MIAP Advanced Topics Class
Wed 2-4, 721 Broadway, room 635
Instructor: Howard Besser
Syllabus version 1.8

Important documents:
http://www.nyu.edu/tisch/preservation/handbook.html#H1

assignments are listed on the due date in *italics*

**Sept 4**

- Intro to class
- Discussion of thesis deadlines
- What to cover professionally
- Discussion of thesis ideas

Assignment due Sept 21: Talk over thesis ideas with Academic Advisor or other faculty

**Sept 11**

- Discuss in class a possible thesis topic
- Home Video Day discussion

**Sept 18**

*Paragraph due proposing thesis topic and form (to show on the class projector)*

*Talk to Faculty member or Advisor about thesis topic by Sept 21*

- Writing the thesis
  - The Proposal (topic, methodology, scope)
  - Front matter, intro, conclusion, chapters, appendices, bibliography
  - Footnoting or quoting (“most organizations do it this way”)

- Job Recommendations
  - What they want to know from a recommender (and how that affects who you choose to recommend)
  - Etiquette with the recommender
Discussion of Home Movie Day, Let There Be Light
Cinema Studies Student Conference Feb 21

Sept 25

*Draft of resume (in electronic form) due to discuss in class*
Be prepared to create a group list of priorities for Metadata lesson topics
Issues in applying for a job, resume writing, etc.
Assignment due Oct 9: 500 word thesis proposal incorporating everything you’ve learned in this class about thesis preparation

Oct 2—**class is 1PM-3PM**

*Bring in a sample job listing for us to review*
Issues in applying for a job, resume writing, etc. (continued)
Job Listings—look at sample listings
   What really is the job? What is the employer really looking for?

Oct 9—**Howard Away**

*Due via email: 500 word thesis proposal*

Oct 16

Assignment due Oct 23: give your first, 2nd, and 3rd choices for thesis advisor
Reports from Media Art History Conference ([http://www.mediaarthistory.org/](http://www.mediaarthistory.org/))
Discussions about thesis advisor

Oct 23

*Due today: choices for thesis advisor (make sure to copy Alicia, Mona, Dan)*
Reports from Home Movie Day, Let There Be Light
Discussion of WAVHD
Recap of what students want in terms of further Metadata work

Oct 30

Discussion on AMIA: history, how things happen, who knows what
Update on Metadata and related training

Nov 6--AMIA Train (no class)

Nov 13

Thesis Advisors
OAI-PMH, EAD background, SNAC, Linked Data/Semantic Web/RDF Triplets, AACR2, RDA, FRBR

Nov 20

Feb 4 AM Archivists Toolkit session w/Janet Bunde, Bobst LL1 (need student contact person)
 Museums: hole/part relationships, time periods
 AACR2/RDA/FRBR
 EAD/DACS: Online Archive of California, Calisphere
 Job Listings

Nov 27

Dec 4—Metadata (with Rebecca Guenther)