CSS Profile Waiver Request for the Noncustodial Parent

INSTRUCTIONS:

In certain circumstances NYU will consider waiving the requirement for the CSS Profile for the noncustodial parent in the event the required information cannot reasonably be obtained. Please complete this form and submit it to us with the specified supporting documentation no later than the deadline indicated below.

Deadlines:  
- Early Decision I: November 20, 2018
- Early Decision II: January 20, 2019
- Regular Decision: February 20, 2019
- Fall/Summer Transfer: April 1, 2019
- Spring Transfer: November 1, 2019

1. **FORM**: Complete this form in its entirety. Do not leave any answers blank.

2. **SUPPORTING DOCUMENTATION (PAGE 2)**: Waiver requests submitted without supporting documentation will not be considered. Documentation may include a letter from a member of the clergy, therapist, teacher, guidance counselor, or other non-family member who is familiar with your circumstances and is in a position to verify your explanation of the situation. The person writing on your behalf should include (1) his/her name, (2) their address and phone number, (3) their relationship to you, the student, and (4) the length of time they have known you, the student. Please indicate on Page 2 which kind of supporting documentation you are providing. Do not forget to attach the supporting documentation to your waiver request.

NOTE: Legal/court documents are acceptable only if the documents specifically declare that your Noncustodial Parent should not have contact with you.

3. **STUDENT/CUSTODIAL PARENT STATEMENT (PAGE 3)**: You must include a statement from either you (the student) and/or your custodial parent (the parent you live with) explaining exactly why your noncustodial parent cannot provide the requested information. Please note that unwillingness is not a valid reason. If you need additional space, you may attach a separate statement.

Your statements should include additional information about the history and current status of your relationship with your noncustodial parent, including frequency of any contact you have had with that parent, a history of any financial support provided for you by that parent and any other information that you believe will help us to better understand the circumstances that you think make it necessary to waive the requirement for noncustodial parent information.

4. **CERTIFICATION (PAGE 3)**: Both the applicant and the custodial parent must sign page 3.

Please be sure that your form is complete and that all the above requirements are included. Failure to do so may result in delay or denial of your request.

TO SUBMIT: Please submit your completed form, statements, and supporting documentation using the contact information below based on the campus to which you are applying. Email (ncpwaiver@nyu.edu) or fax (212-995-4661) are preferred if possible. Please use subject “CSS Profile Waiver Request for the Noncustodial Parent”. If sending by postal mail, please note that forms, statements, and supporting documentation must be received by our deadline to be considered.
STUDENT INFORMATION

Student Name:_________________________________  NYU Applicant ID: N_____________________

Permanent Address: _____________________________________________________________
                         street                                          apt #
                         ________________________________________________
                         city    state    zip

Email: ___________________________________________________________  Telephone: ____________________________

Applied to:  [ ] NYU New York  [ ] NYU Abu Dhabi  [ ] NYU Shanghai

Admission Type:  [ ] New Freshman  [ ] Transfer Applicant

CBFinAid ID: ____________________________

NONCUSTODIAL PARENT INFORMATION

Noncustodial Parent Name:_________________________________  Telephone:__________________________

Permanent Address: _____________________________________________________________
                         street                                          apt #
                         ________________________________________________
                         city    state    zip                email address

Occupation: ________________________  Employer: ________________________________

1. Status of student’s biological/adoptive parents:  [ ] Divorced/Separated
                                                      [ ] Never Married to Each Other & Do Not Share the Same Household

   a. If divorced or separated, indicate year of divorce/separation: ____________

   b. If noncustodial parent is now deceased, indicate year of death: ______________

2. Has your noncustodial parent remarried:  [ ] Yes  [ ] No  If “Yes”, in what year: ______________

3. Does your noncustodial parent have other children:  [ ] Yes  [ ] No  If “Yes”, how many: ____________
FREQUENCY OF CONTACT

1. Are there any legal orders that limit contact of the noncustodial parent with the student? □ Yes □ No
   
   If “Yes” please provide supporting documentation (e.g., restraining order, police report, divorce decree, etc.)

2. On how many occasions has the student had contact with the noncustodial parent during the past 12 months? ________
   
   Please explain the nature and duration of the contact (e.g., short phone call, two-week vacation, etc.) in the past 12 months:
   
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

3. What was the date of the most recent contact? ________________

CHILD SUPPORT & LEGAL ORDERS

1. Did the noncustodial parent provide child support in 2017? □ Yes □ No
   
   If “Yes,” what is the total amount he/she paid or will pay for the student in 2017: $________
   
   If such parent paid child support for other children, indicate total paid for all children: $ _________
   
   If “Yes”, support was paid: □ voluntarily □ pursuant to court order □ wage garnishment
   
   If "No", indicate the last year that he/she paid any child support: ____________

SUPPORTING DOCUMENTATION

Indicate which supporting documentation you are including:

□ A written statement or letter from a counselor, social worker, teacher, or clergy who can clarify your situation. Statements from family members or attorneys are not accepted.

□ Copy of police report or restraining order

□ Other documents (list below)

________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________
STUDENT/PARENT STATEMENT

In the space below, you and/or your custodial parent must provide a personal statement regarding your relationship with your noncustodial parent. Provide as much detail as possible. Include any additional information that would help us to better understand why you believe NYU should waive any financial information from your noncustodial parent. If additional space is needed, you may attach your statement as a separate document to this form.

CERTIFICATION

Each of the individuals signing below hereby certifies that the information provided on this form is true and complete to the best of their knowledge. If the information is determined to be in error the student’s NYU grant or scholarship may be reduced or cancelled.

Applicant's Signature ___________________________________________ Date __________________________

Custodial Parent Signature ___________________________________________ Date __________________________