage you to remain in your residence and, if possible, attend class remotely.*

*Please make sure to inform your professor in advance so that they can turn on Zoom. Remote attendance is counted as regular attendance. You will not be marked absent.*

For a detailed explanation of the global attendance policy, see the NYU Florence [Present vs. Absent Flowchart](#).



Exams, tests and quizzes, deadlines, and oral presentations that are missed due to illness always require a doctor's note as documentation.

The Global Attendance Policy is posted in the Academic Policies tab in [Brightspace](#), on the [NYU Florence Student Portal](#) website, and is posted around campus.

After you have read and reviewed the policies, if there is anything that still needs further clarification or raises a question, please reach out to [florence.academicssupport@nyu.edu](mailto:florence.academicssupport@nyu.edu).

### Final exams

Final exams must be taken at their designated times. Should there be a conflict between your final exams, please bring this to the attention of the Academics team. Final exams may not be taken early, and students should not plan to leave the site before the end of the finals period.

### Late Submission of Work

Please refer to Academic Policies in [Brightspace](#).

### Required Text(s)

All readings are available online on the NYU Brightspace course site. Hard copies of some textbooks are available for consultation and semester-long loans in the [Villa Ulivi Library](#). Please email [florence.library@nyu.edu](mailto:florence.library@nyu.edu) to reserve a copy. To request scans from books on reserve please fill out the [Ulivi Library Book Scan Form](#).

- Allora: Corso di Italiano. Livello Elementare. Department of Italian Studies, NYU Edition 2013 **[from now on AE]**. PDF free version in NYU Brightspace.
- Parole per Oggi. Department of Italian Studies, NYU Edition 2013, **[from now on PO]**. PDF free version in NYU Brightspace.

### Online Resources (all available within NYU Brightspace):

- Allora: Grammar Guide **[from now on G]**
- Allora: Glossario & Flashcards
- Allora: Grammar Videos
- Allora: Allora Videos
- Allora: Audio files
- Allora: Quizzes (Assignments)
- Allora: Come si pronuncia
- Allora: La mia lezione

### Tutoring

Additional assistance for this class is available to you free of charge at Villa Ulivi (La Pietra campus). To schedule one-on-one or small groups tutoring sessions contact our in-house tutor: **Eleonora Izzo** - [eleonoralucaizzo@gmail.com](mailto:eleonoralucaizzo@gmail.com)

### Important Italian Class Rules



- Coming prepared to class having done the assignments, making an effort to constantly speak Italian, asking questions, participating in all activities with a positive attitude, are all criteria in assessing your own class participation.
- Relying on used textbooks with marked answers is considered a matter of academic honesty and will be regarded by your instructor as cheating, negatively affecting your grade.
- All Quizzes and Exams will be taken as scheduled. Examinations may be anticipated or made up only with the permission of the Office of Academic Support, Villa Ulivi.
- Personal travel arrangements will never constitute a satisfactory excuse for requesting an early or make-up exam.

### Course Important Dates

- Quizzes:
  - Quiz 1, Wednesday February 16
  - Quiz 2, Wednesday March 2
  - Quiz 3, Wednesday April 6
  - Quiz 4, Thursday May 4
- Midterm exam:
  - Oral exam: Monday March 7 and Thursday March 10 by appointment;
  - Written exam: Wednesday March 9.
- Final exam:
  - Oral exam: Wednesday May 11 and Friday May 13 by appointment;
  - Written exam: Thursday May 12.
- Tasks, Projects, Oral presentation as specified by your Language Instructor.
- Holidays: Monday, April 18, Monday, April 25.
- Make-up day: Friday, January 28, Friday, April 22, Friday, April 29

