



Inter-Residence Hall Council  
 75 Third Avenue, C3 Level  
 New York, NY 10003  
 Telephone: 212-998-4682  
 Fax: 212-443-0460

## IRHC Co-Sponsorship Committee Application

All of the following information should be completed and returned to the  
 Co-Sponsorship Committee Chairman at [treasurer@nyuirhc.org](mailto:treasurer@nyuirhc.org)  
 Do **NOT** forget to read the Co-Sponsorship Guidelines as they create the contractual  
 obligation between the IRHC and the sponsorship recipient.

**Program Title:**  
**Sponsoring Residence Hall or Organization:**

**Contact Name:**  
**Contact E-mail:**  
**Advisor Name & Title:**

**Contact Title:**  
**Contact Phone Number(s):**  
**Advisor E-mail:**

**TYPE OF CO-SPONSORSHIP REQUESTED (Please Check all that Apply):**

_____ Monetary	_____ Product	_____ Volunteers
<b>For Monetary Requests:</b>	<b>For Product Requests:</b>	<b>For Volunteer Requests:</b>
Amount Requested: \$ _____	Item: _____	# of Volunteers: _____
Total Budget: \$ _____	Total Cost: \$ _____	# of Hours: _____

**Program Location:**

**Program Date & Time:**

Has this program been done before? \_\_\_\_\_ If yes, when?

Has the sponsoring residence hall or organization received funds from the IRHC in the past? \_\_\_\_\_

If yes, how much was awarded? \$ \_\_\_\_\_

**What other groups have you already or intend to solicit for co-sponsorship?**

Is the event open to all residents (Y/N)? \_\_\_\_\_ Expected Attendance: \_\_\_\_\_

If no, who will be invited?

**BUDGET:**

*The application for funds should contain a detailed breakdown of how all funds will be spent. Please show all sources of funding and provide a breakdown of where IRHC money will be spent. Please itemize the following applicable categories:*

- 1.) SOURCES OF FUNDING (including tickets, contributions from other organizations, ect.)
- 2.) ADVERTISING
- 3.) TRANSPORTATION
- 4.) FACILITY RENTAL
- 5.) FOOD
- 6.) OTHER

**FLIER:** Please attach a copy of the flier that you will use to advertise the event. Make sure to include the IRHC logo on the flier. The logo is available for download from the IRHC website - [www.nyuirhc.org](http://www.nyuirhc.org)

Contact the Co-Sponsorship Committee Chair: [treasurer@nyuirhc.org](mailto:treasurer@nyuirhc.org)