

View Your Payslip

Using PeopleSync, you can easily view and access the details of your payslips. If you wish to enroll in direct deposit, please refer to the **Manage Payment Elections (Direct Deposit)** tip sheet.

Note: Any prior pay slips for NYU Employees dated before April 2014 can be viewed through the **NYUHome > Work** tab > **Payment Image Viewing Login** link.

- Any prior payslips for School of Engineering (SOE) employees dated before September 2014 can be viewed through iPay.

Steps
1. From the <i>Workday Homepage</i> , locate and select the Pay icon.
2. Under the <i>View</i> menu, select the Payslips link.
3. The <i>My Payslip</i> page will display. It contains a list of your payslips.
4. Click [View] to see more details for a specific paycheck.
5. The <i>Payslip</i> page will display. Here you can view specific information about the selected payslip including: <ul style="list-style-type: none">• Earnings• Employee Taxes• Deductions• Benefits• Withholdings Note: For more information regarding the details of your payslip, please refer to the Payslip View Comparison tip sheet.
6. Click [Print Payslip Image] to download a PDF file of the payslip that you can print.

For additional information please contact PeopleLink at (212) 992-LINK [5465] or AskPeopleLink@nyu.edu.