



**Date:** July 31, 2015

**Memo to:** David W. McLaughlin, Provost  
Carol Morrow, Senior Associate Provost/Chief of Staff to the Provost

**From:** Fred Carl  
Chairperson, C-Faculty Senators Council  
A/Y 2015-2016

**Subject:** C-Faculty Senators Council Review: Faculty Handbook

The Council submits the attached comments and recommendation on the updated Faculty Handbook that incorporates the Bylaws changes approved by the Board of Trustees on June 8, 2015.

**cc:** Pietrina Scaraglino, Deputy General Counsel and Associate Secretary

*C-FSC Steering Committee Members:*  
Randy Mowry, C-FSC Vice Chairperson  
Joseph Borowiec  
David Elcott  
Mary Killilea  
Susan Stehlik  
Patrick Ying

Please find below the comments from the C-FSC on the updated Faculty Handbook that incorporates the Bylaws changes approved by the Board of Trustees on June 8, 2015. We make one substantive recommendation. The remainder of the comments address minor typographical/grammatical discrepancies between the updated Bylaws, or in one case, the University Statement on Developing University Policies, and the updated Faculty Handbook.

### **Recommendation**

We recommend adding the **Sexual Misconduct, Relationship Violence, and Stalking Policy** to the list of **Selected University Policies, Selected Policies Concerning the Protection of Rights and Other Matters**, found on the final page of the Handbook, as well as in the Table of Contents. The policy refers to important rights (protection against sexual misconduct, violence and stalking) and responsibilities (the differing responsibilities to report allegations brought by students and employees) of faculty members, as members of the University community, as should be available in the Faculty Handbook.

### **Minor Typographical/grammatical Discrepancies between Faculty Handbook and Bylaws or Statement on Developing University Policies**

1. Page vi.—“Application Outside of the United States”  
Left slug line beginning “University affiliates....” 5 lines from the end of the paragraph:

**Capitalize “Affiliates” to conform to the Statement on Developing University Policies, paragraph three, sentence one of section headed “College, School, Institute, Operating Unit, Global Network University Sites and University Affiliate Policies and Procedures”**

2. Page 9, third full paragraph, beginning “Bylaw 63...”  
**To conform to Bylaw 63, insert “normally,” as in:**

**Bylaw 63 provides that the Senate normally meets monthly during the months....**

3. Page 15, section “Faculty Membership [Bylaw 82], (a) Categories of Faculty  
Last line—“Other Faculty, as more fully described in Section 87 of the Bylaws.”

**Change “Section 87” to Sections 85-88, if the intent is to define all categories of faculty.**

**[NB—Bylaw 82, page 44, (a) Categories of Faculty, last line: “described in Section 86 – 88 of these Bylaws” also seems to be in**

**error and not consistent with the actual sections in Bylaws 85-88—  
pages 46-49.]**

4. Page 15, section “Faculty Membership [Bylaw 82], (b) Voting Members of Each Category of Faculty,” left slug line beginning “Medicine”

**Delete “and” to conform to Bylaw 82, (b)**

Page 17, “Tenure Track Faculty [Bylaw 86], b) Maximum Duration” -- all changes conform Handbook to language/grammar in Bylaw 86, section b

Left slug line beginning ”departments”: **delete “and” before “the College of Dentistry”**

Left slug line “of Dentistry”: insert comma, as in **“of Dentistry and its departments, and the College of Nursing....”**

Left slug line “Dentistry,” insert a comma and the word “in”, as in:  
**“Dentistry, or any of its departments, or in the College of Nursing....”**

5. Page 17, “Tenure Track Faculty [Bylaw 86], c) Notice” -- all changes conform Handbook to language/grammar in Bylaw 86, section c

Left slug line beginning “and its departments” to end of page should read:

**“and its departments, the College of Dentistry, and its departments, and the College of Nursing, and its departments, and the Leonard N. Stern School of Business, and its departments, in the sixth year of service, or, in the School of Medicine, or any of its departments, and the College of Dentistry, or any of its departments, and the College of Nursing, or any of its departments, in the ninth year of service, or, in the Leonard N. Stern....”**