PresenterCard & ResponseCard NXT Clicker Devices

TurningPoint 5 Software

Faculty User Guide

If further assistance is needed,
Contact Campus Media Services – (212) 998-2655
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ABOUT

The Turning Technologies Student Response System is a hardware and software tool that facilitates active student participation in the classroom. It consists of Student Response Cards (often referred to as “clickers”), a USB receiver that the instructor plugs into their computer, and the TurningPoint 5 software.

The TurningPoint 5 application can be used to administer anonymous polls, deliver multiple-choice quizzes, or even monitor attendance, as each Response Card has a unique ID assigned to its owner.

The "Turning Technologies" tool within NYU Classes integrates the TurningPoint 5 software with a course site’s Gradebook; this integration allows instructors to sync their rosters with TurningPoint, and to export poll results as graded items within the Gradebook.

RECOMMENDED LINKS

There is a lot of information that is NOT covered in this guide. Campus Media and Digital Studios HIGHLY recommend visiting the links below to learn more about the full functionality of the TurningPoint 5 software, as well as the ResponseCard NXT and the PresenterCard devices.

For in-depth tutorial videos, visit http://www.turningtechnologies.com/tutorials

For in-depth user guides & manuals, visit http://www.turningtechnologies.com/user-guides
PRESENTERCARD - QUICK START GUIDE

**Button** | **Action**
---|---
Start/Stop Button | Open and close polling.
Back Button | Go backward through a presentation slide deck.
Forward Button | Advance through a presentation slide deck.
Programmable Button* 1 | (Default) Show/Hide Chart Window (Anywhere only).
Programmable Button* 2 | (Default) Show/Play/Pause Countdown Timer.
Programmable Button* 3 | (Default) Show/Hide Response Grid.
Show/Hide Button | Show/Hide Presentation.
| Places PresenterCard in Channel Programming mode.

* To configure PresenterCard programmable buttons, go to the polling software’s Preferences. Full user guide is available at [TurningTechnologies.com/Support](http://TurningTechnologies.com/Support)

**CHANGING PRESENTERCARD CHANNEL**
1. Press the button.
2. Press the or button to increase or decrease channel numbers.
3. Once the desired channel is shown on the display, press the button to set the channel.

**PAIRING PRESENTERCARD**
1. Plug in the receiver and open TurningPoint.
2. Click the channel number below Receiver.
3. Verify that the PresenterCard is programmed to the same channel as the receiver.
4. Scroll to the PresenterCard section and click Change next to PresenterCard Device ID.
5. Press any button on the PresenterCard. The device ID of the PresenterCard is displayed next to Detected Device ID.
6. Click Save.
7. Click Close to close the preferences window.
The Toolbox

Find Channels - Automatically detects the receivers within range of the ResponseCard NXT. Scroll through the available receivers using the left or right arrow keys to find your channel. Press the Enter button to set the channel.

Send Message - Send a message to the leader/presenter. The leader is unable to respond back via the same method. The leader/presenter may also have this feature disabled in the software. If this is the case, you will see a “Not Open” message when trying to send a note.

Device Info - Device Info displays the Device ID of the ResponseCard NXT.

Contrast - Use the left or right arrows to adjust the contrast of the objects. Press the Enter button to save.

Your I.D. - Assigns an alphanumeric identification to the ResponseCard.

Brightness - Use the left or right arrows to adjust the backlight luminosity of the LCD screen. Press the Enter button to save. Brighter settings will decrease battery life.

Test Info - Displays the test name, version number (if applicable) and question count. This option is only available while in Test Mode.

Delete Test - Deletes the current test from the ResponseCard. This option is only available while in Test Mode.

Send Test - Sends the current test to the host computer. This option is only available while in Test Mode.
PAIRING A PRESENTER CARD
A PresenterCard must be paired with TurningPoint before it can be used as a presentation device. If you do not have a PresenterCard, skip this task.

1. Plug in the receiver and open TurningPoint.

2. Click the channel number listed below “Receiver” in the main window. The Preferences window opens.

3. Verify that the PresenterCard is programmed to the same channel as the receiver. If it is not:
   a. Press the Channel button on the PresenterCard.
   b. Use the Back or Forward buttons to select the correct channel number.
   c. Press Channel to save the new channel number.

4. Scroll to the PresenterCard section and click “Change” next to PresenterCard Device ID. *(Note: The option is highlighted in a purple circle in the image above.)* The Pair PresenterCard window opens.

5. Press any button on the PresenterCard. The Device ID of the PresenterCard is displayed next to Detected Device ID.

6. Click Save.

The PresenterCard can now be used with the PowerPoint Polling and Anywhere Polling environments.
TESTING COMMUNICATION BETWEEN THE RESPONSECARD NXT AND THE RECEIVER

IT IS RECOMMENDED THAT YOU TEST THE CONNECTION BETWEEN ALL OF THE RESPONSECARD NXTs AND THE RECEIVER AT THE BEGINNING OF EACH CLASS TO ENSURE SUCCESSFUL COMMUNICATION AMONG ALL DEVICES.

