PeopleSync for Retirees

The purpose of this tip sheet is to provide an overview your PeopleSync Account once you retire.

To login into PeopleSync, navigate to NYU Home at http://home.nyu.edu. Select the Work Tab, then click on the PeopleSync card. Once PeopleSync launches, you will see the following icons and content:

<table>
<thead>
<tr>
<th>Pay</th>
<th>Personal Information</th>
<th>NYU QuickLinks for Retirees</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Pay Icon" /></td>
<td><img src="image" alt="Personal Information Icon" /></td>
<td><img src="image" alt="NYU QuickLinks Icon" /></td>
</tr>
</tbody>
</table>

To view and print your Pay Stubs select the Pay icon, then select Payslips or My Tax Documents. (Note: You can also access Payslips through the NYU QuickLinks for Retirees button.)

Select the Personal Information icon. From here you will see a Change and View section:

- **Change**: You can update your Emergency Contacts.
- **View**: You can view your personal contact information (legal and preferred name, email, address, phone #) but you will not be able to update it. To have this information updated, contact PeopleLink.

Select the NYU Quick Links for Retirees icon. From here you can access:

- Benefits Resource Center (BRC)
- HR @ Your Service – The homepage of HR at NYU.
- NYU Staff Pension Plan Retirement Account at Milliman
- NYU WSQ Homepage
- Payment Image Viewing
- PeopleSync Information & Resources.

If you have questions, please contact PeopleLink at (212) 992-LINK [5465] or AskPeopleLink@nyu.edu.