

NYU Controller's Connection

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News from the Office of Controller

August 17, 2017

Posting Issue for Invoices on Multi-Year PO's

Invoices received for multi-year PO's in i-Buy NYU that should be recorded against future fiscal years are incorrectly posting in FAME to the current fiscal year. Accounts Payable (AP), Financial Systems Management (FSM), NYU IT and Procurement have been correcting these manually during FY17 while a fix for FAME is developed and tested. We expect a short-term solution to be implemented by August 23rd and will advise on timing for the longer-term solution. The team will coordinate the short- and long-term solutions with the DSG to ensure encumbrances and expenses are accurately reflected on the UDW+ reports. We will continue to communicate as these fixes are implemented.



De-Enrollment for Fall 2017 Undergraduate Students

De-enrollment for undergraduate students for the Fall 2017 semester begins on August 17th. The de-enrollment process involves reviewing the accounts of all undergraduate students who have not satisfied (i.e. made payment arrangements or paid in full) their Fall 2017 financial obligation and determining whether there is justification to allow them to remain registered. Less than 1% of the enrolled undergraduate population is de-enrolled each semester.

De-Enrollment for the Fall 2017 semester occurs 3 times before classes start on September 5th: 08/17/17, 08/24/17 and 08/31/17 and involves the collaboration of the Bursar's Office, Office of the Registrar, Financial Aid, Residential Life, Global Services and the Advising Deans of each school.



Resolution of Payroll Chartfield Errors

As year-end approaches, please be sure to review the two reports on the "**[D06. Invalid Costing Allocations and Payroll Suspense](#)**" dashboard to resolve payroll transactions that have failed to post to expense due to chartfield errors.

For assistance resolving non-sponsored payroll edit suspense transactions, please contact FinanceLink at AskFinanceLink@nyu.edu or (212) 998-1111.

For sponsored funds payroll edit suspense transactions, please email the [SPA Team](#).



Staffing Update

We are pleased to welcome Maggie Ma (Financial Reporting, Sr. Financial Analyst), Jacquelyn Almanzar (Procurement, Global Travel Administrator), Stacey Davis (Procurement, Category Lead, Facilities and Operations), Wayne Cook (Procurement, Category Lead, General Goods and Services), Frank Raue (Procurement, Category Lead, IT), Dawn Randall (Payroll Analyst), and Gabby Ciaccia (Payroll Accountant). Earlier this month, Sarrah Chaudhry (SPA) was promoted to financial analyst.

In Financial Reporting & Accounting, Tammy Folk is now Assistant Controller – Banking & Investments with the General & Restricted Accounting and Reconciliation & Analysis teams reporting to her. Kevin Shortt is now Assistant Controller – Global Financial Reporting with the Capital Accounting & Financial Reporting and Global Accounting & Reporting Teams reporting to him. Effective September 2nd, Debby Lara will transition from her role of manager, Global Accounting & Reporting to manager, General & Restricted Accounting. We have commenced a search for a new manager, Global Accounting & Reporting.