



Advisor Approval Form – International Exchange Program

The purpose of this form is to verify that you have spoken to your academic advisor about your intention to participate in the NYU International Exchange Program. Your application cannot be considered until the Office of Global Programs receives this completed form. Applicants must upload this completed form to their application. This form will be used upon your return to apply the grades/credits you received abroad to your academic record and applied appropriately to your degree completion requirements.

STUDENT INFORMATION

Name: _____ **Exchange Program:** _____
first last

NYU ID: _____ **Email:** _____

Study Abroad Period: Fall 20____ Spring 20____ Academic Year 20____-20____

NYU School / Major(s): _____

- *I have met with my academic advisor and have reviewed the entirety of this form as it pertains to the approval and transferring of courses taken while on the International Exchange Program*
- *I understand that courses at the host institution may fluctuate and it may be necessary to adjust my courses accordingly upon arrival and that I must stay in constant contact with my academic advisor if/when my plans may change in regards to course enrollment*
- *I am aware that my department has final authority over what courses taken abroad will fulfill major and/or minor requirements and their application towards my degree will be fully determined upon receiving an official transcript from the host institution. Depending on the school/department, a course or two may be able to be shared between the major and minor.*
- *I understand that the Office of the Dean of my NYU school is responsible for overseeing the transfer of credits from my exchange institution to NYU through the Registrar and they will determine the grades and credit application towards my degree completion and provide guidance regarding the fulfillment of degree requirements*
- *I understand that all grades received while on the International Exchange Program will count towards my NYU GPA unless noted otherwise by the Dean of my school.*
- *I understand that I must take a full-time course load (equivalent to at least 12 NYU credits) while participating in the International Exchange Program. Please see the chart on the following page to see what the minimum and maximum credit loads are at our partner universities to ensure you do not under or over enroll which could result in additional retroactive costs or penalties being applied to your NYU Bursar bill.*

Student Signature: _____ **Date:** _____

ADVISOR INFORMATION

Advisor Name: _____ **Title:** _____

NYU School / Department: _____

Phone: _____ **Email:** _____

- *I have discussed the above student's plan to participate in the International Exchange Program and how the coursework may (or may not) apply to their major and/or minor.*

Advisor Signature: _____ **Date:** _____

