



NYU

Wasserman Center
for Career Development

Los Angeles Resume Review Form

In order to be considered for the NYU Los Angeles study away program, you must first have your resume reviewed by a career coach. To ensure that you are well prepared to secure a high-quality internship or other professional development opportunity before the semester begins, you must complete this review before you can be admitted to enroll at NYU Los Angeles.

Student Name: _____

STEP 1:

Go to the Wasserman Center (133 E 13th Street, 2nd Floor) during walk-in hours with this form and a copy of your resume. Sign-up for a first-come, first-serve walk-in appointment:

Mondays: 12:00-4:00pm EST (Union Square)
Tuesdays: 12:00-6:00pm EST (Union Square)
Wednesdays: 12:00-4:00pm EST (Union Square)
Thursdays: 12:00-6:00pm EST (Union Square)
Fridays: 12:00-4:00pm EST (Union Square)

NYU Shanghai and NYU Abu Dhabi students should meet with a career coach at their home career centers. Students currently studying away should email their respective Wasserman email alias (i.e. wasserman.london@nyu.edu, wasserman.madrid@nyu.edu) and request an electronic review.

If the above times do not meet your scheduling needs, you may email global.internships@nyu.edu to request an alternative appointment. **If you have already met with a career coach for a resume review this semester, please move to STEP 3.**

STEP 2:

At the conclusion of your appointment, ask the career coach to complete this section.

FOR STAFF:

Please complete the below fields if you have reviewed the above student's resume.

PRINT Career Coach Full Name: _____

Career Coach Signature: _____ Date: _____

STEP 3:

Once a coach has reviewed your resume, please make the required changes and then **email your updated resume and this resume review form to global.admissions@nyu.edu.**

It is recommended that you save this form for your records until you receive notification of your admission status.