

## **Annual Campus Security Report – NYU in Ghana 2009 - 2010**

In compliance with the federal **Jeanne Clery Disclosure of Campus Security Police and Campus Crime Statistics Act of 1998** (formerly the **Crime Awareness and Campus Security Act of 1990**)

The utmost safety of our students, faculty, staff and visitors is a top priority for New York University. We are dedicated to maintaining a campus where learning excels in an environment unencumbered by safety concerns or fear for personal well-being.

Although the area surrounding the site has a low violent crime rate, crime prevention remains a high priority. NYU does its part to ensure the safety of its students and employees. The local police force, a closely screened and well trained staff and the students themselves all share in the responsibility of making NYU in Ghana a safe place to study, work and live.

### **Security and Safety**

NYU in Ghana utilizes contractual security personnel of Group 4 Securicor (G4S) at locations that do not have police designation. The company providing personnel have been carefully vetted by the University to ensure that the standards enjoyed by the students at the NYU campus in New York City are met. Representatives from the security company regularly meet with site administrators to discuss issues and ways to improve the services provided.

Site Administrators also maintain a dialogue with Cantonments police branch of the Ghana Police Service to foster a good working relationship with both organizations.

**During orientation held on the first week of the students' arrival, students are taken through security tips. Each is given a copy of the safety and security tips. Mr. Owusu Achaw chief investigator of G4S is invited to give students updated information and tips on security.**

**Below is a list of some of the security tips given to students during the security orientation.**

1. Students are encouraged to always walk in pairs or groups.
2. Always watch who is walking in front of you and behind you to see if they are following you. Keep your head up and make eye contact always.
3. Avoid walking in isolated places. Stick to well-lit areas and use main roads and walk with confidence and purpose.
4. Always hang your bag firmly on your shoulders (better to tuck the bag under the arm) away from the traffic side of the road to avoid snatching. It is advised that you don't carry your bag across your body/diagonally to avoid being dragged along in case it is snatched.
5. Do not "shop on the move" on streets and at traffic lights (there is some risk of your money being taken away when the vehicle moves.)
6. In Ghanaian culture, it is appropriate to wear clothes that do not expose certain parts of the body unduly. Low cuts and micro-mini skirts, shirts /tops are generally frowned upon. There

may be exceptions to this rule in Accra as it is a cosmopolitan capital, but outside of Accra it is advised that you dress more conservatively.

7. If you have a particular route that you want the driver to take, tell him and insist that it be followed. You should pick up a taxi at a taxi stand located at a hotel or high-end restaurant.) Always insist that the driver sends you to your destination first before going anywhere else. If you are alone it is advisable to sit directly behind the driver.
8. If drinking in a nightclub be wary of strangers that would like to drink with you, and always protect your drink, don't leave it unattended so that a drug could be dropped in it.
9. Never carry your passports, credit cards and ATM cards with you in town unnecessarily. Avoid withdrawing cash at ATMs late in the night so that you do not fall prey to thieves.
10. Avoid taking photographs of security posts, airports, and diplomatic missions. These may not be permitted for security reasons. Also military facilities, police stations, bridges, and Government Buildings.

In cases of emergency, students are advised to contact the following staff members and the main office

Email: [nyu.in.ghana@nyu.edu](mailto:nyu.in.ghana@nyu.edu)

NYU in Ghana Office:	233 21-761528
Christa Sanders (Associate Director)	233 243-101214
Marian Ansah-Otoo (Student Life Coordinator)	233 243-150011
Victor Kweku Yeboah (Security Coordinator)	233-243-558376
Police Chief Inspector John Donkor (Cantonments Police station)	233-244-779989

The University encourages students, faculty and staff to promptly report all incidents to the individuals previously listed as well as the local police if a crime took place.

In the event of an emergency, criminal act or other event that necessitates notification to the student population occurs;

1. An incident report form is filled immediately after the occurrence of the incident. The report is then sent to New York. All incident reports are forwarded to the Assistant Director of Public Safety for Crime prevention, Clery Compliance and Strategic Planning at NYU in New York City where the appropriate incidents will be reflected in the annual security report for the site.
2. A security email is quickly sent to the students as precaution for avoiding further occurrences.
3. All Community Resource Assistance (CRAs) will instructed to hold emergency meeting to discuss the security situation in the dorms and the general neighborhood of Labone.

Students studying at NYU in Ghana have a variety of housing options; these are single occupancy, double occupancy and triple occupancy.

All the housing facilities are located within the vicinity of Labone residential area and have 24/7 uniformed security guards. The University does not identify the exact address of where students reside for security reasons

The three current facilities utilize a combination of technologies which includes:

- 24/7 electric fence linked to G4S control room
- 24/7 CCTV surveillance camera
- Panic buttons in each of the student rooms linked to G4S control room
- access control proximity card reader

Academic center has the following systems in place;

- 24/7 electric fence linked to control room through the alarm system
- Panic at security room linked to G4S control room for guard at post
- Security light on the street

Access to the academic center (NYU in Ghana office) is through the security main gate controlled by the security guard at post. He inspects the student's ID cards and confirms a visitor's identity before permitting entry.

At all the NYU in Ghana locations there is 24/7 security guard service rendered by G4S security company. At the Academic Center, the NYU in Ghana staff members work from Monday to Friday at 8:30am-5:00pm.

Maintenance and repairs of the security devices is done by the technical manager of the G4S. When malfunctioning security device is detected, the Community Resource Assistant informs the security coordinator and immediate action is taken to repair the faulty equipment.

Landscaping and trimming of hedges are done by NYU in Ghana approved gardeners. Also, the repair of door locks is done by NYU in Ghana approved carpenter. The finance and facilities manager (Patricia Twum, phone number +233-243-150007) is responsible for the maintenance of the general repair work while the security coordinator (Victor Kweku Yeboah, phone number +233-243-558376) ensures that security equipment is functioning well and all faulty ones are repaired immediately by the technicians of G4S.

Students are provided with a form to fill anytime there is a broken down item at the dorms. The form is sent to the facilities manager for prompt action to be taken on the repair of the broken down item.

Access policy is developed by the security coordination in conjunction with the facilities manager, endorsed by the Associate Director and enforced by the security coordinator.