Advisor Approval Form – International Exchange Program

The purpose of this form is to verify that you have spoken to your academic advisor about your intention to participate in the NYU International Exchange Program. Your application cannot be considered until the Office of Global Programs receives this completed form. Applicants must upload this completed form to their application in Albert.

STUDENT INFORMATION

Name: ___________________________ Exchange Program: ___________________________
  first                  last

NYU ID: ___________________________ Email: ___________________________

Study Abroad Period: Fall 20___  Spring 20___  Academic Year 20___-20___

NYU School / Major(s):

• I have met with my academic advisor and I understand that any credits taken while participating in the International Exchange Program may (or may not) transfer as indicated by my advisor below.
• I understand that courses at the host institution may fluctuate and it may be necessary to adjust my courses accordingly.
• I am aware that my department has final authority over what courses taken abroad will fulfill major or minor requirements and that this will be ultimately determined upon my completion of the program.
• I understand that the Dean of my NYU school is responsible for overseeing the transfer of credits from my exchange institution to NYU and they will determine both the number of equivalent credits and grades that will appear on my NYU transcript. This will ultimately be determined upon my completion of the program.
• I understand that the grades received while on the International Exchange Program will count towards my NYU GPA unless noted otherwise by the Dean of my school.
• I understand that I must take a full-time course load (equivalent to at least 12 NYU credits) while participating in the International Exchange Program.

Student Signature: ___________________________ Date: ___________________________

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ADVISOR INFORMATION

Advisor Name: ___________________________ Title: ___________________________

NYU School / Department: ___________________________

Phone: ___________________________ Email: ___________________________

Will the credits earned by this student through the NYU International Exchange Program fulfill major or minor requirements?
□ Yes, credit is guaranteed.
□ Yes, but final approval cannot be granted until after the student completes the program.
□ Yes, but subject to departmental conditions: ___________________________
□ No, for the reasons listed: ___________________________

• I have discussed the above student’s plan to participate in the International Exchange Program and how the coursework may (or may not) apply to their major or minor.

Advisor Signature: ___________________________ Date: ___________________________

NYU Office of Global Programs – 383 Lafayette Street, 4th Floor – New York, NY 10003 – nyu.edu/global-programs/exchange