

Journal Entry Prefixes and Descriptions for WSQ (updated 12/2011)

Prefix	School / Department Name
AA	Auxiliary Accounting Services
AD	Administration
AG	FAS-Summer and Study Abroad
AH	FAS-Arts History
AI	Institute of Asian / Pacific Americans
AL	Alumni Relations
AM	FAS-Study Abroad Advising - NYU in Madrid
AO	FAS-Center for Atmosphere/Ocean Science
AP	FAS-Study Abroad Advising - NYU in Paris
AR	Financial Accounting & Reporting
AS	FAS-Center for Ancient Studies
AV	Advertising
AW	Institute for the Study of the Ancient World
BD	BSIRAD
BE	FAS-Journalism-Business and Economic Reporting
BI	Accounting for Banking & Investments
BJ	FAS-French
BN	Benefits Office
BO	Budget Office
BR	FAS-Brain Imaging Center
BU	Bursar's Office
CA	FAS-CAS
CC	FAS-Classics
CH	FAS-Chemistry
CI	FAS-Casa Italiana
CL	Coles
CM	CIMS
CO	Controller
CP	Campus Planning
CR	FAS-Center for Applied Social Science Research
CS	Campus Services
CV	FAS-Comparative Literature
CW	FAS-Creative Writing Program
DC	Deputy Controller
DH	FAS-Deutsches Haus
DN	College of Dentistry & College of Nursing
DO	FAS-Dean's Office
DP	FAS-Draper Program in Liberal Studies
DR	FAS-Genetic Analysis Center

Prefix	School / Department Name
DS	FAS-Dean for Science
DV	Development
EA	FAS-East Asian Studies
EC	FAS-C.V. Staff Center for Applied Economics
ED	Steinhardt School of Culture, Education, & Human Development
EN	FAS-English
ES	FAS-Middle Eastern Studies
EU	FAS-European Studies
EV	FAS-Science and Environmental Reporting Program
EW	FAS-Expository Writing
EX	FAS-Center on Experimental Social Sciences
FA	FAS
FH	FAS-Institute for French Studies
FM	Facilities & Construction Management
FR	Financial Reporting
FS	Financial Information Systems
FT	VP-Financial Operations & Treasurer
GA	Gallatin
GC	FAS-Politics Date Center
GD	FAS-GSAS Vice Dean
GE	FAS-German
GG	Grey Art Gallery
GM	FAS-GSAS Masters College
GO	FAS-GSAS OSA
GP	Global Programs
GR	FAS-GSAS
GS	FAS-Liberal Studies Program
GV	FAS-Politics
HC	Health Center
HH	Hellenic Studies
HJ	FAS-Hebrew and Judaic Studies
HM	FAS-New York Institute for the Humanities
HP	Asset Management
HS	FAS-History
HU	FAS-Dean for Humanities
HV	HVAC Shop
IA	Internal Audit
IB	FAS-Spanish and Portuguese
IC	FAS-Center for International Cooperation

Journal Entry Prefixes and Descriptions for WSQ (con't)

Prefix	School / Department Name	Prefix	School / Department Name
IF	IFA	PK	FAS-Inst.for the History of the Prod.of Knowledge
IH	FAS-Ireland House	PO	Program Services Office
IL	FAS-Italian	PP	FAS-Post Doctoral Psychology
IN	Insurance Department	PR	Provost's Office
IS	FAS-International Center for Advanced Studies	PS	Payment Services
IT	ITS	PT	FAS-Poetics and Theory
JC	FAS-Mathematics	PY	FAS-Physics
JE	FAS-Journal for Economic Theory	QD	FAS-Remarque Institute - Dialogues
JO	FAS-Journalism	QN	FAS-Washington Square News
KJ	FAS-King Juan Carlos I Center	RC	Reprographics
LB	Libraries / NYU Press	RE	Real Estate
LC	FAS-Center for Latin American and Caribbean Studies	RG	Registrar
LG	Office of Legal Counsel	RL	FAS-Religious Studies
LI	FAS-Linguistics Institute	RM	FAS-The Center for Religion & Media
LM	FAS-La Maison Francais	RP	FAS-GSAS GES
LN	FAS-Linguistics	RQ	FAS-Remarque Institute
LS	FAS-Institute for Law and Society	RR	Office of Compliance
LW	School of Law	RS	FAS-Russian and Slavic
MA	FAS-Morse Academic Plan	SA	Student Affairs
MC	FAS-Music	SB	Stern School of Business
ME	Mail Services	SC	SCPS
MH	Mail House	SD	FAS-Economics
ML	FAS-Center on Conflict Resolution and Multilateral Cooperation	SF	FAS-Sociology Forum
MM	School of Medicine	SM	FAS - Space Planning and Management
MP	Media Production Department	SO	FAS-Social and Cultrual Analysis
MR	FAS-Medieval and Renaissance Center	SP	SPA
MS	FAS-Museum Studies	SS	FAS-Dean for Social Sciences
MU	Mail UPS	SW	School of Social Work
NE	FAS-Center for Near Eastern Studies	TA	Tisch School of the Arts
NS	FAS-Neural Science	TB	FAS-Anthropology
OC	FAS-Onassis Center Support	TR	Treasurer's Office
OL	FAS-Biology	TU	FAS-Center for Media, Culture and History
OP	President's Office	US	FAS-Computer Science
OS	FAS-Sociology	VP	Executive Vice President
PA	University Relations & Public Affairs	WG	Wagner
PB	Photo Bureau - Correction Entries	WP	Web Publications
PD	Publications Department	YC	FAS-Psychology
PH	FAS-Philosophy		

Journal Entry Prefixes for
Global Business Units

Prefix	Description	BU
NA	NYU Accra	ACR01
AU	NYU Abu Dhabi	ADH01
NB	NYU Berlin	BRL01
BA	NYU Bueno Aires	BUA01
FL	NYU Florence	FLR01
LD	NYU London	LDN01
LP	NYU LaPietra	LPC01
MD	NYU Madrid	MRD01
PG	NYU Prague	PRG01
NP	NYU Paris	PRS01
SH	NYU Shanghai	SHG01
SN	NYU Shangai02	SHG02
TV	NYU TelAviv	TLV01

EDI Journal Sources

Prefix	Description
BOK	Bookstore
BSR	Gifts
FUL	Financial Reporting
RUL	SPA
PCH	Petty Cash
REP	Reprographics
TEL	Telecommunications
TCR	Bursar Cash Receipts
PR1	Payroll
PR2	Payroll
PR3	Payroll
PR5	Payroll
PR6	Payroll
PR7	Payroll

Sources processed via JEMS

Prefix	Description
ZMS	Mail Services
ZMU	Mail services (UP)
ZMH	Mail House Services
DMP	Dept of Media Prod
PUB	Publications