**Settimane 1 & 2**giovedì 27 gennaio - venerdì 28 gennaio **MAKE UP DAY**

lunedì 31 gennaio - mercoledì 2 febbraio - giovedì 3 febbraio

**CityLab site visit:** ancora nessuna

Textual Resources	Expected Learning Outcomes	Structure and Lexicon	Homework
<ul style="list-style-type: none"> <li>● Ciao! Mi presento</li> <li>● Allora Elementare (from now on <b>AE</b>): capitolo 01, pp.1-26;</li> <li>● Uffa! Stasera resto a casa!</li> <li>● <b>AE</b>: capitolo 02, pp. 28-37.</li> <li>● Dove andiamo? <b>AE</b>: capitolo 4, pp. 88-90.</li> <li>● Presentarsi</li> <li>● Parole per Oggi (from now on <b>PO</b>): Unità 0, pp.1-8;</li> <li>● Video: #0 Michael</li> </ul>	<p><b>Students will:</b></p> <ul style="list-style-type: none"> <li>● use greetings, express how they feel and engage in both formal and informal introductory conversation</li> <li>● talk about themselves and other people</li> <li>● ask for explanations on the language</li> </ul>	<ul style="list-style-type: none"> <li>● <b>Grammar</b> [(from now on <b>G</b>) 1.1.2]: pronomi soggetto [G10.1]; negazione <i>no</i> e <i>non</i> [G12.1]; Present tense of <i>essere</i>, <i>avere</i> and of the most used verbs [G1.1]; irregular verbs <i>andare</i>, <i>fare</i>; the sounds of Italian, Italian nouns; definite and indefinite articles [G5]; expressions with <i>avere</i>; <i>esserci</i>.</li> <li>● <b>Vocabulary</b>: greetings, classroom objects, food and beverages.</li> </ul>	<ul style="list-style-type: none"> <li>● Assignment s: as indicated in class by the instructor + <b>C.Lab Journal</b>.</li> </ul>

**Settimane 3 & 4**

lunedì 7 febbraio - mercoledì 9 febbraio - giovedì 10 febbraio

**CityLab site visit:** ancora nessuna

lunedì 14 febbraio - mercoledì 16 febbraio (**QUIZ 1**) - giovedì 17 febbraio

**CityLab site visit:** **VISITA ORIENTATIVA IN CENTRO**

Textual Resources	Expected Learning Outcomes	Structure and Lexicon	Homework
<ul style="list-style-type: none"> <li>● <b>AE:</b> capitolo 1-2 (completion and review)</li> <li>● Facciamo qualcosa insieme? <b>AE:</b> capitolo 3, pp. 61-65</li> <li>● Che cosa fai? <b>PO:</b> Unità 1, pp. 9-16</li> <li>● La città <b>PO:</b> Unità 3, pp.28-37</li> <li>● Audio files: #3</li> <li>● Glossario: #3</li> <li>Video #3 Nadim</li> </ul> <p><b>QUIZ 1</b></p>	<p><b>Students will learn:</b></p> <ul style="list-style-type: none"> <li>● how to describe activities and to find out other people's activities during their daily routines.</li> <li>● how to ask for and to give personal details.</li> <li>● how to orient oneself in a city and ask for directions</li> <li>● <b>to understand linguistic landscape</b></li> </ul>	<ul style="list-style-type: none"> <li>● <b>G:</b> Adjectives (outline) [<a href="#">G5.5</a>]; irregular verbs <i>andare, stare, fare, dare, bere, uscire, venire</i>; modal verbs <i>potere, dovere, volere</i>.</li> <li>● <b>Vocabulary: Parts of the day, days of the week. City objects. Linguistic Landscape.</b></li> </ul>	<ul style="list-style-type: none"> <li>● Assignments: as indicated in class by the instructor + <b>CityLab Journal</b>.</li> </ul>

