

New York University

UNIVERSITY POLICIES

Title: Policy on Requirements Related to Access to NYU Buildings and Campus Grounds Resulting from the COVID-19 Pandemic

Effective Date: August 5, 2020

Supersedes: N/A

Issuing Authority: Executive Vice President

Responsible Officer: Associate Vice President, NYU
Student Health - GNU; Executive Director, Student Health Center

Statement of Policy

All members of the New York University (“NYU” or “University”) Community are responsible for respecting and supporting the health, safety, and well-being of themselves and others. This commitment that we make to each other is especially important now, as the University faces new and evolving challenges while operating in the context of the COVID-19 pandemic. Academic activities and campus operations must be aligned with applicable local, state, and federal guidelines, orders, and laws. All activities will be rooted in facts, data, and guidance provided by government and public health authorities, as well as guidance provided by our own subject-matter experts. Although NYU cannot guarantee that there will not be cases of COVID-19, this Policy is focused on COVID-19 disease prevention, infection control, and mitigation in accordance with all applicable law and public health guidance and NYU’s best judgment based on reasonable and appropriate public health measures. The purpose of this Policy is to reduce risks associated with the University’s operations during the evolving COVID-19 pandemic.

In accordance with these principles, this Policy sets forth requirements for Members of the NYU Community, which, for purposes of this Policy, includes faculty, staff, students, Vendors, and Visitors, entering NYU Buildings and while on Campus Grounds during the COVID-19 pandemic. Especially in light of the fluid nature of the global public health landscape around the COVID-19 pandemic, the University may update this Policy at any time. Members of the NYU Community are responsible for complying with this Policy and all subsequent updates and amendments to this Policy.

To Whom the Policy Applies

This Policy applies to all Members of the NYU Community who may be in NYU Buildings and on Campus Grounds in New York.

Policy and Procedures

A. Face Coverings

All Members of the NYU Community are required to wear face coverings at all times while in NYU Buildings and on Campus Grounds. Face coverings must cover both mouth and nose.

Individuals may only remove face coverings in the following circumstances:

- When they are working alone in single occupancy spaces;
- When they are eating, provided they are at least six feet apart from other people and in designated spaces; and
- If they are residents of NYU housing, when around their roommates or partners while in their own units; provided that face coverings must be worn in common areas of NYU housing.

Where an individual has a medical condition that would prohibit or restrict them wearing a face covering, such individual may request an accommodation. Employees or contractors requesting an accommodation should contact the Office of Equal Opportunity at oeo.accommodation@nyu.edu; students requesting an accommodation should contact the Moses Center for Student Accessibility at mosescsa@nyu.edu.

Acceptable face coverings include homemade or commercially made cloth face coverings that are washable, disposable masks, or medical grade masks. Face coverings should be cleaned or replaced after use and should not be shared.

The University will provide face coverings to employees and make them available to students. The University will make face coverings available at central distribution sites across the campus, both in Manhattan and Brooklyn.

B. Physical Distancing

While in NYU Buildings, all Members of the NYU Community are expected to maintain a distance of at least six feet from others to the greatest extent possible (except as may be required for safety reasons or for the core activity, e.g., moving equipment), including when entering NYU Buildings, while transiting through them, and in work spaces. All non-essential gatherings of any type should be avoided.

C. Campus Visitors

Until further notice, access to NYU Buildings will be limited for the safety of the NYU Community. Accordingly:

- Non-essential visits are not permitted. Visitors to NYU Buildings must have an essential purpose directly related to the work of the University. Visiting family members of students,

faculty, or staff will not be permitted to enter NYU Buildings (other than those that may be open to the public).

- Events or social gatherings that include Visitors will not be held until further notice.
- Where feasible, required appointments, demos, meetings, or sessions should be held virtually rather than in-person.
- All deliveries (except for NYU Mail Services) should be limited to the front entrance of the NYU Building.

D. Symptom Screening and Access

Any Member of the NYU Community¹ wishing to enter an NYU Building will be required to complete a COVID-19 Screening Questionnaire on each day of intended entry. Wherever possible, the COVID-19 Screening Questionnaire should be completed prior to a person coming onto Campus Grounds. After completing the COVID-19 Screening Questionnaire, an individual will receive either an authorization to enter the NYU Building, or be denied entry and directed to take appropriate next steps. Entry into an NYU Building will only be permitted after presentation of a valid authorization that is dated on the date of intended entry. The COVID-19 Screening Questionnaire can be accessed through the University's "NYU Mobile" app (download the app for [Android](#) or [Apple](#)) or through the [web-based version](#) on a computer. The information submitted will be used to monitor and respond to the presence of COVID-19 infection on campus. It will be maintained in confidence in accordance with applicable law and will only be shared as allowed or required by law.

E. Enforcement

The University has established a confidential email (covidcompliance@nyu.edu) where individuals may report incidents of noncompliance with this Policy. Matters related to employee noncompliance will be handled by University Human Resources, while matters related to student noncompliance will be addressed by the Office of Student Conduct and Community Standards, in accordance with the [University Student Conduct Procedures](#).

Definitions

Campus Grounds means any space outside of NYU Buildings which is used by NYU, including but not limited to, plazas, walkways, and loading docks.

COVID-19 Screening Questionnaire means the health questionnaire, accessible by smartphone or computer, that serves as an initial screen for COVID exposure and conforms to the requirements New York State and other governmental authorities.

¹ In certain cases, for larger University Vendors who interact with Members of the NYU Community, symptom screening will be implemented and completed by the Vendor pursuant to agreement between the University and the Vendor. In all cases, Vendor screening will be at least as inclusive as the screening performed by the University and will otherwise be consistent with this Policy.

Members of the NYU Community means any person who is in an NYU Buildings or on Campus Grounds, including faculty, staff, administrators, students, interns, volunteers, Vendors, and Visitors.

NYU Buildings means any building, owned or leased by NYU, in which NYU conducts any of its operations, including but not limited to, for classes, activities, and administrative functions. Such NYU Buildings include, but are not limited to, classrooms, laboratories, residence halls, administrative offices, balconies, hallways, and vestibules.

Vendors means non-employees who provide services to NYU, including but not limited to independent contractors.

Visitor includes alumni, retirees, and other individuals who are visiting an NYU Building or are on Campus Grounds. A Visitor also includes anyone who does not normally work or study in a specific NYU Building. For example, an NYU Community Member who usually works or studies at a specific location is considered a Visitor if they are visiting another campus location.

Related Policies

[Code of Ethical Conduct](#)

[Environmental Health and Safety Policy](#)

[Faculty Handbook](#)

[University Student Conduct Policy](#)