A Note to Parents and Students:

Please bring this cover letter and the SAMPLE BANK LETTER to your bank official. As stated below, please request that they follow the bulleted guidelines to ensure your Bank Letter is correct and acceptable for the visa application.

Following this format will ensure that your Italian Consulate does not reject your application on the basis of an incorrectly written bank letter.

Please note: If applying at the Italian Consulate in New York, student must be the account holder. You must show 50 dollars per day for every day you are in Italy. The Italian Consulate in New York will not accept joint accounts.

For all other consulates, please make sure to check with their individual, detailed guidelines.

Dear Bank Official:

The attached letter is a sample copy of the proof of financial means letter that the Italian consulate requires as part of the student visa application to study in Italy. The guidelines below must be followed exactly in order to ensure that the letter is accepted by the consulate. We ask for your assistance in doing so.

- Must be on official bank letterhead.
- Must indicate that one of the following amounts is readily available in a savings or checking account $9,200 ($12,800 for NYC) for academic year students.
- Must include the exact balance including decimal amounts.
- Account holder must be the same as the sign of the affidavit of financial support if applicable.
  - ESSENTIAL NOTE: If applying at the Italian Consulate in New York, the student’s name MUST be on the bank letter and therefore the Affidavit of Financial Support is not needed.
- When possible, please address the letter to the Consulate.

Thank you so much for your assistance in this matter. Please feel free to contact us if you have any questions or concerns.

Sincerely,

The LS Office of Global Programs
ls.abroad@nyu.edu
SAMPLE BANK LETTER

[Official, Original Bank Letterhead]

Consulate General of Italy
Visa Office
Full Address of the Italian Consulate you are Applying To

[DATE]

To Whom It May Concern:
This is to certify that the title of the following account(s) reflects name and address of account holder as an account holder.

<table>
<thead>
<tr>
<th>Account type</th>
<th>Account number (optional)</th>
<th>Amount</th>
<th>Date Opened</th>
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</tbody>
</table>

Sincerely,

Signature of Bank Official
Name and Title of Bank Official
Phone number

Signature of Notary
<NOTARY SEAL>