

INTERNSHIPS

These internships are NOT for credit, all give some type of stipend and serious commitment is a must.

To apply: send cover letter and résumé to aej2@nyu.edu and jjh5@nyu.edu before arriving to Madrid.

Requirement: Advanced level of Spanish

The Bank of New York Mellon www.bnymellon.com

- Two (2) internships every semester including summer
- Time commitment: 8 hours / week
- Students work in the small representative office in Madrid
- Students are in close contact with all aspects of a regional office of an investment bank
- Stipend: 200 €/month
- Final letter of recommendation available upon request

PromoMadrid www.promomadrid.com

- One (1) internship every semester including summer
- Time commitment: 12 hours / week or more
- Students work in an office, very close to NYU in Madrid
- Students work in the offices which promote the region of Madrid and assist foreign companies already established in Madrid to expand and increase their activity
- Stipend: transportation and free lunch
- Final letter of recommendation available upon request
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Management Solutions www.msspain.com

- Two (2) internships every semester including summer
- Time commitment: negotiable
- Students work with the client anywhere in Madrid
- Students participate in important consultancy projects
- Stipend: depends on length of commitment and weekly hours
- Final letter of recommendation available upon request

UCETAM www.ucetam.org

- Multiple internships available for either of the following time periods
 - A) September – end of June (Students must be available in early September and stay until the end of the school year. Students will enjoy all school holidays.)
 - B) July (Please note students must be available as of June 27th until August 2nd)
- Time commitment for either full academic year or summer is absolutely essential from 8 a.m. – 3 p.m.
- Students work in any of the 57 member schools within the greater metropolitan area of Madrid
- Students are teaching assistants in the classroom (all subjects) at the primary school level
- Stipend:
 - A) full academic year: 900€- 1200€(depending on weekly hours)
 - B) summer for students already in Madrid with own housing: approximately 1400€
summer for students coming from the US: 500€airfare stipend, housing and full meal plan in a Colegio Mayor and 300€pocket money
- ALL students must show proof of **International Health Insurance!**
- Final letter of recommendation available upon request

VOLUNTEER

In Spain community service is very different than in the United States: they often ask for experience, request training (usually one or two days) and 100% commitment is usually required.

Those interested should stop by and see Megan Jones of Student Services.

Fundación Triángulo www.fundaciontriangulo.es

- It is one of the two main LGBT organizations in Madrid

- On Thursday nights volunteers distribute condoms in bars throughout Madrid's gay barrio, Chueca, as part of the organization's HIV/AIDS prevention program (A quick orientation as to the materials and safe sex practices is given.)
- NYU in Madrid students have regularly volunteered with FT's health team over the past four years
- Commitment is not a requirement, therefore if students cannot go, there is no problem

Acción Familiar www.accionfamiliar.org

- An NGO which places volunteers in various organizations in the city
- September – May: Students can tutor English (usually children of immigrants) and assist with homework one or two days a week at Youth Centers run by the regional government.
- Each semester: Babysitting assistance in a nursery/daycare for children of needy families, aged 0-18 months one or two mornings/afternoons a week
- Requirements: interview at Acción Familiar offices