**Settimane 5 & 6**

lunedì 21 febbraio - mercoledì 23 febbraio - giovedì 24 febbraio

**CityLab site visit: VISITA AL MERCATO DI SANT'AMBROGIO**

lunedì 28 febbraio - mercoledì 2 marzo (**QUIZ 2**) - giovedì 3 marzo

**CityLab site visit: VISITA ALL'OLTRARNO**

Textual Resources	Expected Learning Outcomes	Structure and Lexicon	Homework
<ul style="list-style-type: none"> <li>● Facciamo qualcosa insieme? <b>AE:</b> capitolo 3, pp. 61-65</li> <li>● Cosa hai fatto in questi anni? <b>AE:</b> cap. 6, pp. 142-168</li> <li>● Mangiare e bere <b>PO:</b> Unità 7, pp. 75-82.</li> <li>● Sport e tempo libero <b>PO:</b> Unità 2, pp. 18-20</li> <li>● Glossario: #04 Video: #4 Samuele</li> </ul> <p><b>QUIZ 2</b></p>	<p><b>Students will learn:</b></p> <ul style="list-style-type: none"> <li>● <b>how to buy things in the local market or in a grocery store; information about cuisines, food, and cultural diversity</b></li> <li>● how to talk about people's interests and occupations;</li> <li>● how to talk about free time and leisure activities.</li> </ul>	<ul style="list-style-type: none"> <li>● <b>G:</b> Present Indicative of verbs <i>andare, fare, stare, dare, venire, uscire, bere</i> [G1.1.2].</li> <li>● <b>Vocabulary:</b> Sport and free time activities.</li> <li>● <b>Come si pronuncia? Capitolo 04</b></li> </ul>	<ul style="list-style-type: none"> <li>● <b>Assignments:</b> as indicated in class by the instructor + <b>CityLab Journal.</b></li> </ul>

**Settimana 7****ESAME DI MIDTERM**

lunedì 7 marzo: Esame Orale

mercoledì 9 marzo: Esame Scritto

giovedì 10 marzo: Esame Orale

Detailed Oral Exam Calendar provided by your professor.

Written Exam: same schedule as your class.

**SPRING BREAK: lunedì 14 - domenica 20 marzo****Settimane 8 & 9**

lunedì 21 marzo - mercoledì 23 marzo - giovedì 24 marzo

**CityLab site visit: VISITA BOTTEGA ARTIGIANA**

lunedì 28 marzo - mercoledì 30 marzo - giovedì 31 marzo

**CityLab site visit: VISITA A PIAZZA SANTISSIMA ANNUNZIATA**

Textual Resources	Expected Learning Outcomes	Structure and Lexicon	Homework
<ul style="list-style-type: none"> <li>● Facciamo qualcosa insieme? <b>AE</b>: capitolo 3, pp. 66-87</li> <li>● Cosa hai fatto in questi anni? <b>AE</b>: completion and review.</li> <li>● Dove andiamo? <b>AE</b>: capitolo 4, pp. 98-100.</li> <li>● Glossario: #06</li> <li>● Audio files: #6.</li> </ul>	<p><b>Students will learn:</b></p> <ul style="list-style-type: none"> <li>● how to narrate and describe events in the past.</li> <li>● about the Florentine artisans' history and activity</li> </ul>	<ul style="list-style-type: none"> <li>● <b>G</b>: Presente indicativo dei verbi in <i>-isc</i>; <i>mi piace</i> + infinito; Passato prossimo con ausiliare <i>essere</i> e <i>avere</i>; participi passati regolari e irregolari ad alta frequenza [<a href="#">G1.2</a>]; espressioni di tempo; preposizioni (cenni) [<a href="#">G11</a>]; aggettivi cibo (ripetizione cenni classi aggettivi).</li> <li>● <b>Come si pronuncia?</b> Capitolo 6</li> </ul>	<ul style="list-style-type: none"> <li>● Assignments: as indicated in class by the instructor + <b>C.Lab Journal</b>.</li> </ul>

**Settimane 10 & 11**

lunedì 4 aprile - mercoledì 6 aprile (**QUIZ 3**) - giovedì 7 aprile

**CityLab site visit: VISITA TEATRO DEL MAGGIO MUSICALE**

lunedì 11 aprile - mercoledì 13 aprile - giovedì 14 aprile - Sabato 16 aprile

**CityLab site visit: VISITA STADIO ARTEMIO FRANCHI**

**CityLab site visit: ALLO STADIO PER FIORENTINA - VENEZIA**

Textual Resources	Expected Learning Outcomes	Structure and Lexicon	Homework
<ul style="list-style-type: none"> <li>● Mangiare e bere</li> <li>● <b>PO:</b> Unità 7, pp. 83-86</li> <li>● Belli e irresistibili! <b>AE:</b> capitolo 05, pp.110-120</li> <li>● Descrizione fisica e del carattere <b>PO:</b> Unità 4, pp. 46/49</li> <li>● Audio files: #5</li> <li>● Glossario: #5</li> <li>● Video: #5&amp;6-Beatrice</li>   <li>● <b>QUIZ 3</b></li> </ul>	<p><b>Students will:</b></p> <ul style="list-style-type: none"> <li>● be able to get information about another person;</li> <li>● learn about the history of music in Florence</li> <li>● <b>learn about the culture and history of Italian football and of the stadium of Florence and the way it's interwind with the great events of the 20<sup>th</sup> century.</b></li> </ul>	<ul style="list-style-type: none"> <li>● <b>G:</b> Aggettivi qualificativi; accordo dell'aggettivo in genere e numero con il nome a cui si riferisce [<b>G5.5</b>]; aggettivi e pronomi possessivi (cenni) [<b>G6.2</b>, <b>G6.3</b>]; pronomi diretti (cenni) [<b>10.2</b>].</li> <li>● <b>Vocabolario:</b> Parole ed espressioni per la descrizione fisica e del carattere. Colori. Mondo del lavoro.</li> <li>● <b>Come si pronuncia? Capitolo 05;</b></li> </ul>	<ul style="list-style-type: none"> <li>● Assignments: as indicated in class by the instructor + <b>C.Lab Journal.</b></li> </ul>

**Settimane 12 & 13**

lunedì 18 aprile **NYU Florence HOLIDAY (no classes)** - mercoledì 20 aprile - giovedì 21 aprile - ~~Venerdì 22 aprile MAKE UP DAY~~ (già sostituito da sabato 16 aprile)



**CityLab site visit: VISITA ALL'ISTITUTO MACHIAVELLI (o TANDEM IN PIAZZA)**

lunedì 25 aprile NYU Florence HOLIDAY (no classes) - mercoledì 27 aprile - giovedì 28 aprile - Venerdì 29 aprile MAKE UP DAY

**CityLab site visit: VISITA ALLA CAPPELLA SASSETTI IN SANTA TRINITA**

Textual Resources	Expected Learning Outcomes	Structure and Lexicon	Homework
<ul style="list-style-type: none"> <li>• Belli e irresistibili! <b>AE:</b> capitolo 05 (completion and review)</li> <li>• Descrizione fisica e del carattere <b>PO:</b> Unità 4 (completion and review)</li> </ul>	<p><b>Students will:</b></p> <ul style="list-style-type: none"> <li>• briefly describe someone's appearance and personality.</li> <li>• learn about the Italian school system</li> <li>• have a Tandem class with Italian high school students</li> </ul>	<ul style="list-style-type: none"> <li>• <b>G:</b> Ripasso generale</li> </ul>	<ul style="list-style-type: none"> <li>• Assignments: as indicated in class by the instructor + <b>C.Lab Journal.</b></li> </ul>

### Settimane 13 & 14

lunedì 2 maggio - mercoledì 4 maggio (**QUIZ 4**) - giovedì 5 maggio

**CityLab site visit: VISITA A PIAZZALE MICHELANGELO E AL GIARDINO DELLE ROSE**

lunedì 9 maggio: Ripasso

Textual Resources	Expected Learning Outcomes	Structure and Lexicon	Homework
<ul style="list-style-type: none"> <li>• <b>QUIZ 4</b></li> </ul>	<p><b>Students will:</b></p> <ul style="list-style-type: none"> <li>• review notions acquired about the city of Florence</li> <li>• learn vocabulary related to gardens and nature</li> </ul>	<ul style="list-style-type: none"> <li>• <b>G:</b> Ripasso generale</li> </ul>	<ul style="list-style-type: none"> <li>• Assignments: as indicated in class by the instructor + <b>C.Lab Journal.</b></li> </ul>

### Settimana 15

#### ESAME FINALE

lunedì 9 maggio: ripasso

martedì 10 maggio: reading Day

mercoledì 11 maggio: esame Orale

giovedì 12 maggio: esame Scritto



venerdì 13 maggio: esame Orale

Detailed Oral Exam Calendar provided by your professor. Written Exam: same schedule as your class.

### Co-Curricular Activities

- **Site Visits:** On every Thursday and on Saturday 16<sup>th</sup> April. See the Weekly Syllabus for details.

### Your Lecturer

**Marco Del Rocca** received his degree in Italian Literature at the University of Florence in 1993. Since then he has been teaching Italian L2 to foreigners in many diverse circumstances: cooperating with public and private institutions both in Italy and abroad (Germany, Denmark, Australia) and running his own private language school since 1998. Since Fall 2000 he has been teaching Italian courses at NYU in Florence, participating in creating teaching material for NYU textbooks.

