NEW YORK UNIVERSITY

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OFF CAMPUS EQUIPMENT ACKNOWLEDGEMENT FORM

_____ Name

_____ Title

_____ Home Address

_____ City, State, Zip Code

_____ School/Division/Department

I hereby acknowledge that: (i) the equipment identified below is being supplied by NYU to me as an accommodation to me so that I may perform certain NYU related work outside of NYU, and (ii) the equipment remains the property of NYU for the duration of such use.

I further acknowledge that I am aware that there are federal, state and local regulations governing the disposal of this equipment and that failure to dispose of the equipment in accordance with such regulations could lead to the imposition of significant fines and penalties on both the owner of the equipment and the disposer of such equipment. Accordingly, I hereby agree to return this equipment to NYU at the end of its useful life, or earlier upon demand made by NYU, for both data/software deletion and equipment surplus/disposal. I hereby acknowledge and agree that I will not, under any circumstances, dispose of this equipment myself.

In consideration of the receipt of this equipment and as an incentive to NYU to deliver such equipment to me, I hereby agree to indemnify and hold NYU harmless for any costs, fines, penalties or damages that may be incurred by NYU arising out of my failure to return the equipment to NYU or otherwise as a result of the disposal by me of such equipment.

Please return this form to your department head/manager for their records.

_____ _____

Signature **Date**

MANUFACTURER	MODEL	SERIAL	DESCRIPTION