

Unrelated Business Income Questionnaire

1. Does the entity/school rent or lease equipment, buildings or spaces therein (e.g. office, residential, lecture, performance spaces), land, or other assets to private persons or organizations outside of the University (including parking)?

Yes No

With regard to Question #1, please answer "Yes" even if the rental or lease was for a very short duration (e.g., 1 day) and/or was a "one time" event and briefly describe: _____

If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

2. If the answer to question #1 is yes, are any services provided in connection with any rental activities (i.e., maintenance, security, parking, etc.)?

Yes No

If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

3. Does the entity/school sell any excess computer time to non-university users?

Yes No

If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)



4. Does the entity/school publish any books or periodicals?

Yes No

If yes, please describe any items published: _____

Please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

5. Do any of the journals, periodicals, or other items published contain advertising?

Yes No

If yes, please estimate the total advertising revenue generated for the University for the year ended August 31, 20xx:

Please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

6. Does the entity/school provide any laundry, cleaning, or maintenance services to organizations outside of the University?

Yes No

If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)



7. Does the entity/school receive any income from the sale of any type of membership list?

Yes No

If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

8. Does the entity/school offer a travel tour program?

Yes No

If yes, please provide information regarding the development of each tour including the educational aspects, any requisite preparation or completion assignments, the itinerary, whether credits are awarded and who the attendees were. _____

Please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

9. Are you aware of any research by the entity/school performed (1) under a clinical trial or product testing agreement or (2) in association with a third party?

Yes No

If in association with a third party, please list third party entity or entities: _____

Please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

9a. Are you aware of any product or quality control testing done for outside parties?

Yes No



If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

10. Does the entity/school sell any goods or services to persons or entities outside of the University?

Yes No

If yes, please describe: _____

Please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

11. Does the entity/school have an affinity credit card agreement? If yes, please email a copy of your most recent contract to louis.curcio@nyu.edu.

Yes No

If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

12. Does the entity/school have a sponsorship agreement with a third party to be its sole provider of a product (i.e., soda provider, athletic equipment provider, travel and entertainment provider, etc.)? If yes, please email a copy of your most recent contract to louis.curcio@nyu.edu.

Yes No



If yes, please provide the Revenue and Expense Chartfield: (Account – Fund – Org – Program – Project)

13. Does the entity/school have any contracts with private persons or organizations outside the University to perform services for the entity/school?

Yes No

If the answer to this Question is “Yes”, does the school/entity receive any refund, payment, commission or profit sharing from the other party under the contract? _____

14. Describe your top 5 types of activities for deposits to account # 45170 (other income).

- I. _____
- II. _____
- III. _____
- IV. _____
- V. _____

By checking this box I certify that the information/responses included in this questionnaire have been reviewed with the Dean of the School/Entity Director for appropriateness and completeness.

Name:

NYU Email Address:

Date: