



N/C-FSC Resolution regarding Operating Procedures

Approved 3/24/15

At the March 24, 2015 meeting of the N/C-Faculty Senators Council, the Council approved the following recommendations of the N/C-FSC Governance Committee regarding operating procedures:

1. Each school shall set its own rules for electing senators and alternates with the proviso that the elections are carried out by April 15th to allow the Council to elect its Steering Committee for the following academic year at a reorganization meeting prior to University commencement.
2. The Steering Committee will issue a call for committee nominations following the reorganization meeting, then formulate and approve the committee assignments prior to September 1st. Self-nominations and nominations of colleagues with permission are permissible.
3. The Steering Committee will represent the Council to other constituencies in the university.
4. Committee assignments shall be for a term of one year. Each committee shall elect its chair. Alternate senators may also serve as committee members. It is recommended that each committee shall have up to four members.
5. The Council shall have the following standing committees:
 - a) Administration and Technology
 - b) Educational Policies and Faculty/Student Relations
 - c) Faculty Benefits and Housing
 - d) Finance and Policy Planning
 - e) Global Network University
 - f) Governance
 - g) Grievance
 - h) Personnel Policies and Contract Issues

Council standing committees may meet both jointly with the T-FSC as well as hold separate meetings as needed.

6. If an elected senator cannot complete his or her term, the alternate will assume the Senate seat until the next scheduled election.
7. We recommend that the Council shall hold a minimum of three scheduled meetings per semester with a calendar of dates distributed to senators and alternate senators prior to the first council meeting of the academic year.
8. Special meetings may be called by the Steering Committee with adequate notice and the presence of a quorum, i.e., a simple majority.

9. The Chairperson will prepare the agenda for the Council meetings in collaboration with the Steering Committee and will welcome feedback from the membership.
10. The Chairperson will conduct the business at Council meetings in accordance with Robert's Rules of Order. In the absence of the Chairperson, the Vice Chairperson will preside.
11. In order to conduct business at Council meetings, a quorum must be present. A simple majority of the voting members constitute a quorum.
12. Minutes of all Council and committee meetings shall list those members in attendance and those not present.

N/C-FSC Committees

Governance Committee

Monitor implementation and impact of University joint shared governance and governance policies and practices in the several schools, programs and divisions, GNU campus sites and portals, particularly as they pertain to full-time non-tenure track/contract faculty (FTNTT/CF); Monitor and make recommendations for procedures governing the Council; conduct periodic reviews of the NYU Faculty Handbook; develop and suggest recommendations to the Faculty Handbook and Guidelines mentioned above for presentation to the N/C-FSC.

Global Network University Committee

Monitor and analyze academic, faculty, and other issues pertaining to the GNU campuses and portals.

Administration & Technology Committee

Analyze and monitor policies and issues affecting faculty involving technology-related issues, such as technology-enhanced education, University social media policies and Personal Digital Content Policies.

Finance and Policy Planning Committee

Examine and analyze faculty salaries, working conditions, long-range issues and other relevant finance matters, as determined by the Committee and the Council.

Educational Policies and Faculty/Student Relations Committee

Interact with the NYU Center for Teaching Excellence to enhance the effectiveness of teaching at NYU; develop recommendations to support and enhance faculty-student relations, both in and out of the classroom.

Faculty Benefits and Housing

Advocate, review and make recommendations with regard to faculty benefits (health and retirement plans; tuition remission; etc.); monitor and make recommendations to issues particularly relating to faculty residing in faculty housing; analyze University policies related to housing for faculty.

Faculty Grievance Committee

Hears faculty appeals from a dean's decision on issues related to reappointment and promotion; monitors compliance with school grievance procedures; makes recommendation to the Provost.

Personnel Policies and Contract Issues

Reviews University and school policies and practices including contracts and/or contract modifications and guidelines that affect FTNTT/CF faculty, such as the University Guidelines for Full-Time Non-Tenure Track/Contract Faculty Appointments.