Letter of Recommendation Form

To the applicant: Your application cannot be considered until the NYU Office of Study Abroad Admissions receives this completed recommendation form. Please fill out the Student Information section (also fill in your name on page 2) and then submit this form to your dean, professor, academic advisor, or other campus official who can serve as a reference. Those students applying under “Special Student” status may have a current employer serve as a reference.

STUDENT INFORMATION

Name: ___________________________ NYU Program: ___________________________
  first     last

Current Address: ___________________________ street ___________________________
  city/town state zip

Phone: ___________________________ Email: ___________________________

Study Abroad Period: Fall 20□□ Spring 20□□ Academic Year 20□□-20□□

Current Home Institution: ___________________________

Name of Reference: ___________________________

In accordance with the “Family Educational Rights and Privacy Act of 1974”, New York University recognizes that students enrolled in its study abroad programs have the right to inspect and review all materials in their files unless they sign a waiver statement. Please check one of the following statements and then sign below:

□ I hereby WAIVE my right of access to review this recommendation
□ I DO NOT WAIVE my right of access to review this recommendation

Student Signature ___________________________ Date ___________________________

To the evaluator: Study abroad can place unusual demands on a student, requiring a greater degree of adaptability and concentration than is required at their home institution. The NYU Study Abroad Application for the above named student will not be complete until we receive this form with your assessment and comments, if any, about the applicant’s attributes and ability to study abroad. Due to application deadlines, your prompt response will be appreciated. Please return this completed form to the address listed below.

How long and in what capacity have you known the applicant? ___________________________

I know the applicant: □ Very well □ Moderately well □ Other: ___________________________

Assessment of Academic and Intellectual Attributes (you may elaborate in the comments section if necessary):

<table>
<thead>
<tr>
<th>Competence in major/specialization of study</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>Not able to assess</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Academic interest and motivation</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Contributes in the classroom</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Ability to express thoughts in speech/writing</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Ability to adapt to new or unfamiliar circumstances</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Ability to relate well with others</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Emotional stability</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Self-reliance</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Open-mindedness</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Integrity</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

(Continued)
Letter of Recommendation Form (page 2 of 2)

Student Name: ___________________________________________ NYU Program: ______________
first    last

To the best of your knowledge and understanding of the abilities needed to succeed in a foreign country, do you recommend this student for study abroad?

☐ Yes      ☐ Yes, with reservations (comments enclosed)      ☐ No

Please make any additional comments below, feel free to attach a separate sheet on letterhead. In your assessment please comment on the applicant’s qualifications for study abroad, including her/his strengths and weaknesses, academic/personal suitability for study abroad, how an international experience may benefit the applicant.

Please return this form to the address below. You may also choose to return this recommendation form to the applicant in a sealed envelope with your signature across the seal. The NYU Study Abroad Admission Committee thanks you for your evaluation.

Name: ___________________________________________ Title: __________________________
(Please print)
Institution Name: ___________________________ Phone: __________________________

Email: ___________________________________________

Evaluator Signature ___________________________ Date __________________________