Ensure the receiver is properly installed and the compatible response device to be tested is available. By default, the channel for the receiver and the devices are set to 41.

1. Plug in the receiver, open TurningPoint and click the channel number below Receiver. The Preferences window opens.

2. Click Test. The Polling Test window opens.
There are three columns in the polling test window.

- **Device ID** - Displays the Device ID of the response device. A count of the devices that have responded are also displayed next to the Device ID column header.

- **Source** - Displays the serial number of the receiver.

- **Response** - Displays the response sent from the response device.

3. Press a button on the response device. If the receiver and response device are set to the same channel, the response will appear in the polling test.

4. Click Close when finished with the polling test.

5. Click Close on the Preferences window.
ACTIVATING THE 'TURNING TECHNOLOGIES' TOOL IN NYU CLASSES

To add the Turning Technologies tool to your course site:

1. Enter the desired course/project site in NYU Classes.

2. Select **Settings** from the left tool menu, and click **Add/Edit Tools** from the upper navigation bar.

3. Select the checkbox for "Turning Technologies" in the tool list and click **Continue**.

4. On the confirmation screen, click **Finish**.

The tool will now appear in the left menu of your site.
SYNCING TURNINGPOINT 5 TO NYU CLASSES

After enabling the 'Turning Technologies' tool in NYU Classes:

1. Open the software.

2. Select the **Manage** tab.

3. Open the **Participant List** menu and click **New**.

4. Select the radio button for **Download from integration**, and click **Create List**.
5. On the next screen, enter the following information:

a. Integration: **Sakai**

b. Server Address: **https://newclasses.nyu.edu**

c. Username: **Your NetID**

d. Password: **Your NetID Password**

**Note:** TurningPoint will request this information whenever it communicates with NYU Classes. You may wish to select the checkbox for “**Remember this information**”, at which point you will only be requested to provide your NetID password.

e. Click **Connect**.

6. On the following screen, select the course(s) into which you would like to integrate TurningPoint, and select **Import**.

You will now have a participant list active in your **Manage** list, with the site's title as its name. Clicking it will display your course's roster.
UPDATING YOUR TURNINGPOINT PARTICIPANT LIST

The TurningPoint participant list that you generate via integration with NYU Classes does not update automatically; if the roster within your course/project site changes, you will need to manually update the participant list in TurningPoint 5. To do so:

1. Within TurningPoint 5, select the Manage tab.

2. Select your course's participant list, then click Results Manager in the lower right corner of the screen.

3. Select Integrations.

4. Enter the integration info on the following screen (refer to step 6 in "Syncing TurningPoint 5 to NYU Classes").

5. Click Connect.
6. Select the radio button for **Update Participant List**, then click **Update List**.

7. Upon confirmation, click **Close**.

Your participant list has now been updated to match the current roster within your course site.
EXPORTING TURNINGPOINT POLL RESULTS TO NYU CLASSES

To export the results of your TurningPoint poll(s) into the NYU Classes Gradebook:

1. Within TurningPoint 5, select the Manage tab.

2. Select your course's participant list, then click Results Manager in the lower right corner.

3. You will see a spreadsheet layout of your students' performance on your poll(s). Select Integrations.

4. Enter the integration/login info on the following screen (refer to step 6 in “Syncing TurningPoint 5 to NYU Classes”).

Note: If you had previously selected Remember this information, you will only need to supply your NYU password.

5. Select the radio button for Export Session(s).
6. Select the checkboxes for the relevant poll data that you would like to export and click Export.

7. On the following screen, click Export again.

8. Upon confirmation, your poll data will appear as a Gradebook item within your site’s Gradebook.

All scores may be manually edited from within the item.
POLLING OVER ANY APPLICATION

Anywhere Polling
The Anywhere Polling option opens a floating showbar that allows you to poll on top of any application.

How to Poll with Any Application
1. Plug in the receiver.
2. Open TurningPoint and select a participant list and a question list, if applicable.
3. Click Anywhere Polling. The TurningPoint window closes and the polling application opens.
4. Click the Start Polling button. Participants may now respond.
5. Click the Stop Polling button. Polling is closed and the chart is displayed.
6. Close the application when you have finished polling.
7. Click Yes to save the session. TIP: To save the session before closing the application, click the Options button, mouse over Session and select Save Session.
8. Name the session and click Save.
9. TurningPoint opens to the Manage tab to view reports.
TEACHING AND LEARNING SUPPORT

For best practices and to learn more about the use of “clickers” in higher education, visit www.turningtechnologies.com/higher-education.

TURNING TECHNOLOGIES SUPPORT

For technical support, visit www.turningtechnologies.com/technical-support/contact-technical-support.

For online training materials for “TurningPoint AnyWhere,” visit www.turningtechnologies.com/training-support/legacy-products-training.

For more NYU-based Clicker information, visit https://nyu.service-now.com/servicelink/search_results.do?sysparm_document_key=kb_knowledge,29d255c1408301402a5dc4baadd48bd7&sysparm_search=clickers

NOTE: This is an amended guide. Content was taken from NYU ServiceLink and Turningtechnologies.com.