In his second life he is a passionate jazz musician and bass player.

### Academic Honesty & Plagiarism

As the University's policy on "Academic Integrity for Students at NYU" states: "At NYU, a commitment to excellence, fairness, honesty, and respect within and outside the classroom is essential to maintaining the integrity of our community. By accepting membership in this community, students take responsibility for demonstrating these values in their own conduct and for recognizing and supporting these values in others." Students at Global Academic Centers must follow the University and school policies.

NYU takes plagiarism very seriously; penalties follow and may exceed those set out by your home school. Your lecturer may ask you to sign a declaration of authorship form, and may check your assignments by using TurnItIn or another software designed to detect offences against academic integrity.

The presentation of another person's words, ideas, judgment, images, or data as though they were your own, whether intentionally or unintentionally, constitutes an act of plagiarism. It is also an offense to submit work for assignments from two different courses that is substantially the same (be it oral presentations or written work). If there is an overlap of the subject of your assignment with one that you produced for another course (either in the current or any previous semester), you **MUST** inform your professor.

For guidelines on academic honesty, clarification of the definition of plagiarism, examples of procedures and sanctions, and resources to support proper citation, please see:

[NYU Academic Integrity Policies and Guidelines](#)

[NYU Library Guides](#)

### Inclusivity Policies and Priorities



NYU's Office of Global Programs and NYU's global sites are committed to equity, diversity, and inclusion. In order to nurture a more inclusive global university, NYU affirms the value of sharing differing perspectives and encourages open dialogue through a variety of pedagogical approaches. Our goal is to make all students feel included and welcome in all aspects of academic life, including our syllabi, classrooms, and educational activities/spaces.

### **Attendance Rules on Religious Holidays**

Members of any religious group may, without penalty, excuse themselves from classes when required in compliance with their religious obligations. Students who anticipate being absent due to religious observance should notify their lecturer and Office of Academic Support in writing via e-mail one week in advance. If examinations or assignment deadlines are scheduled on the day the student will be absent, the Academics Office will schedule a make-up examination or extend the deadline for assignments. Please note that an absence is only excused for the holiday but not for any days of travel that may come before and/or after the holiday. See also [University Calendar Policy on Religious Holidays](#)

### **Pronouns and Name Pronunciation (Albert and Zoom)**

Students, staff, and faculty have the opportunity to add their pronouns, as well as the pronunciation of their names, into Albert. Students can have this information displayed to faculty, advisors, and administrators in Albert, NYU Brightspace, the NYU Home internal directory, as well as other NYU systems. Students can also opt out of having their pronouns viewed by their instructors, in case they feel more comfortable sharing their pronouns outside of the classroom. For more information on how to change this information for your Albert account, please see the [Pronouns and Name Pronunciation website](#).

Students, staff, and faculty are also encouraged, though not required, to list their pronouns, and update their names in the name display for Zoom. For more information on how to make this change, please see the [Personalizing Zoom Display Names website](#).

### **Moses Accommodations Statement**

Academic accommodations are available for students with documented and registered disabilities. Please contact the Moses Center for Student Accessibility (+1 212-998-4980 or [mosescsd@nyu.edu](mailto:mosescsd@nyu.edu)) for further information. Students who are requesting academic accommodations are advised to reach out to the Moses Center as early as possible in the semester for assistance. Accommodations for this course are managed through NYU Florence.

### **Bias Response**

The New York University Bias Response Line provides a mechanism through which members of our community can share or report experiences and concerns of bias, discrimination, or harassing behavior that may occur within our community.



Experienced administrators in the Office of Equal Opportunity (OEO) receive and assess reports, and then help facilitate responses, which may include referral to another University school or unit, or investigation if warranted according to the University's existing Non-Discrimination and Anti-Harassment Policy.

The Bias Response Line is designed to enable the University to provide an open forum that helps to ensure that our community is equitable and inclusive.

To report an incident, you may do so in one of three ways:

- Online using the [Web Form \(link\)](#)
- Email: [bias.response@nyu.edu](mailto:bias.response@nyu.edu)
- Phone: 212-998-2277
- Local Telephone: 055 5007277