



**New York University**  
*A private university in the public service*

**Office of Global Programs**  
 110 East 14<sup>th</sup> Street, Lower Level  
 New York, New York 10003  
 Phone: (212) 998-4433  
 Fax: (212) 995-4103  
 Email: [global.visahelp@nyu.edu](mailto:global.visahelp@nyu.edu)  
 Web: [www.nyu.edu/studyabroad](http://www.nyu.edu/studyabroad)

**Academic Transcript Authorization & Release:  
 For Students Applying for NYU in Shanghai**

This Release should be completed by all students who intend to enroll in the NYU in Shanghai program.

As part of the NYU in Shanghai admissions and visa process, participating students need to be admitted to East China Normal University (Shanghai) as temporary visiting students. This admission is required in order for U.S. students to be eligible to apply for a student visa from the Chinese consulate.

As part of their admissions process, East China Normal University requires that students submit an official academic transcript. To streamline the application process, this Release authorizes the Office of Global Programs to obtain your academic transcript from the Office of the University Registrar at New York University and submit it to the Admissions Office of the International Exchange Division of East China Normal University.

- I authorize the New York University Registrar to release my Academic Transcript to the NYU Office of Global Programs, who will in-turn submit it to the Admissions Office of the International Exchange Division of East China Normal University on my behalf.

Full Name: \_\_\_\_\_ Local Phone: \_\_\_\_\_

NYU ID# (or SSN): \_\_\_\_\_ Perm. Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email: \_\_\_\_\_

Dates of Attendance: \_\_\_\_\_ Perm. Address: \_\_\_\_\_  
 (indicate entire time at NYU— e.g. 9/05-present)

Home School: \_\_\_\_\_  
 (indicate NYU division or current college/university)

**Signature:** \_\_\_\_\_

Students applying for NYU in Shanghai should send this form **no later than Monday, November 9, 2009** to:  
 NYU Global Programs | 110 East 14<sup>th</sup> St., Lower Level | New York, NY 10003 USA  
 Or via fax to (212) 995-4103